

TO: MAYOR AND COUNCILLORS 1993 MARCH 26
FROM: HERITAGE ADVISORY COMMITTEE
SUBJECT: HERITAGE ADVISORY COMMITTEE ESTABLISHMENT BYLAW
PURPOSE: To recommend amendments to the Burnaby Heritage Advisory Committee Establishment Bylaw which would more accurately reflect the current membership and activities of the Committee.

=====

RECOMMENDATION:

1. THAT Council request the City Solicitor to review and prepare an amended Heritage Advisory Committee Establishment Bylaw No. 9029 based on the proposal outlined in the attached report.

R E P O R T

The Heritage Advisory Committee, at its meeting of 1993 March 24, considered a report from the Acting Director Planning and Building outlining proposed changes to Bylaw No. 9029 which would more accurately reflect the operation of the Committee.

The alterations proposed include:

Clause #5 (1) has been changed to read: 'The Committee may consist of nine members who may be appointed at any regular Meeting of Council, as follows:'

Clause #5 (c) has been changed to read: 'one member of the Burnaby Parks and Recreation Commission,'

Clause #5 (d) has been changed to read: 'one member of the Architectural Association of British Columbia, or the British Columbia Association of Landscape Architects,'

Clause #5 (f) has been changed to read: 'two persons from the community having knowledge of local history, local architecture, landscape architecture or building conservation and restoration and'

Clause #5 (g) has been added and reads: 'and, one member from the business community.'

Clause #6 (1) has been changed to read: 'Council shall appoint a Chair on an annual basis to preside at all meetings'

: COPY - CITY MANAGER - DIRECTOR PLANNING & BUILDING - DIR. REC. & CULT. SERV

Clause #6 (6) has been changed to read: 'all questions before any meeting of the Committee shall be decided by a majority of the members present'

The use of the word Chairman has been changed in the bylaw to 'Chair' and other bylaw language has been changed to a gender neutral form'

Appendix 'A' attached to this report outlines the bylaw in its revised form and Appendix 'B' provides the original bylaw for Council's information.

Doreen Lawson, Chair
Heritage Advisory
Committee

Doug P. Drummond,
Member

ATTACHMENT

** DRAFT OF REVISED BYLAW

CITY OF BURNABY

BYLAW NO. 9029

A BYLAW to establish a heritage advisory committee

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as BURNABY HERITAGE ADVISORY COMMITTEE BYLAW.
2. In this Bylaw
 - (a) "Committee" means the Burnaby Heritage Advisory Committee established under Section 3;
 - (b) "Council" means the Council of the City of Burnaby.
3. Pursuant to Section 15 of the Heritage Conservation Act, there is hereby established a committee to be known as the Burnaby Heritage Advisory Committee.
4. It shall be the duty of the Committee to advise the Council on those matters within the scope of Part 3 of the Heritage Conservation Act that are referred to it by Council from time to time.
5. (1) The Committee may consist of nine members who may be appointed at any regular meeting of Council, as follows:

- (a) two members of Council,
- (b) one member of the Burnaby Historical Society,
- (c) one member of the Burnaby Parks and Recreation Commission,
- (d) one member of the Architectural Institute of British Columbia,
or the B.C. Association of Landscape Architects,
- (e) one historian or archivist,
- (f) two persons from the community having knowledge of local history,
local architecture, landscape architecture or building conservation
and restoration, and
- (g) one member from the business community.

(2) Each member with the exception of Council Members shall be appointed for a term of two years and on the expiration of their term of office is eligible for re-appointment for two further two-year terms.

(3) The Director Planning and Building and the Burnaby Village Museum Director shall attend or delegate members of their staff may attend all meetings of the Committee but shall not vote.

6. (1) Council shall appoint a Chair on an annual basis to preside at all meetings.

(2) The Chair may from time to time appoint an acting Chair to preside in their absence.

(3) A majority of the members constitutes a quorum.

THE CORPORATION OF THE DISTRICT OF BURNABY

BYLAW NO. 9029

A BYLAW to establish a heritage advisory committee

The Council of The Corporation of the District of Burnaby ENACTS as follows:

1. This Bylaw may be cited as BURNABY HERITAGE ADVISORY COMMITTEE BYLAW.
2. In this Bylaw
 - (a) "Committee" means the Burnaby Heritage Advisory Committee established under section 3;
 - (b) "Council" means the Council of The Corporation of the District of Burnaby.
3. Pursuant to section 15 of the Heritage Conservation Act, there is hereby established a committee to be known as the Burnaby Heritage Advisory Committee.
4. It shall be the duty of the Committee to advise the Council on those matters within the scope of Part 3 of the Heritage Conservation Act that are referred to it by Council from time to time.
5. (1) The Committee shall consist of seven members who may be appointed at any regular meeting of Council, as follows:
 - (a) one member of Council,
 - (b) one member of the Burnaby Historial Society,

- (c) one member of the Burnaby Village Museum Association,
- (d) one member of the Architectural Institute of British Columbia,
- (e) one historian or archivist, and
- (f) two persons from the community having knowledge of local history, local architecture or building conservation and restoration.

(2) Each member shall be appointed for a term of two years and on the expiration of his term of office is eligible for re-appointment for two further two-year terms.

(3) The Director Planning and Building Inspection or his delegate and the Burnaby Village Museum Director or his delegate shall attend all meetings of the Committee but shall not vote.

6. (1) The members of the Committee shall elect a chairman from amongst their number.

(2) The chairman may from time to time appoint an acting chairman to preside in his absence.

(3) A majority of the members constitutes a quorum.

(4) Meetings of the Committee shall be at the call of the chairman who shall cause to be given to each member not less than 24 hours' notice of each meeting, unless such notice is waived by unanimous vote of the Committee members.

(5) The chairman or acting chairman shall preside at all meetings and decide all points of order that arise.

(6) All questions before any meeting of the Committee shall

