

ITEM 3
MANAGER'S REPORT NO. 28
COUNCIL MEETING 92/04/28

TO: ACTING MUNICIPAL MANAGER

DATE: 1992 04 14

FROM: DIRECTOR ENGINEERING

FILE: 55-01-02

SUBJECT: "HATS OFF DAY" PARADE, SATURDAY, 1992 JUNE 06

PURPOSE: To seek Council approval for the "Hats Off Day" parade.

RECOMMENDATIONS:

1. THAT Council approve the Gilmore Community Association's "Hats Off Day" parade as discussed in this report.
2. THAT the following be sent a copy of this report:
 - a) Bernice Roberts, Community School Coordinator, Gilmore Community School, 50 South Gilmore Avenue, Burnaby, B.C., V5C 4P5; and
 - b) Grant Smith, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

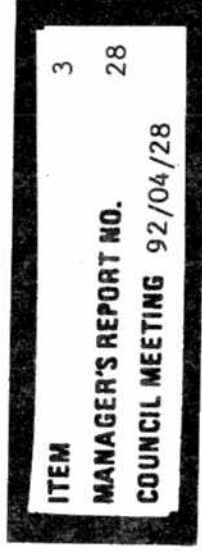
REPORT

Gilmore Community Association has requested that westbound Hastings Street traffic be detoured along Municipal streets on 1992 June 06 between 9:30am and 11:30am in conjunction with the annual "Hats Off Day" parade. The Ministry of Transportation & Highways has granted approval of the closure of the westbound lanes of Hastings Street (Rosser Avenue to Ingleton Avenue) during this time period. In the context of the Street & Traffic Bylaw, this parade request requires Council's approval.

The parade will assemble in the 300 block of Rosser Avenue at 9:30am and proceed westbound along Hastings Street, dispersing in the 300 block of Ingleton Avenue at approximately 11:00am. In addition, Gilmore Community Association requests the closure of MacDonald Street between Hastings Street and Pender Street from 9:00am to 5:00pm. This site will be the location of display booths set up by various non-profit organizations.

The organizers are aware that approval is subject to the following conditions:

1. That the parade be conducted under the supervision of one person as marshal or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the Municipality of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.



Since this parade requires the temporary closure of Hastings Street, measures must be taken to re-route westbound Hastings Street traffic. Staff recommend that westbound through traffic be diverted at Willingdon Avenue to Oxford Street through to Boundary Road. In order to facilitate the continuous flow of Hastings Street eastbound traffic, the traffic signal at Gilmore Avenue will be a constant "green" for the duration of the parade. This is the procedure followed, without problem, in last year's parade.

The R.C.M.P. will ensure that a safe environment exists by having staff members available to assist, but will not assume responsibility for traffic control.

TP:jb

cc: R.C.M.P. (Attn: Sgt. J. Williamson)
Director Admin. & Community Services


DIRECTOR ENGINEERING