ITEM MANAGER'S REPORT # COUNCIL MEETING 95/04/10 **DATE:** 1995 04 04

TO:

CITY MANAGER

FROM:

DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT: HATS OFF DAY PARADE SATURDAY, 1995 JUNE 03

PURPOSE: To seek Council approval for the Hats Off Day Parade.

RECOMMENDATIONS:

1. THAT Council approve the parade as discussed in this report.

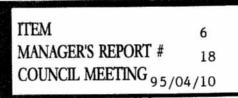
- THAT the coordinator of the event, Bernice Roberts, Community School 2. Coordinator, Gilmore Community School, 50 S. Gilmore Avenue, Burnaby, B.C., V5C 4P5, be sent a copy of this report.
- THAT a copy of this report be sent to Lorna Leslie, Ministry of Transportation 3. & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

REPORT

Gilmore Community Association has requested that Hastings Street traffic be detoured along City streets on 1995 June 03 between 9:30am and 12:00noon. As this parade requires the temporary closure of Kingsway, approval must be granted by the Ministry of Transportation & Highways. In the context of the Street & Traffic Bylaw, a parade requires Council's approval.

The parade will assemble in the 200 and 300 block of Rosser Avenue and in the 4200-4400 block of Albert Street at 9:30am and proceed westbound along Hastings Street at 10:30am, dispersing in the 3700 block of Albert Street at approximately 12:00noon. As Albert Street will be closed in the 4200-4400 blocks from 9:00am to 10:30am for assembly, the coordinator, Bernice Roberts, has undertaken a post mail-out to residents to inform them of the event and closure. During the parade, Carleton Street will also be closed from Hastings Street to Albert Street. 136

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The organizers are aware that approval is subject to the following conditions:

- 1. That the parade be conducted under the supervision of one person as marshall or organizer.
- 2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
- 3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

Since this parade requires the temporary closure of a highway, extensive measures must be taken to re-route Hastings Street traffic. It is recommended that westbound traffic be diverted to Oxford Street and eastbound traffic be diverted to Pender Street.

The RCMP will ensure that a safe environment exists by having staff members available and City staff will be present to assist in the handling of traffic control.

DIRECTOR ENGINEERING

SP:jb

cc: Director Finance

RCMP-Traffic Division