

ITEM	9
MANAGER'S REPORT NO.	27
COUNCIL MEETING	94/04/25

TO: CITY MANAGER DATE: 1994 APRIL 11

FROM: HUMAN RESOURCES DIRECTOR

SUBJECT: RETIREMENT - MRS. RITA RUSSELL

PURPOSE: To inform Council of the retirement of Mrs. Russell

RECOMMENDATION:

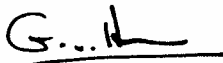
1. THAT the Mayor, on behalf of Council, send to Mrs. Russell a letter of appreciation for her years of loyal and dedicated service to the City.

REPORT

Mrs. Russell will be retiring from employment with the City on 1994 April 30 after 16 years of service.

She commenced employment with Burnaby on 1977 October 09 as a Clerk Typist in the Clerk's Department, became a Clerk 2 in 1979, Election Supervisor in 1981, Clerk 3 in the Licence Department in 1986, Election Supervisor in 1989, Clerk 3 in Licence in 1991, Election Supervisor in 1993 and Clerk 3 in Licence in 1994 February, the position she has held since that time.

Mrs. Russell has declined a formal presentation.



G. V. Harvie
HUMAN RESOURCES DIRECTOR