

1994 DECEMBER 15

**TO:** CITY MANAGER  
**FROM:** DIRECTOR RECREATION AND CULTURAL SERVICES  
**SUBJECT:** BURNABY ART GALLERY PLANNING STUDY PROPOSAL  
**PURPOSE:** To respond to Council's questions regarding the Art Gallery Study Proposal.

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**RECOMMENDATION:**

1. THAT a grant of \$10,000 to the Burnaby Art Gallery Association be approved for a Planning Study under the conditions outlined in this report.

**REPORT**

At its meeting of 1994 December 12, Council discussed the option for providing a \$10,000 grant to the Burnaby Art Gallery Association for a Planning Study and referred the topic to staff for additional information.

The following responses are provided.

1. What would the impact be on the Federal Grant (already approved) if the City's contribution was \$10,000 rather than \$30,000 as requested?

The Museum's Assistance Program Grant of approximately \$34,500 was offered conditional on the Burnaby Art Gallery Association securing matching funds from other sources. The Association asked for \$30,000 from the City of Burnaby to that end.

If matching funds are not sufficient, the Federal funds could be reduced proportionately.

If the total project was reduced in cost, the Terms of Reference may be required to be changed and the scope of the study would be reduced.

The Federal Museums' Assistance Program Officer would review the revised budget and make an assessment as to whether it could be approved as amended, or whether the Burnaby Art Gallery Association would need to reapply. As the project could be revised significantly, it is probable that it would require another application (March 1995) and review (June 1995) for a later announcement (September 1995). It would still require matching funds in the lesser amount.

2. Could a study proceed with a \$10,000 City contribution only?

If the Federal Grant is withdrawn because matching funds could not be secured and the scope of the Study had to be reduced, it would be up to the Board of the Burnaby Art Gallery Association to determine whether or not a smaller study would be useful. A new proposal would be reviewed separate from the earlier proposal.

3. Position of the Burnaby Art Gallery Association

We have been advised by the Association that it wishes to explore further the option of proceeding with a reduced study. Between now and March of 1995, the Association will also endeavor to identify alternative fundraising opportunities so that to the extent possible, the integrity of the original concepts can be retained in the reduced study.

4. Recommendation for a \$10,000 contribution.

As it could take some time for the Federal Office to determine whether or not the reduced project can be supported Federally, the project can probably not proceed until later in 1995. It is therefore recommended that Council indicate its support by approving a grant of \$10,000 with payment to be held until the Art Gallery Association reports back to the Parks and Recreation Commission on the following points:

- a) advice on the prioritization of concerns as perceived by the Association with respect to its delivery of service.
- b) an indication of which of these topics would be covered in a reduced study and which would be left for a future date.
- c) proof of the continuing support of the Federal Government at the reduced level.
- d) Proof of full funding for the study from all sources.

If the Commission is satisfied on these points, that would constitute authority for the Director Finance to process the payment under the terms and conditions of joint City/Association control previously stipulated.

The funding would be included in the 1995 Annual or Recast Budget depending on the timing of approvals.



DENNIS GAUNT  
Director Recreation & Cultural Services

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cc: Director Finance

216