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MANAGER'S REPORT NO.	31
COUNCIL MEETING	94/05/09

TO: CITY MANAGER **DATE:** 1994 04 28
FROM: DIRECTOR ENGINEERING **FILE:** 55-01-02
SUBJECT: HATS OFF DAY PARADE, SATURDAY, 1994 JUNE 04
PURPOSE: To seek Council approval for the Hats Off Day Parade.

RECOMMENDATIONS:

1. THAT Council approve the parade as discussed in this report.
2. THAT the coordinator of the event, Bernice Roberts, Community School Coordinator, Gilmore Community School, 50 S. Gilmore Avenue, Burnaby, B.C., V5C 4P5 be sent a copy of this report.
3. THAT a copy of this report be sent to Grant Smith, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

REPORT

Gilmore Community Association has requested that Hastings Street traffic be detoured along City streets on 1994 June 04 between 9:30am and 11:30am. The Ministry of Transportation & Highways has granted approval of the closure of Hastings Street (Willingdon to Ingleton avenues) during this time period. In the context of the Street & Traffic Bylaw, a parade requires Council's approval.

The parade will assemble in the 300 block of Rosser Avenue at 9:00am and proceed westbound along Hastings Street, dispersing in the 300 block of Ingleton Avenue at approximately 12:00noon. During this time, Carleton Street will also be closed from Rosser Avenue to Ingleton Avenue.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshall or organizers.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.

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3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

Since this parade requires the temporary closure of a highway, extensive measures must be taken to re-route Hastings Street traffic. It is recommended that Hastings Street be closed between Willingdon Avenue and Boundary Road. At this stage it is proposed that westbound traffic be diverted to Oxford Street and eastbound to Pender Street.

The RCMP will ensure that a safe environment exists by having staff members available and City staff will be present to assist in the handling of traffic control.


DIRECTOR ENGINEERING

SP:jb

cc: Director Finance
RCMP-Traffic Division
Director Admin. & Community Services