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REPORT
1993 SEPTEMBER 13

CITY OF BURNABY

MEMBERS OF COUNCIL

RE: 1993 OCTOBER/NOVEMBER/DECEMBER AND 1994 JANUARY COUNCIL MEETING SCHEDULE

RECOMMENDATION:

1. THAT Council meetings not be held on 1993 October 25, November 22, December 27 and January 04.

REPORT

The Federal Election has been called for 1993 October 25; as a result I feel it would be appropriate to cancel the Council meeting for that date in order that Council members and staff may follow the progress of the election. Federal statute requires that all employees be provided four clear hours to vote. This would also be more easily accommodated through cancellation of the Council meeting.

The month of November 1993 contains five Mondays. In keeping with Council's policy of not holding a meeting on the fifth Monday in a month, the November 29 meeting should be cancelled. However, the following meeting, December 06, is the Inaugural Council meeting, which limits the amount and type of business to be conducted at that time. Therefore we would find ourselves in a position of having a three week gap between the November 22 and December 13 meetings.

As a result, I am recommending cancellation of the Council meeting on November 22 which is the Monday following the City election and hold a regular meeting on November 29. This would limit the gap between meetings to two weeks, similar to the spread between meetings during the summer schedule.

In December, we normally cancel the third meeting of the month because of its proximity to Christmas. However, this year the third Monday is December 20, and cancelling this meeting would create a longer spread between the last meeting in December (December 13) and the first meeting in January (Tuesday, January 04). Monday, January 03, 1994 is the New Year's Day Statutory Holiday.

There are five Mondays in January, and cancelling the first meeting which would be held on a Tuesday, still allows four Council meetings to be held in January.

Therefore it is recommended that we hold a regular Council meeting on December 20 and hold the first Council meeting of 1994 on Monday, January 10.

In summary, it is recommended Council meetings be held as follows:

October 04, 12 (Tuesday) and 18;

November 01, 08, 15 and 29;

December 06 (Inaugural), 13 and 20; and

January 10, 17, 24 and 31.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'W. J. Copeland', written in a cursive style.

William J. Copeland,
M A Y O R