

CITY OF BURNABY

ITEM	4
MANAGER'S REPORT NO.	66
COUNCIL MEETING	93/11/08

TO: City Manager 1993 November 08

FROM: Chief Election Officer

SUBJECT: 1993 ELECTION DAY PAY RATES

PURPOSE: To obtain Council's approval of the Election Day pay rates for the 1993 Local Government Election.

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RECOMMENDATION:

1. THAT the proposed 1993 Election Day pay rates as presented in the attached Schedule "A" be approved.

REPORT

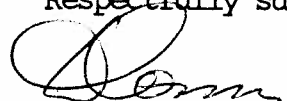
The proposed total Election Day payroll is slightly increased over the 1990 figure of approximately \$96,150. The adjustment in the rate is comparable with other lower mainland municipalities and also takes into consideration the negotiated settlements of the Burnaby Civic Employees' Union and the necessary increase in staff to accommodate changes to election legislation.

The criteria used to set the rates being proposed for 1993 is similar to that used in previous years. The requirement to pay competitive wages has become more important because all municipalities have the same voting day and many in the lower mainland now use automated voting machines which permit a much shorter working day for a similar rate of pay.

Costs of operating the advance poll have increased slightly because we are now required to have the advance polls open for a twelve hour period instead of the standard working day which was used in past years. We have also increased our component of counters to handle the Parks Referendum in the week following the Election.

The staffing components and rates of pay for this election have been extensively reviewed to ensure that the recommendations meet with Council's continued practice of controlled expenditure while allowing Burnaby to continue to attract qualified and experienced staff to carry out our election responsibilities. Funds have been provided in the Annual Budget based on the proposed rates.

Respectfully submitted,



D. R. Oanis,  
Chief Election Officer

SCHEDULE 'A'

SALARY AND STAFF REQUIREMENTS FOR THE 1993 MUNICIPAL ELECTION  
BASED ON THIRTY EIGHT (38) POLLING DIVISIONS

POSITION	NUMBER REQUIRED	PAY RATE	TOTAL
Chief Election Officer	1	\$700	\$ 700
Alternate Chief Election Official	3	675	2,025
Transport Election Official	6	510	3,060
Presiding Election Official (Voting Places)	37	275 + \$30 Training Allowance	11,285
Presiding Election Official (Special Voting Opportunities)	6	275 + \$30 Training Allowance	1,830
Presiding Election Official (Advance Voting Opportunities)	2 x 4 shifts	110 per shift	880
Alternate Presiding Election Official	43	185 + \$20 Training Allowance	8,815
Election Officials	452	175	79,100
Tally Election Officials	37	\$11/hr. (approx 14 hour shift)	5,698
Tally Clerk Election Headquarters	1	150	150
Data Entry Clerk Election Headquarters	2	200	400
Office Assistance & Switchboard Operator Election Headquarters	4 shifts	200 per shift	800
Security Services Election Headquarters	1	235	235
Custodial Services	4	140	560
Public Relations	1	200	200
<b>TOTAL</b>			<u><u>\$115,738</u></u>