

ITEM	8
MANAGER'S REPORT NO.	38
COUNCIL MEETING	94/06/0

TO: CITY MANAGER 1994 June 15

FROM: APPROVING OFFICER

SUBJECT: DEPUTY APPROVING OFFICER FOR SUBDIVISIONS

PURPOSE: To request appointment of a deputy Approving Officer for subdivisions.

RECOMMENDATION:

1. **THAT** Mr. Jack Belhouse, Deputy Director Planning and Building, be appointed as an Approving Officer for subdivisions.

REPORT

In order to assure continuity in the processing of subdivision applications in the City, and to assure the availability of an Approving Officer during times when the Director Planning and Building is absent, it is necessary to arrange for the appointment of a deputy or alternate with signing authority.

In accordance with the provisions of the Land Title Act, it is recommended that Mr. Jack Belhouse, Deputy Director Planning and Building be designated in this capacity.

This appointment will ensure continuity in the delivery of service and promote greater efficiency at times when a second person with authority to approve subdivisions, including Strata Plans, is required.



D. G. Stenson
DIRECTOR
PLANNING AND BUILDING

DGS:hr

cc: City Solicitor
Director Administrative & Community Services
Director Engineering