

CITY OF BURNABY

EXECUTIVE COMMITTEE OF COUNCIL
(LEASE GRANTS)

HIS WORSHIP, THE MAYOR
AND COUNCILLORS:

REPORT OF THE EXECUTIVE COMMITTEE OF COUNCIL

The Executive Committee of Council submits the following majority recommendation for Council's approval:

1996 Lease Grants - Community Resource Centres

RECOMMENDATIONS:

1. THAT Council approve the proposed 1996 lease grants as contained in the attached report.
2. THAT Council authorize staff to make the appropriate 1996 lease renewal arrangements with Burnaby Heights and Edmonds tenants.

REPORT

The Executive Committee of Council considered and approved the attached lease grant application for non-profit tenants at Burnaby Heights and Edmonds Resource Centres.

The Executive Committee of Council recommends that Council concur with the recommendations.

Respectfully submitted,

Councillor L. Rankin,
CHAIR

Councillor D. Corrigan,
Member

Councillor C. Redman
Member

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| <p>COPY -CITY MANAGER -DIRECTOR FINANCE - DIR. PLNG. & BLDG.</p> |
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TO: EXECUTIVE COMMITTEE - GRANTS

1995 NOVEMBER 07

FROM: DIRECTOR PLANNING & BUILDING

SUBJECT: **1996 LEASE GRANTS - COMMUNITY RESOURCE CENTRES**

PURPOSE: To seek approval for 1996 lease grants for non-profit tenants at the Burnaby Heights and Edmonds community resource centres.

RECOMMENDATIONS:

1. **THAT** the Committee request Council to approve the proposed 1996 lease grants as contained in this report.
2. **THAT** the Committee request Council to authorize staff to make the appropriate 1996 lease renewal arrangements with Burnaby Heights and Edmonds tenants.

REPORT

1.0 INTRODUCTION

In 1992 April, Council approved guidelines for the issuance of grants to offset lease rates for non-profit groups allocated space at community resource centres. In general, tenants at community resource centres may qualify for a grant to offset 25% or 50% of lease costs depending on the level of service provided to Burnaby residents.

At its meeting of 1995 August 14, Council approved recommendations of the Committee to establish 1996 lease rates and anticipated 1996 lease grant amounts for tenants at the Burnaby Heights and Edmonds community resource centres. Council also approved a recommendation of the Committee to distribute the report on 1996 lease rates and grants to tenants with a request to tenants to make application for 1996 lease grants.

Based on the lease grant guidelines and the information received from tenants, this report proposes 1996 lease grant amounts for non-profit tenants of the community resource centres.

2.0 PROPOSED 1996 LEASE GRANTS

Staff have received all expected applications for 1996 lease grants. The requests are consistent with the lease grant guidelines and, with the following minor adjustments, reflect the anticipated lease grant amounts outlined to Council in 1995 August. The proposed lease grant for Burnaby Family Life has been adjusted to reflect recent changes in space allocations. For the Burnaby Volunteer Centre, 163 square feet of existing leased space has been reassessed as utility space and assigned the appropriate lower lease rate of \$5.70 per square foot per year.

For 1996, the **attached** table shows the established annual lease rate, the proposed lease grant amount, the portion of lease cost offset by the proposed grant, and the resulting increase for each tenant.

In summary, lease grant amounts are proposed for 11 non-profit groups at the Burnaby Heights Community Resource Centre, and 8 non-profit groups at the Edmonds Community Resource Centre. The following table summarizes the total change from 1995 to 1996 for proposed lease rates, grants and revenues for both community resource centres.

| Community Resource Centres ⁽¹⁾ | 1995 \$ | 1996 \$ | Increase 1995 to 1996 | |
|-------------------------------------------|------------|------------|-----------------------|-----|
| | | | \$ | % |
| Lease Rates (before grants) | 399,572 | 411,194 | 11,622 | 2.9 |
| Lease Grants | 170,192 | 177,549 | 7,357 | 4.3 |
| Lease Revenues (after grants) | 229,380 | 233,645 | 4,265 | 1.9 |

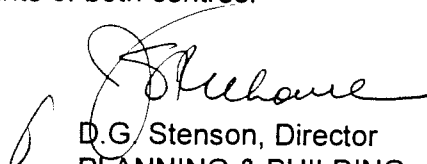
(1) Figures are based on current space allocations.

Funds for the lease grants proposed above have been included in the 1996 Provisional Budget. With Council approval of the proposed lease grants, staff will make any necessary adjustments to the lease grant budget as part of the 1996 Annual Budget process.

3.0 NEXT STEPS

It is proposed that the Committee forward this report and recommendations to Council for approval of the proposed 1996 lease grants. Once approved by Council, the Finance Department would adjust the monthly lease charges of the benefiting organizations to reflect the approved grant amount. The grant funds would be transferred internally of budgeting and accounting purposes.

It is also proposed that staff be authorized to make the necessary 1996 lease renewal arrangements with tenants of both centres.


 D.G. Stenson, Director
 PLANNING & BUILDING

LP\db

cc: City Manager
 Director Finance
 City Clerk
 City Solicitor

Community Resource Centres Proposed 1996 Lease Grants⁽¹⁾

| BURNABY HEIGHTS | 1996 Annual Lease Rate (\$/year) | 1996 Proposed Annual Lease Grant (\$/Year) | 1996 Level of Lease Grant (% Offset) | 1995 - 1996 Net Lease Cost Increase/ Decrease | |
|------------------------------------------|-------------------------------------------|--------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------|------------|
| | | | | (\$) | (%) |
| Barry Jones, MLA | 7,058 | 0 | 0.0 | 192 | 2.8 |
| Boy Scouts of Canada ⁽¹⁾ | 29,114 | 14,965 | 51.4 | 951 | 7.2 |
| B.C. Amateur Boxing Assoc. | 2,045 | 0 | 0.0 | 56 | 2.8 |
| Bby Assoc. for the Mentally Handicapped | 47,963 | 23,982 | 50.0 | 653 | 2.8 |
| Burnaby Family Life Institute | 46,152 | 23,076 | 50.0 | 628 | 2.8 |
| Bby Information & Comm. Services Society | 20,613 | 12,388 | 60.1 | 625 | 8.2 |
| Burnaby Multicultural Society | 19,446 | 9,723 | 50.0 | 265 | 2.8 |
| Burnaby School District | 27,395 | 0 | 0.0 | 1,745 | 6.8 |
| Burnaby Seniors Outreach Services | 10,954 | 5,477 | 50.0 | 149 | 2.8 |
| Burnaby Volunteer Centre | 11,331 | 6,425 | 56.7 | 354 | 7.8 |
| Burnaby Volunteer Centre | 929 | 465 | 50.0 | -137 | -22.8 |
| Bby/New Westminster Child Support Prog | 9,705 | 4,852 | 50.0 | 132 | 2.8 |
| Comitato Attivita Scholastiche Italiane | 14,658 | 7,329 | 50.0 | 199 | 2.8 |
| Voices for Survivors Support Soc. | 3,593 | 898 | 25.0 | 73 | 2.8 |
| Total Burnaby Heights | \$250,957 | \$109,580 | 43.4 | \$5,874 | 4.3 |
| EDMONDS NORTH WING | | | | | |
| Bby Assoc. for the Mentally Handicapped | 13,767 | 6,883 | 50.0 | 187 | 2.8 |
| Burnaby Child Poverty Society | 3,207 | 1,604 | 50.0 | 44 | 2.8 |
| Burnaby Family Life Institute | 13,802 | 6,901 | 50.0 | 188 | 2.8 |
| Burnaby School District | 13,776 | 0 | 0.0 | 375 | 2.8 |
| Canadian Mental Health Association | 13,840 | 6,920 | 50.0 | 188 | 2.8 |
| Canadian Red Cross - Burnaby Branch | 13,785 | 6,893 | 50.0 | 188 | 2.8 |
| Deaf Children's Society of BC | 21,045 | 5,261 | 25.0 | 429 | 2.8 |
| St. Johns Ambulance - Burnaby Branch | 18,665 | 9,332 | 50.0 | 254 | 2.8 |
| St. Mathews Day Care Society | 48,349 | 24,174 | 50.0 | 658 | 2.8 |
| Total Edmonds North Wing | \$160,237 | \$67,969 | 42.4 | \$2,510 | 2.8 |
| TOTAL RESOURCE CENTRES | \$411,194 | \$177,549 | 43.0 | \$8,384 | 3.7 |

(1) Figures are based on current allocations of space.