

ITEM	1
MANAGER'S REPORT NO.	33
COUNCIL MEETING	93/05/17

**TO:** CITY MANAGER

**DATE:** 1993 05 06

**FROM:** DIRECTOR ENGINEERING

**FILE:** 55-01-02

**SUBJECT:** HATS OFF DAY PARADE, SATURDAY, JUNE 5, 1993

**PURPOSE:** To seek Council approval for the Hats Off Day Parade.

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**RECOMMENDATION:**

1. **THAT** Council approve the Gilmore Community Association's "Hats Off Day" parade and the closure of Carleton Street as discussed in this report.
2. **THAT** a copy of this report be sent to the following:
  1. Bernice Roberts  
Community School Co-ordinator  
Gilmore Community School  
50 South Gilmore Avenue  
Burnaby, B.C. V5C 4P5
  2. Grant Smith  
Ministry of Transportation & Highways  
#200 - 1065 Columbia Street  
New Westminster, B.C. V3M 6H7

**REPORT**

Gilmore Community Association has requested that westbound Hastings Street traffic be detoured along City streets on June 05, 1993 between 9:30am and 11:30am to hold the annual 'Hats Off Day Parade'. In the context of the Street and Traffic Bylaw, a parade requires Council's approval.

The parade will assemble in the 300 Block of Rosser Avenue at 9:30am and proceed westbound along Hastings Street, dispersing in the 300 Block of Ingleton Avenue at approximately 11:00am. In addition, Gilmore Community Association requests the closure of Carleton Street between Hastings Street and Albert Street from 9:00am and 2:00pm. This site will be the location of display booths set up by various non-profit organizations including the Burnaby Traffic Safety Committee.

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The organizers are aware that approval is subject to the following conditions:

1. **THAT** the parade be conducted under the supervision of one person as marshall or organizer.
2. **THAT** all participants be instructed to respect the rights and property of the individuals encountered enroute.
3. **THAT** the parade be covered with liability insurance in the minimum amount of \$2 million with the City of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

Since the parade requires the temporary closure of a highway, approval must be granted by the Ministry of Transportation and Highways and measures must be taken to reroute westbound Hastings Street traffic. Staff recommend that westbound through traffic be diverted at Willingdon Avenue to Oxford Street through to Boundary Road. In order to facilitate the continuous flow of Hastings Street eastbound traffic, the traffic signal at Gilmore Avenue will be a constant "green" for the duration of the parade.

  
DIRECTOR ENGINEERING

SP:mp

cc: R.C.M.P. (Attn: S/Sgt. T. Dixon)  
Director Administrative & Community Services