

REPORT
1994 April 05

CITY OF BURNABY

COMMUNITY ISSUES AND SOCIAL PLANNING COMMITTEE

HIS WORSHIP, THE MAYOR
AND COUNCILLORS

RE: VINA (VIOLENCE IS NEVER ACCEPTABLE) COMMUNITY COORDINATING COMMITTEE)

RECOMMENDATION:

1. THAT Council approve a letter of support be provided to VINA for project funding as outlined in the attached document.

R E P O R T

The Community Issues and Social Planning Committee, at its meeting of 1994 March 23, received and adopted the attached staff report providing information on the funding request of VINA to the Provincial Government and other agencies for the development of community protocols in response to family violence in Burnaby.

Respectfully submitted,

Councillor C. Redman
Chair

Councillor D. Evans
Member

:COPY - CITY MANAGER - DIR. ADMIN. & COMM. SERV.

TO: COMMUNITY ISSUES &
SOCIAL PLANNING COMMITTEE

1994 FEBRUARY 07

FROM: DIRECTOR PLANNING & BUILDING

OUR FILE: 17.913.1

SUBJECT: **VINA (VIOLENCE IS NEVER ACCEPTABLE)
COMMUNITY COORDINATING COMMITTEE**

PURPOSE: To provide information on the funding request of VINA to the Provincial Government and other agencies for the development of community protocols in response to family violence in Burnaby.

RECOMMENDATION:

1. **THAT** the Committee provide VINA with a letter of support for the request for project funding outlined in the **attached** document.

REPORT

1.0 INTRODUCTION

In 1993 June, the Community Issues & Social Planning Committee forwarded a report to Council providing information on the VINA (Violence Is Never Acceptable) Community Coordinating Committee.

The report reviewed VINA's efforts to obtain funding for the development of community protocols in response to family violence in Burnaby. Arising from the report, staff were directed to work with VINA to develop a funding application for the project.

The purpose of this report is to convey information on VINA's funding request.

2.0 FUNDING REQUEST

As directed, staff have worked with VINA to develop a funding request for the development of community protocols to respond to family violence.

Planning and Building

Re: VINA (Violence is Never Acceptable)

Community Coordinating Committee

1994 February 07

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A copy of VINA's request for funding is attached. The proposal outlines the community protocol project. A community protocol is defined as a formal written agreement developed by the agencies involved that clearly outlines the commitments, responsibilities and responses of each agency is addressing incidences of family violence.

VINA is seeking \$39,500 in project funding to provide for a paid coordinator/facilitator to undertake the project. VINA is approaching the following agencies for the funding:


- Ministry of Women's Equality
- Ministry of Attorney General
- Ministry of Social Services
- Children and Youth Committee Secretariat
- Federal Solicitor General
- Vancouver Foundation
- Law Foundation

Once appropriate funding has been secured, VINA proposes to hire a consultant to conduct the project over a six month period.

3.0 NEXT STEPS

In the next few months, VINA will be submitting applications to the various agencies listed above. At this time, it would be appropriate to re-consider an earlier request of VINA for a general letter of support for the project from the Committee. Staff would propose that the Committee provide VINA with the requested letter.

This report is submitted for information purposes.



D.G. Stenson, Director
PLANNING & BUILDING

LP\db

Attachment

cc: City Manager
Director Administrative & Community Services

REQUEST FOR FUNDING

BURNABY

DEVELOPMENT OF COMMUNITY PROTOCOLS

RESPONSE TO FAMILY VIOLENCE

1994 February 3

**TO: MINISTRY OF WOMEN'S EQUALITY
MINISTRY OF ATTORNEY GENERAL
MINISTRY OF SOCIAL SERVICES
CHILDREN AND YOUTH COMMITTEE SECRETARIAT
FEDERAL SOLICITOR GENERAL
VANCOUVER FOUNDATION
LAW FOUNDATION**

FROM: SPONSORING COMMUNITY COMMITTEE

Burnaby (VINA) Violence is Never Acceptable
Community Coordinating Committee, Jeanne Fike, Chair

c/o United Way of the Lower Mainland
4543 Canada Way
Burnaby, B.C. V5G 4T4
Phone: 294-8929

See Appendix 1 for more information on VINA.

SPONSORING NON-PROFIT AGENCY

Burnaby Family Life Institute
250 Willingdon Avenue
Burnaby B.C. V5C 5E9
Susan Reimer, President
Jeanne Fike, Executive Director
Phone: 299-9736

**SUBJECT: DEVELOPMENT OF COMMUNITY PROTOCOLS IN RESPONSE TO
FAMILY VIOLENCE**

PURPOSE: The purpose of this document is to present a grant application for funding to undertake the development of community protocols for Burnaby in response to family violence.

1.0 PROJECT OUTLINE

Project

The primary purpose of this proposal is secure project funding for the development of community protocols in response to family violence in Burnaby. This project would focus on family violence, in particular violence against women and children as witnesses.

Definition

A community protocol is a formally written agreement developed by the agencies involved that clearly outlines the commitments, responsibilities and responses of each participating agency/member in addressing incidences of family violence.

Objectives

VINA believes that the process of developing protocols will provide a common activity to focus the work of the committee on substantive issues. In addition, the process will enable VINA to achieve a number of other objectives, including:

- developing and establishing a consistent and appropriate membership.
- producing a community document that accurately describes the services available and the processes followed in addressing incidences of family violence.
- providing a resource to the community and victims that clearly outlines available services and the responsibilities and responses of individual agencies.
- increasing awareness of the mandate and service of each participating agency, which will contribute to appropriate referrals and improve the coordination of services.
- developing trust and commitment amongst agencies with similar goals in regards to family violence which would lead to coordinated problem solving and improved services.
- improving the protection of women and children in the community from family violence through the increased responsiveness and accessibility of community services for victims of family violence.

Process/Activities

To develop the community protocols, VINA intends to use a facilitated process that would be inclusive of all groups and agencies interested or involved in responding to instances of family violence. The process would involve establishing the appropriate membership and facilitating a group process to collaboratively develop the appropriate community protocols.

See Appendix 2 for additional information on the proposed protocol development process and activities.

2.0 REQUEST FOR FUNDING

In order to conduct the development of community protocols for Burnaby, VINA is requesting project funding for a paid project coordinator/facilitator. It is expected that the project will require 6 months to complete. The following outlines the proposed project budget:

Salary & Benefits Project Facilitation/Coordination = \$21,000 Project Clerical Support = \$9,000	\$30,000
Office Supplies/Materials/Postage	3,000
Office Space	1,200
Office Equipment	1,200
Telephone/Fax Line	600
Project Administration by Sponsoring Agency	3,500
TOTAL GRANT REQUEST	\$39,500

In-kind contributions are expected from participating agencies to cover the costs of printing, staff participation, meeting space/supplies and other miscellaneous expenses.

3.0 NEXT STEPS

A formal request for project funding will be sent to the following agencies:

Ministry of Attorney General
Ministry of Social Services
Children and Youth Committee Secretariat
Federal Solicitor General
Vancouver Foundation
Law Foundation

VINA will attempt to keep all funders apprised of any firm commitments for funding received from any agency. Once an appropriate level of funding has been secured, a consultant will be retained to conduct the project over a six month period.

Please address any questions on this project to:

SPONSORING COMMUNITY COMMITTEE

Burnaby (VINA) Violence is Never Acceptable
Community Coordinating Committee, Jeanne Fike, Chair

c/o United Way of the Lower Mainland
4543 Canada Way
Burnaby, B.C. V5G 4T4
Phone: 294-8929

SPONSORING NON-PROFIT AGENCY

Burnaby Family Life Institute
250 Willingdon Avenue
Burnaby B.C. V5C 5E9
Susan Reimer, President
Jeanne Fike, Executive Director
Phone: 299-9736

Signed, Active Members of VINA
Signed, Sponsoring Non-Profit Agency

APPENDIX 1

BACKGROUND INFORMATION - VINA

Burnaby (VINA) Violence is Never Acceptable Community Coordinating Committee

Formation

In 1990 September, the Burnaby Inter-Agency Council established the Burnaby "Violence Is Never Acceptable (VINA) Community Coordinating Committee" to pursue issues related to family violence. Burnaby Inter-agency Council is a voluntary association of social service agencies that meets monthly to exchange information, and develop proposals to respond to community issues.

Membership/Representation

VINA has an active membership of representatives from various agencies that are involved in the development, coordination and/or provision of the network of public services available in Burnaby to victims of family violence.

VINA is working to obtain formal representation and active participation of appropriate representatives of all service providers involved in the area of family violence, including:

- Police Services
- Crown Counsel
- Probation Services
- Other Justice System Representatives
- Hospital Services
- Physical and Mental Health Services
- Emergency Services
- Social Services
- Counselling Services
- Transition Houses
- Referral Agencies
- Support Groups
- Education Services
- Multicultural Agencies
- Other Statutory and Non-profit Service Providers

Context

The context in which VINA was established was as follows:

The existing social service delivery system with respect to responses to family violence issues is complex. It involves a large number of statutory and non-statutory organizations and individuals providing specific services to victims without an overall organizing framework or common procedures.

This complexity and lack of integration often results in gaps in service, lack of service coordination and occasional duplication of services. These factors can result in victims of family violence not receiving appropriate services.

Activities

Over the last three years, VINA has undertaken a number of activities related to the issue of family violence, including conducting a community forum on family violence, developing a handbook for service providers, compiling a directory of services related to family violence and conducting regular meetings of VINA.

Mission Statement

The mission statement of VINA is to support families and the community to eliminate the multi-generational pattern of physical, emotional and sexual abuse in Burnaby.

Goals

The goals of VINA involve the coordination, planning and promotion and education related to family violence issues. They are to:

Coordination

- promote the coordination and cooperation of community services, including the sharing of resources.
- develop a community protocol and effective community response to family violence.

Planning

- plan for the delivery of services regarding family violence in Burnaby through identification of service needs, and the monitoring and evaluation of community service protocols (procedures for responding to cases of family violence).

Promotion/Education

- prevent family violence through professional development, community education and awareness.

Current Objectives

As an immediate priority, VINA has decided to pursue the development of community protocols as a means to ensuring an effective community response to family violence.

VINA believes that the process of developing protocols will provide a common activity to focus the work of the committee on substantive issues. In addition, the process will also enable VINA to achieve a number of other objectives as outlined in the proposal.

APPENDIX 2

PROCESS/ACTIVITIES FOR DEVELOPING COMMUNITY PROTOCOLS

Process

To develop community protocols, VINA intends to use a facilitated process that would be:

- **Inclusive** of all groups and agencies interested or involved in responding to instances of family violence.
- **Collaborative** in jointly developing goals and objectives, sharing responsibility for achieving the goals and working together as a group to achieve the goals.
- **Respective** of the expertise, experience, perspective and opinions of each participant in the group.
- **Realistic** in acknowledging that the development of the protocols is a starting point for the group, and in establishing goals and timelines for the process.

Key activities in the process would include:

- **Contacting Each Agency** to explain the project and seek a formal representative of the organization to participate in the process.
- **Establishing Goals/Framework** for the further development of community protocols, including: other participants, expectations, goals, timelines, scope, etc.
- **Developing/Distributing a Survey** to document the existing process and procedure for addressing cases of family violence. The survey would ask each agency to list their own protocols, obligations, responsibilities, procedures, and mandate with respect to family violence.
- **Compiling the Results** of the survey into a working document for group discussion.
- **Reviewing the Findings** of the survey with the group to identify strengths, weaknesses and gaps in the existing response system.
- **Facilitating Group Discussion/Process** to develop draft protocols that result in direct improvements to the system of services that respond to incidences of family violence that would also directly improve the protection of women and children in Burnaby.
- **Finalizing Protocols** to reflect the abilities, commitments and stated responsibilities of each agency involved in the process.
- **Monitoring of the Implementation** activities related to the protocols, including agency activities, new gaps in services, individual experiences and overall protection of women and children.

