

1991 OCTOBER 07

A regular meeting of the Municipal Council was held in the Council Chamber, Municipal Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 1991 October 07 at 7:00 p.m.

PRESENT: His Worship, Mayor W.J. Copeland
Alderman D.R. Corrigan
Alderman D.P. Drummond
Alderman D.G. Evans
Alderman D.A. Lawson
Alderman E. Nikolai
Alderman L.A. Rankin (arrived 7:10 p.m.)
Alderman C.M. Redman
Alderman J. Young

STAFF: Mr. E.E. Olson, Municipal Manager
Mr. R.H. Moncur, Director Administrative and Community Services
Mr. W.C. Sinclair, Director Engineering
Mr. A.L. Parr, Director Planning and Building Inspection
Mr. R. Earle, Director Finance
Mr. C.A. Turpin, Municipal Clerk
Mrs. D.R. Comis, Deputy Municipal Clerk

M I N U T E S

1. The minutes of the regular Council Meeting and Caucus Meeting "In Camera" held on 1991 September 23 then came forward for adoption.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN YOUNG:

"THAT the minutes of the regular Council Meeting and Caucus Meeting 'In Camera' held on 1991 September 23 be now adopted."

CARRIED UNANIMOUSLY

2. The minutes of the Public Hearing (Zoning) held on 1991 September 24 then came forward for adoption.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN YOUNG:

"THAT the minutes of the Public Hearing (Zoning) held on 1991 September 24 be now adopted."

CARRIED UNANIMOUSLY

His Worship, Mayor W.J. Copeland proclaimed the week of 1991 October 6 to 13 as Family Week in Burnaby.

His Worship, Mayor W.J. Copeland proclaimed the week of 1991 October 6 to 12 as Fire Prevention Week in Burnaby.

D E L E G A T I O N S

The following wrote requesting an audience with Council:

1. Vic Blancard, 1991 September 05
Re: Homeowner versus services
in Burnaby
Speaker - Vic Blancard
2. Celso A.A. Boscarior on behalf
of Holy Cross Parish, 1991
September 10
Re: Holy Cross Parish - Proposed
Gymnasium Expansion and
Renovation
Speaker - Celso Boscarior

3. Cynthia C. Plastino, 1991 September 27
Re: Auditorium proposal at Holy Cross
School
Speaker - Cynthia Plastino
4. Ronald J. Lawson, 1991 September 23
Re: Proposed Zoning Regulations
for Single Family Dwellings
Speaker - Ronald Lawson
5. Steve Mancinelli, 1991 September 25
Re: Express views on control of
S.F.U. Conservation Lands
Speaker - Steve Mancinelli
6. End of Arms Race, Community Event
Coordinator, 1991 September 30
Re: Request financial support for
community program called
"Give Peace a Dance" - 1991
November 10
Speaker - Diane Dupuis

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN YOUNG:

"THAT the delegations be heard."

CARRIED UNANIMOUSLY

1. Mr. Vic Blancard, 4630 Highlawn Drive, Burnaby, B.C. appeared before Council to address concerns regarding the following municipal services; responsibility for snow removal on boulevards and sidewalks, the maintenance of trees on boulevards, the maintenance of vegetation growth on municipal curbs, and the process for making application to the Municipality for the installation of speed bumps in lanes.

In addition, Mr. Blancard expressed opposition to the construction of barricades from Springer to Delta and Parker to Lougheed.

The speaker concluded by requesting better service from the Municipality.

Alderman Rankin entered the Council Chamber at 7:10 p.m. and took his place at the Council table.

Arising from the presentation Alderman Corrigan was granted leave by Council to introduce the following motion:

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN YOUNG:

"THAT Municipal staff prepare a report addressing the concerns expressed by Mr. Blancard."

CARRIED UNANIMOUSLY

2. Mr. Celso Boscariol, Paine Edmonds, representing Holy Cross Parish, appeared before Council to address the proposed renovation and expansion of the Holy Cross Elementary gymnasium.

The proposed renovation would provide more adequate facilities for playing competitive sports, proper change facilities for the students, improved kitchen facilities, a computer laboratory and library. Site coverage of the property would increase from 14% to 19%, well within the 30% permitted under the Zoning Bylaw.

In addition, 128 parking stalls will be provided as required by the Municipal Bylaw.

Mr. Boscariol reassured Council that the gymnasium will not be used for commercial enterprises or as a bingo hall or for other types of public receptions.

Mr. Boscariol then read a letter of undertaking provided to the Planning Department outlining various compromises made by the Parish to address the concerns of the surrounding neighbourhood.

Mr. Joe Yamuchi, Project Architect, also appeared before Council to present drawings outlining the proposed plan.

Mr. Boscariol concluded by submitting a petition to the Clerk signed by members of the Holy Cross Parish requesting Council grant permission to proceed with construction of the gymnasium and ancillary facilities.

3. Mrs. Cynthia Plastino, 4890 Southlawn Drive, Burnaby, B.C. appeared before Council to address the concerns of area residents as they relate to the permitted heights for churches and private schools under the P5 Zone. Mrs. Plastino advised that gymnasiums for non-professional sports are required to be a height of 24 feet as opposed to the 31 feet outlined in the proposal for Holy Cross School.

Mr. Ronald Collier, 5010 Dellawn Drive, Burnaby, B.C. also appeared before Council to express opposition to the height of the proposed gymnasium.

Mr. Collier cited the loss of his view as the primary reason for his opposition and reiterated the statement that 31 feet is excessive height for an elementary school gymnasium.

Tabled Matter, Item 1 was brought forward for consideration at this time.

1. Questions Raised By Delegation
Appearing at 1991 August 19
Council Meeting - Holy Cross
Parish School Gymnasium

The following item was tabled at the regular Council Meeting held on 1991 September 03:

15. Questions Raised by Delegation
Appearing at 1991 August 19
Meeting - Holy Cross Parish
School Gymnasium (PPA #9380A)

The Municipal Manager submitted a report from the Director Planning and Building Inspection responding to comments and questions raised concerning the proposed renovation of the gymnasium at Holy Cross Parish.

The Municipal Manager recommended:

1. THAT a copy of this report be sent to Mrs. D. Samija, 1485 Taralawn Court, Burnaby, B.C., V5B 3H4; Mrs. M. G. Quan, 1540 Taralawn Court, Burnaby, B.C., V5B 3H3, and to the Holy Cross Parish, 1450 Delta Avenue, Burnaby, B.C., V5B 3G2.

MOVED BY ALDERMAN CORRIGAN:

SECONDED BY ALDERMAN NIKOLAI:

"THAT the recommendation of the Municipal Manager be adopted."

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN YOUNG:

"THAT the motion as moved by Alderman Corrigan and seconded by Alderman Nikolai, being 'THAT the recommendation of the Municipal Manager be adopted,' be now TABLED."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the motion as moved by Alderman Corrigan and seconded by Alderman Nickolai, being 'THAT the recommendation of the Municipal Manager be adopted,' be now lifted from the table."

CARRIED UNANIMOUSLY

The motion was now before the meeting.

A vote was then taken on the motion as moved by Alderman Corrigan and seconded by Alderman Nikolai, being 'THAT the recommendation of the Municipal Manager be adopted,' and same was CARRIED UNANIMOUSLY.

Tabled matter, Item No. 2 was brought forward for consideration at this time.

2. Holy Cross School
1450 Delta Avenue

The following item was tabled at the regular Council Meeting held on 1991 September 09:

7. Holy Cross School
1450 Delta Avenue

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to information presented by a delegation at the regular Council Meeting held on 1991 September 09 pertaining to lot area and coverage of the subject site.

Municipal staff advised that the delegation's interpretation and application of the zoning regulations is inconsistent with the provisions of the Zoning Bylaw and cannot be justified.

The Municipal Manager recommended;

1. THAT this report be received for information purposes.

MOVED BY ALDERMAN EVANS:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Municipal Manager be adopted."

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the motion as moved by Alderman Evans and seconded by Alderman Corrigan being, 'THAT the recommendation of the Municipal Manager be adopted,' be now TABLED."

CARRIED UNANIMOUSLY

This item was tabled pending the appearance of delegations before Council to address the Preliminary Plan Application for additions and renovations to the gymnasium at the Holy Cross School.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the motion as moved by Alderman Evans and seconded by Alderman Corrigan being, 'THAT the recommendation of the Municipal Manager be adopted,' be now lifted from the table."

CARRIED UNANIMOUSLY

The motion was now before the meeting.

A vote was then taken on the motion as moved by Alderman Evans and seconded by Alderman Corrigan being, "THAT the recommendation of the Municipal Manager be adopted," and same was CARRIED UNANIMOUSLY.

4. Mr. Ronald Lawson, 490 Eastcot Road, West Vancouver, B.C. appeared before Council to express concerns regarding the proposed changes to zoning regulations affecting small lot development for single family dwellings which would limit the length of a dwelling to the lesser of 50% of the lot depth or 60 feet.

The speaker provided a comparison of three lots; one with rear lane access and two without lane access showing the maximum available main floor and second floor areas. Mr. Lawson contends that the maximum living area provided under the proposed regulations provides inadequate living space.

The speaker concluded by requesting that Council either eliminate the proposed restriction or amend it to allow a length of 70 feet.

Alderman Rankin retired from the Council Chamber at 8:15 p.m.

Alderman Young retired from the Council Chamber at 8:25 p.m.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN EVANS:

"THAT Item No. 16, Municipal Manager's Report No. 56, 1991 October 07 be brought forward for consideration at this time."

CARRIED UNANIMOUSLY

16. Proposed Zoning Regulations
for Single Family Dwellings

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to Council's request for additional information regarding zoning regulations for single family dwellings. The report outlines the impact of the proposed new regulations on small lots in terms of developable floor area and addresses Council's desired objective of encouraging detached garages while not increasing overall maximum floor area.

The Municipal Manager recommended:

1. THAT the refinements contained in Section 3.0 of this report pertaining to detached garages be included as part of the proposed regulations affecting single family dwellings in the R1 to R5 and R9 to R10 Districts, as outlined in the Manager's Report of September 09 (Item 8, Report No. 51).
2. THAT a copy of this report be sent to Mr. Ronald J. Lawson, 490 Eastcot Road, West Vancouver, B.C., V7S 1E3.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the recommendations of the Municipal Manager be adopted."

Alderman Rankin returned to the Council Chamber at 8:30 p.m. and took his place at the Council table.

CARRIED UNANIMOUSLY

5. Mr. Steve Mancinelli, 5610 E. Georgia Street, Burnaby, B.C., appeared before Council to provide an example of Simon Fraser University expansion which, in his opinion, would not destroy green space on Burnaby Mountain.

Alderman Redman retired from the Council Chamber at 8:35 p.m.

Mr. Mancinelli referred to a Ministry of Lands and Parks news release advising that Burnaby Mountain may be considered for a Provincial Park and presented ideas for redevelopment of the Simon Fraser University quadrangle.

Alderman Young returned to the Council Chamber at 8:40 p.m. and took his place at the Council table.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT Item No. 13, Municipal Manager's Report 56, 1991 October 07 be brought forward for consideration at this time."

CARRIED UNANIMOUSLY

13. Simon Fraser University Conservation Lands

The Municipal Manager submitted a report from the Director Planning and Building Inspection outlining an approach to secure the Simon Fraser University lands within the Burnaby Mountain Conservation Area for the ultimate purpose of dedicating them as park.

The Municipal Manager recommended:

1. THAT a member of Council make representation to the Simon Fraser University Board of Governors requesting either the return of the Simon Fraser University lands outside their ring road for park purposes or for the University to dedicate them for park purposes.
2. THAT the Provincial Government be requested to amend/enact legislation that would ensure university land use complies with adopted official community plans.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendations of the Municipal Manager be adopted."

The meeting agreed to **AMEND** the recommendations contained in Item No. 13, Municipal Manager's Report No. 56 by the addition of the following:

3. "THAT copies of this report be sent to all present Burnaby M.L.A.'s, all Burnaby Provincial candidates and the leaders of the three major political parties."

A vote was then taken on the motion as moved by Alderman Drummond and seconded by Alderman Corrigan being, 'THAT the recommendations of the Municipal Manager be adopted **AS AMENDED**,' and same was **CARRIED UNANIMOUSLY**.

Alderman Redman returned to the Council Chamber at 8:53 p.m. and took her place at the Council table.

His Worship, Mayor W.J. Copeland extended a welcome to students from the British Columbia Institute of Technology Broadcast Journalism Program, attending the Council Meeting as part of a course in local government.

6. The delegation did not appear before Council.

Alderman Evans retired from the Council Chamber at 9:06 p.m.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN RANKIN:

"THAT the correspondence from the End the Arms Race be REFERRED to the Grants Committee for review."

CARRIED UNANIMOUSLY

C O R R E S P O N D E N C E A N D P E T I T I O N S

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN NIKOLAI:

"THAT all of the following listed items of correspondence be received and those items of the Municipal Manager's Report No. 56, 1991 October 07 which pertain thereto be brought forward for consideration at this time."

CARRIED UNANIMOUSLY

Alderman Corrigan retired from the Council Chamber at 9:06 p.m.

Alderman Evans returned to the Council Chamber at 9:07 p.m. and took his place at the Council table.

1. Burnaby Public Library Board
Chair, 1991 September 12
Re: Thank Council members
for participating in
Library's Pancake Breakfast.
Proceeds used to purchase
children's books for the
library.
-

A letter dated 1991 September 12 was received from the Burnaby Public Library Board expressing appreciation to Aldermen Doug Evans, Doreen Lawson, Egon Nikolai, Lee Rankin and Jim Young for their participation in Burnaby Public Library's Pancake Breakfast.

2. Solid Waste Management Planning
Project, Project Manager
1991 September 12
Re: Solid Waste Management Plan
Review - Submission of "Draft
Stage I Report"
-

A letter dated 1991 September 12 was received from the Solid Waste Management Planning Project providing a copy of the "Draft Stage I Report" describing the present Waste Management System and recommending which waste reduction, recycling and residue management options should be evaluated in the next stage of the planning process.

Alderman Drummond retired from the Council Chamber at 9:11 p.m.

His Worship, Mayor W.J. Copeland advised that the Director Engineering is preparing a report in response to this item of correspondence to be submitted to Council at the regular meeting on 1991 October 15.

3. Vincent Moo, 1991 September 14
Re: Curtis Street and development
of Gagliardi Connector to Hastings
Street
-

A letter dated 1991 September 14 was received from Mr. Vincent Moo expressing support for the proposed Gagliardi Connector to Hastings Street.

4. Douglas S. Porter, 1991 September 18
Re: Animal Control Bylaw
-

A letter dated 1991 September 18 was received from Douglas Porter expressing support for the proposed Animal Control Bylaw.

5. R.L. Brandner, 1991 September 15
Re: Destruction of core area of
Central Park by public
establishment and use of
unauthorized trails

A letter dated 1991 September 15 was received from Mr. R.L. Brandner expressing concern with regard to destruction caused by the use of unauthorized trails in the core area of Central Park. Mr. Brandner suggested that barricades be placed at the entrance to these trails in order to protect the nesting place and habitation of many wild birds found in the core area.

In addition, Mr. Brandner was requesting clarification as to why two trees have been felled in the park. His Worship, Mayor W.J. Copeland advised that the Director Recreation and Cultural Services is preparing a report for submission to the Parks and Recreation Commission on 1991 October 16 and subsequently to Council on 1991 October 21 responding to the concerns outlined in Mr. Brandner's correspondence.

Alderman Drummond returned to the Council Chamber at 9:13 p.m. and took his place at the Council table.

6. Agriculture Canada, Food Production
and Inspection Branch, Regional
Program Officer, 1991 September 20
Re: The Gypsy Moth in Burnaby

A letter dated 1991 September 20 was received from Agriculture Canada advising that the Gypsy Moth has been located in Burnaby.

A staff notation appended to this item of correspondence advises that the Municipal Manager and/or the Director Recreation and Cultural Services will obtain additional information on this matter at a meeting that is being held by the Federal Department of Agriculture for senior officials of the Lower Mainland on 1991 October 15.

7. Otto Roloff, 1991 September 19
Re: Express strong support
for Animal Control Bylaw

A letter dated 1991 September 19 was received from Mr. Otto Roloff expressing support for the proposed Animal Control Bylaw.

8. Charnjit S. Bal, Undated
Re: Resubmission of petition
regarding Hastings/Gaglardi
Connector

A undated letter was received from Mr. Charnjit S. Bal resubmitting a petition previously submitted to Council requesting a solution to the Parker/Curtis/Duthie traffic problem.

9. Army, Navy and Air Force Veterans
in Canada, Pompier Unit 314,
President, 1991 September 19
Re: Request permission to conduct
Remembrance Day Parade - 1991
November 11

A letter dated 1991 September 19 was received from the Army, Navy and Air Force Veterans, Pompier Unit 314 requesting permission to conduct a Remembrance Day Parade from 5455 Imperial Street in Burnaby to the corner of Nelson and Imperial Street on Monday, 1991 November 11 between the hours of 10:30 a.m. to 12:00 noon.

Item No. 8, Municipal Manager's Report No. 56, 1991 October 07 was brought forward for consideration at this time.

8. Letter from Army, Navy & Air Force
Veterans in Canada Remembrance Day
Parade - 1991 November 11

The Municipal Manager submitted a report from the Director Engineering prepared in response to a request received to hold a Remembrance Day Parade on 1991 November 11.

This type of request requires Council approval under the provisions of the Street and Traffic Bylaw.

The Municipal Manager recommended:

1. THAT Council approve the Remembrance Day Parade as discussed in this report.
2. THAT the coordinator of the event, H. Sellers (President), 5455 Imperial Street, Burnaby, B.C., V5J 1E5 be sent a copy of this report.

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN EVANS:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

10. Province of B.C., Ministry of
Transportation and Highways,
Minister, 1991 September 05
Re: Burnaby's change of status
relative to provincial roadways

A letter dated 1991 September 05 was received from the Minister of Transportation and Highways confirming advice provided by Mr. Dave Cunliffe, Regional Director, that the administration of provincial arterial routes through municipalities incorporated under the Municipal Act will not change should the Municipality seek to change it's status from a District Municipality to City.

A staff notation appended to this item of correspondence advises that Council, at the regular Council Meeting held on 1991 August 06 received a report from the Municipal Clerk regarding change in status from a District to a City and adopted the following recommendation contained therein, **AS AMENDED:**

"THAT Council adopt the Resolution contained in this report requesting a change in status from a District Municipality to a City subject to receiving assurance from the Minister of Transportation and Highways that the change of status will have no impact on the Municipality."

Unless otherwise directed by Council, staff will proceed with the application to the Minister of Municipal Affairs, Recreation and Culture requesting a change of status from a District Municipality to a City.

11. George C. Durham, 1991 September 23
Re: Comments on Urban Trail System

A letter dated 1991 September 23 was received from George C. Durham providing comment on a staff report outlining a proposal for an Urban Trail System in Burnaby. Mr. Durham suggested various changes to the proposed trail system including the type of material used for the walkway, the routing around Burnaby Lake and the use of cycle routes on Burnaby Mountain.

Item No. 14, Municipal Manager's Report No. 56, 1991 October 07 was brought forward for consideration at this time.

14. Letter from Mr. George C. Durham,
6355 Grant Street, Burnaby, B.C.,
V5B 2R7, Urban Trail System

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to correspondence received from Mr. George C. Durham providing comments and suggestions related to the Burnaby Urban Trail System. The report addresses the various points raised by Mr. Durham including justification for type of materials to be used on the trails, the routing around Burnaby Lake, the Transmountain Trail and Burnaby Mountain.

The Municipal Manager recommended:

1. THAT a copy of this report be forwarded to Mr. George C. Durham, 6355 Grant Street, Burnaby, B.C., V5B 2K6.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN REDMAN:

"THAT Item No. 15, Municipal Manager's Report No. 56, 1991 October 07 be brought forward for consideration at this time."

CARRIED UNANIMOUSLY

15. Burnaby Mountain Urban Trail
Phase One Implementation

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council approval to proceed to construct Phase One of the Burnaby Mountain Urban Trail. Facilities directly connected by this route include Lougheed Mall, Cameron Library and Recreation Centre, Stoney Creek School/Park, Burnaby 200 housing, Forest Grove School/Park, Burnaby Mountain Golf Course, Squint Lake Park, Westridge School/Park, Hastings Street, the Barnet Highway, and the Burrard Inlet foreshore. Phase One is estimated to cost \$400,000 and will include construction of a basic trail facility between Cliff Avenue and the west end of Shellmont Street. It is suggested that Phase Two would commence in 1992 and Phase Three in 1993.

The Municipal Manager recommended:

1. THAT Council approve construction of Phase One of the Burnaby Mountain Urban Trail as outlined in this report.
2. THAT a Capital Works Machinery & Equipment Reserve Fund Expenditure Bylaw in the amount of \$400,000 be brought forward for the design and construction of Phase One of the Burnaby Mountain Urban Trail.
3. THAT Council authorize the sale for moving or salvage or demolition of the structures including all outbuildings at 7091 Curtis Street.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendations of the Municipal Manager be adopted."

Alderman Corrigan retired from the Council Chamber at 9:50 p.m.

Alderman Young retired from the Council Chamber at 9:50 p.m.

Alderman Redman retired from the Council Chamber at 9:51 p.m.

Alderman Rankin retired from the Council Chamber at 9:51 p.m.

Alderman Corrigan returned to the Council Chamber at 10:00 p.m. and took his place at the Council table.

Alderman Redman returned to the Council Chamber at 10:05 p.m. and took her place at the Council table.

MOVED BY ALDERMAN LAWSON:

SECONDED BY ALDERMAN NIKOLAI:

"THAT Item 14, Municipal Manager's Report No. 56, 1991 October 07 be **AMENDED** to include a general policy to provide protection for existing nature trails with the elimination of as many junctures as possible; a better method of communication with neighbours and a different route for the Burnaby Mountain Trail outlined for Phase Two."

Alderman Young returned to the Council Chamber at 10:10 p.m. and took his place at the Council table.

Alderman Rankin returned to the Council Chamber at 10:12 p.m. and took his place at the Council table.

DEFEATED

FOR: Aldermen Lawson and
Nikolai

AGAINST: Mayor W.J. Copeland
Aldermen Corrigan,
Drummond, Evans,
Rankin, Redman and
Young

A vote was then taken on the motion as moved by Alderman Corrigan and seconded by Alderman Rankin being, "THAT the recommendations of the Municipal Manager be adopted," and same was **CARRIED** with Alderman Lawson **OPPOSED**.

Arising from the discussion Alderman Lawson was granted leave by Council to introduce the following motion:

MOVED BY ALDERMAN LAWSON:

SECONDED BY ALDERMAN NIKOLAI:

"THAT Municipal staff prepare a report examining the feasibility of a general policy to provide protection for existing walking and nature trails with the elimination of as many junctures as possible; a better method of communication with neighbourhoods; and a different route for Burnaby Mountain Phase Two trail."

CARRIED

OPPOSED: Alderman Corrigan

MOVED BY ALDERMAN RANKIN:

SECONDED BY ALDERMAN NIKOLAI:

"THAT the Council Meeting proceed past 10:30 p.m."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN REDMAN:

SECONDED BY ALDERMAN NIKOLAI:

"THAT the Council Meeting do now recess."

CARRIED UNANIMOUSLY

The Council Meeting recessed at 10:31 p.m.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN RANKIN:

"THAT the Council Meeting do now reconvene."

CARRIED UNANIMOUSLY

The Council Meeting reconvened at 10:43 p.m. with Aldermen Corrigan and Drummond absent.

12. Toby Lee, Property Co-Owner
1991 September 18
Re: Additional comments on
request for exception of
pedestrian pass-through
at 4315-4323 Hastings Street

A letter dated 1991 September 18 was received from Mr. Toby Lee requesting exemption from the requirement to provide a pedestrian pass-through at 4315-4323 E. Hastings Street.

His Worship, Mayor W.J. Copeland advised that the Director Planning and Building Inspection is preparing a report in response to this item of correspondence to be submitted to Council at the regular meeting on 1991 October 15.

Alderman Corrigan returned to the Council Chamber at 10:45 p.m. and took his place at the Council table.

Alderman Drummond returned to the Council Chamber at 10:45 p.m. and took his place at the Council table.

13. Bob Switzer, 1991 September 23
Re: Request permission to conduct tag
days 1991 October 11/12, November
29/30 and December 27/28/30 and 31

A letter dated 1991 September 23 was received from Mr. Bob Switzer requesting permission to conduct tag days for the Burnaby Minor Hockey Atom AAA hockey team to raise funds for participation in an international hockey tournament.

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN EVANS:

"THAT the request to conduct tag days in Burnaby on 1991 October 11 and 12, November 29 and 30, and December 27, 28, 30 and 31 be approved."

CARRIED UNANIMOUSLY

14. Province of B.C., Ministry of
Development, Trade and Tourism,
Minister, 1991 September 19
Re: Funding approval for Burnaby's
Community Economic Development
Program for 1991 operations of
Economic Development Coordinator's
office

A letter dated 1991 September 19 was received from the Minister of Development, Trade and Tourism advising Council that a grant has been awarded to the Municipality in the amount of \$32,250.00 under the Community Economic Development Program.

15. Mr. and Mrs. Jim Sandri
1991 September 11
Re: Traffic on Curtis Street

A letter dated 1991 September 11 was received from Mr. and Mrs. Jim Sandri complaining of the volume of traffic on Curtis Street and requesting that Council take action to control the traffic volume.

16. Copy letter from Teamsters Local Union No. 155, Movie Production, Trade Shows and Related Industries, President, 1991 September 17
Re: Intentions to seek solution to "The Bridge Studio" issue and concerns that it remain an integral part of B.C. Motion Picture and Video Industry

A letter dated 1991 September 17 addressed to Glen Clark, M.L.A. was received from the Teamsters Local Union No. 155 regarding the development of a proposal for the purchase of "The Bridge Studio".

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the correspondence from Teamsters Local Union No. 155 be REFERRED to staff for evaluation and comment."

CARRIED UNANIMOUSLY

17. City of Richmond, Mayor,
1991 September 17
Re: Issue challenge to Burnaby counterparts to "meet or beat" fund raising proceeds in 1991 United Way Campaign

A letter dated 1991 September 17 was received from Mayor Greg Halsey-Brandt, City of Richmond challenging the Municipality of Burnaby to "meet or beat" Richmond's fundraising proceeds in the 1991 United Way Campaign.

A staff notation appended to this item of correspondence advises that the Municipality's goal for the 1991 United Way Campaign is to raise \$33,000 with a 35% participation by staff. Our Campaign Committee is enthusiastically organizing what will undoubtedly be a very successful campaign, and staff therefore confidently recommends that Council accept the challenge from Richmond as presented in this letter from Mayor Halsy-Brandt.

Alderman Corrigan retired from the Council Chamber at 10:46 p.m.

18. Communications Workers of America
Local 226, Vice President
1991 September 19
Re: Recognition for Mayor Copeland's efforts and dedication to community

A letter dated 1991 September 19 was received from Harold Funk, Vice President, Communications Workers of America expressing appreciation to Mayor Copeland for his dedication and service in attending to the needs of Burnaby citizens.

19. The Corporation of the Township of Langley, Municipal Clerk
1991 September 12
Re: Request to Federal Government for reduction of Goods and Services Tax

A letter dated 1991 September 12 was received from the Corporation of the Township of Langley requesting Council support a motion that the Federal Government reduce the Goods and Services Tax to revenue neutral as previously promised by the Prime Minister and the Minister of Finance.

Council requested that staff correspond with the Corporation of the Township of Langley advising of previous action taken by Burnaby Council in response to the Goods and Services Tax.

20. Forestry Canada, 1991 September 12
Re: Tree Plan Canada - A 5-year
nationwide community-based
program to plant several
million trees in rural areas,
cities and towns
-

A letter dated 1991 September 12 was received from Forestry Canada requesting the Municipality identify lands within its boundaries which could be available for tree planting as part of a 5-year nationwide community-based program to plant several million trees in rural areas, cities and towns.

His Worship, Mayor W.J. Copeland advised that the Director Planning and Building Inspection is preparing a report in response to this item of correspondence to be submitted to Council at the regular meeting on 1991 October 15.

21. City of Vancouver, Office of
the City Clerk, 1991 September 24
Re: Seek support of Provincial
Task Force on Childcare
recommendations
-

A letter dated 1991 September 24 was received from the City of Vancouver requesting Council support advocacy of the implementation of recommendations outlined in the report of the Provincial Task Force on Childcare entitled "Showing We Care: A Child Care Strategy For The 90's".

A staff notation appended to this item of correspondence advises that Municipal staff submitted a report on the Provincial Child Care Task Force Report to the Community Issues and Social Planning Committee in September. The report was tabled to allow Committee members additional time to study the proposals that are contained in the report. The Committee will forward a report to Council on this matter in November.

Council requested that a copy of the correspondence be **REFERRED** to the Family Court and Youth Justice Committee for information.

22. Greater Vancouver Regional District,
Administrator, Air Quality Control,
1991 September 25
Re: Submission of G.V.R.D.'s
Air Quality Committee
report entitled "Odour
Incident on July 17, 1991"
-

A letter dated 1991 September 25 was received from the Greater Vancouver Regional District providing Council with a copy of a report entitled "Odour Incident on July 17, 1991" prepared in response to complaints received from area residents regarding a strong petroleum or petrochemical odour in North Burnaby. Regional District staff were unable to determine the source of the odours.

23. Douglas S. Porter, 1991 October 02
Re: Animal Control Bylaw - Ban
Pit Bulls
-

A letter dated 1991 October 02 was received from Mr. Douglas Porter expressing appreciation to the Municipality for including Pit Bulls in the definition of vicious dogs in the proposed Animal Control Bylaw.

24. Province of B.C., Ministry of Solicitor General, Task Force on Public Order, 1991 September 25

Re: Request for written submissions and suggestion of public forum in Burnaby to address public disturbances related to special or community events

A letter dated 1991 September 25 was received from the Ministry of Solicitor General advising that a Task Force has been struck to respond to concern regarding the potential for public disturbances.

The Task Force will be touring British Columbia communities between 1991 October 23 to 25 and November 4 to 15.

A staff notation appended to this item of correspondence advises that in that Burnaby has no history of public disturbances, staff is of the opinion that it is not necessary for the Task Force on Public Order to visit our Municipality. If Council should feel differently, staff will proceed to make arrangements for a meeting to take place with the Task Force in late October or early November.

25. Mrs. C.W. Martin, 1991 September 25
Re: Bylaws relating to animal control

A letter dated 1991 September 25 was received from Mrs. C.W. Martin providing comment on the proposed Animal Control Bylaw.

Alderman Lawson was granted leave by Council to introduce correspondence from the Honourable Dave Mercier, Minister of Environment regarding problems associated with the stream enhancement and trail work to be conducted in Byrne Creek Ravine Park by the Vancouver Angling Game Association.

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the correspondence from the Honourable Dave Mercier, Minister of the Environment be received."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the correspondence from the Honourable Dave Mercier be **REFERRED** to staff for a report."

CARRIED UNANIMOUSLY

R E P O R T S

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN LAWSON:

"THAT Council do now resolve itself into a Committee of the Whole."

CARRIED UNANIMOUSLY

1. His Worship, Mayor W.J. Copeland
Re: Acting Mayor - 1991 October and November
-

His Worship, Mayor W.J. Copeland submitted a report recommending that Alderman Doreen Lawson be appointed to serve in the capacity of Acting-Mayor during the months of 1991 October and November.

His Worship, Mayor W.J. Copeland recommended:

1. THAT Alderman Doreen Lawson be appointed to serve in the capacity of Acting-Mayor during the months of 1991 October and November.

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of His Worship, Mayor W.J. Copeland be adopted."

CARRIED UNANIMOUSLY

2. Community Issues and Social Planning
Committee
Re: Accessibility Checklist for New
and Renovated Municipal Buildings

The Community Issues and Social Planning Committee submitted a report identifying specific accessibility features that would be considered for inclusion in Municipal buildings. The checklist was established as part of the 1990/91 action plan to improve access to Municipal services and facilities for persons with disabilities. The list includes volume controlled public telephones, telecommunication devices for the deaf, audio equipment for the hearing impaired, unisex washrooms, family change rooms and shower facilities, automatic entrance doors, lower service counters and sheltered drop-off/pick-up areas.

The Community Issues and Social Planning Committee recommended:

1. THAT Council endorse the use of the Accessibility Checklist contained in Appendix 1 of this report.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Community Issues and Social Planning Committee be adopted."

Alderman Drummond retired from the Council Chamber at 11:00 p.m.

Alderman Corrigan returned to the Council Chamber at 11:02 p.m. and took his place at the Council table.

CARRIED UNANIMOUSLY

3. Community Issues and Social Planning
Committee
Re: Update on Municipal Participation
in Family Week

The Community Issues and Social Planning Committee submitted a report outlining activities for Municipal participation in Family Week to be held from 1991 October 07 to 13. Family Week events are being offered by the Parks and Recreation and Health Departments and in addition, the R.C.M.P. and Fire Department are contributing to a Kid's Fair being coordinated by the Burnaby Family Life Institute. Municipal staff will distribute information on the planned events to the local media for publication.

The Community Issues and Social Planning Committee recommended:

1. THAT Council receive the attached report for information purposes.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Community Issues and Social Planning Committee be adopted."

CARRIED UNANIMOUSLY

4. Community Issues and Social Planning
Committee
Re: Results of Survey of Staff
Multicultural Service Needs

The Community Issues and Social Planning Committee submitted a report providing the results of a Staff Multicultural Service Needs Survey conducted on Municipal employees during 1991 June. The survey response has provided the Multicultural Staff Working Group with useful information and opinions on the existing Multicultural Policy and implementation program. The survey results have contributed to the development of the objectives for the 1992 work program for the group and will provide a basis for monitoring and planning future Multicultural Week initiatives.

The Community Issues and Social Planning Committee recommended:

1. THAT Council receive the attached report for information purposes.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Community Issues and Social Planning Committee be adopted."

CARRIED UNANIMOUSLY

5. Community Issues and Social Planning
Committee
Re: Metrotown Centre Information Kiosk

The Community Issues and Social Planning Committee submitted a report outlining operational details of an interim plan for use of the information kiosk to be provided to the Municipality by Metrotown Centre. The report outlines the proposed reservation scheme, operation of the kiosk by the Municipal Clerk's Department and sets out usage guidelines which will be provided to groups making application to use the kiosk.

The Community Issues and Social Planning Committee recommended:

1. THAT Council authorize staff to commence operation of the Metrotown information kiosk as outlined in Section 3.0 in the attached report.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Community Issues and Social Planning Committee be adopted."

Alderman Drummond returned to the Council Chamber at 11:10 p.m. and took his place at the Council table.

Alderman Rankin retired from the Council Chamber at 11:11 p.m.

MOVED BY ALDERMAN YOUNG:
SECONDED BY ALDERMAN CORRIGAN:

"THAT Appendix 1 contained in the Metrotown Centre Information Kiosk report of the Community Issues and Social Planning Committee be **REFERRED** to the Executive Committee for further review and report back to Council."

CARRIED UNANIMOUSLY

A vote was then taken on the motion as moved by Alderman Nikolai and seconded by Alderman Evans being, "THAT the recommendation of the Community Issues and Social Planning Committee be adopted," and same was **CARRIED UNANIMOUSLY.**

6. Community Issues and Social Planning
Committee
Re: Allocation of Storage Space
at Burnaby Heights

The Community Issues and Social Planning Committee submitted a report providing for the allocation of available storage space in the basement of the Burnaby Heights Community Resource Facility. Requests for storage space have been received from the Building Inspection Department, Purchasing Office, Royal Canadian Air Cadets, Burnaby Minor Softball Association and existing Burnaby Heights tenants. It is proposed that the Finance Department coordinate the allocation of storage space at Burnaby Heights to those Municipal departments and Community organizations who have requested space. The storage space will become available once an asbestos removal program has been completed in the building.

The Community Issues and Social Planning Committee recommended:

1. THAT Council approve the allocation of storage space at the Burnaby Heights facility as outlined in the attached report.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN YOUNG:

"THAT the recommendation of the Community Issues and Social Planning Committee be adopted."

CARRIED UNANIMOUSLY

7. Community Issues and Social Planning
Committee
Re: Multicultural Policy Implementation:
1991 Update and 1992 Objectives

The Community Issues and Social Planning Committee submitted a report outlining the actions taken during the past year to implement the Municipal Multicultural Policy and to propose objectives for Policy implementation during 1992. Proposed objectives and work programs for 1992 include coordinating the translation of appropriate Municipal materials into various languages; coordinating activities during Multicultural Week and at other times during the year; assessing options for surveying the multicultural community regarding its satisfaction with Municipal services and programs; assisting the Human Resources Director, as required, with development of a Municipal Employment Equity Action Plan; coordinating tours of the Municipal Complex for various ethnic groups; exploring opportunities for collaboration with Fine Arts Section of Parks and Recreation Department and assisting the Economic Development Officer in including multicultural considerations in development of Tourism Strategy.

The Community Issues and Social Planning Committee recommended:

1. THAT Council authorize the Municipal Multicultural Staff Working Group to pursue the objective and work program specified in Appendix 3 (attached) during 1992.

MOVED BY ALDERMAN NIKOLAI:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Community Issues and Social Planning Committee be adopted."

CARRIED UNANIMOUSLY

8. The Municipal Manager presented Report No. 56, 1991 October 07 on the matters listed following as Items 1 to 23 either providing the information shown or recommending the courses of action indicated for the reasons given:

1. Leasing of Cars for Health Department Nurses

The Municipal Manager submitted a report from the Director Finance requesting Council approval to enter into a lease agreement for cars for Health Department nurses.

The Municipal Manager recommended:

1. THAT the Corporation enter into an agreement with Westminster Auto Leasing Ltd. to lease 20 cars for a total period of 42 months and a total estimated cost of \$200,667.60

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Municipal Manager be adopted."

Alderman Corrigan retired from the Council Chamber at 11:15 p.m.

CARRIED UNANIMOUSLY

2. Contract No. 9107
Supply and Delivery of Portland Cement Concrete

The Municipal Manager submitted a report from the Director Finance advising of the results of tenders received for the supply and delivery of approximately 1,190 cubic metres of specified Portland Cement Concrete as required to various locations in Burnaby from 1991 October 01 to 1992 September 30.

The Municipal Manager recommended:

1. THAT a contract be awarded to the lowest bidder, Coquitlam Concrete Products Ltd., for the supply and delivery of Portland cement concrete for a total cost of \$115,017.72 with final payment based on actual quantities and unit prices tendered.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

3. 4725 Village Drive/Assessment of Taxes
(Mrs. J. Huie)

The Municipal Manager submitted a report from the Director Finance prepared in response to Council's request for information regarding the 1991 property taxes and assessed values for the subject property. Staff advised that it is too late for Mrs. Huie to appeal the 1991 assessment and the only course of action available is to appeal her assessment for 1992.

The Municipal Manager recommended:

1. THAT a copy of this report be sent to Mrs. J. Huie, 5419 Dominion Street, Burnaby, B.C., V5G 1E1.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

4. Bylaw to Fund \$5,000 towards the
Chaffey Burke Playground Project

The Municipal Manager submitted a report from the Director Recreation and Cultural Services recommending that a bylaw be brought forward to fund a school playground project at Chaffey Burke Elementary school.

The Municipal Manager recommended:

1. THAT a bylaw be brought forward to appropriate \$5,000 from the Parkland Acquisition Levy Reserve to finance the Chaffey Burke Playground project.

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN YOUNG:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

5. Appointment of a Bylaw Enforcement Officer

The Municipal Manager submitted a report from the Director Administrative and Community Services requesting that Council adopt a resolution confirming the appointment of Ronald Edward Draper as a Bylaw Enforcement Officer for the Municipality.

The Municipal Manager recommended:

1. THAT Council adopt the following resolution appointing RONALD EDWARD DRAPER to be a Bylaw Enforcement Officer:

"BE IT RESOLVED that the Council of the Corporation of the District of Burnaby pursuant to the power vested in it by Section 36 of the Police Act, C.331, R.S.B.C. 1988 does hereby appoint as Bylaw Enforcement Officer in and for the District of Burnaby

RONALD EDWARD DRAPER

who shall, under the direction of the Officer-in-Charge of the Royal Canadian Mounted Police, Burnaby Detachment, enforce the Street and Traffic Bylaw and other Bylaws of the Municipality and for that purpose has the powers of a constable and all the powers contained in any of the said Bylaws."

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

6. Rezoning Reference No. 16/91
7229 Cariboo Road, 8890 and 8920
Trans Canada Highway

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authorization to forward subject rezoning to a Public Hearing on 1991 October 29.

The purpose of the proposed rezoning bylaw amendment is to permit the development of a 56 unit co-operative townhouse project.

The Municipal Manager recommended:

- 1) THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 October 07 and to a Public Hearing on 1991 October 29 at 7:30 P.M.
- 2) THAT the Municipal Solicitor be authorized to complete a lease agreement for the municipally-owned properties at 7229 Cariboo Road, 8890 and 8920 Trans Canada Highway.
- 3) THAT the Cariboo Heights Community Plan be amended to correspond to the adjusted configuration of Cariboo Drive as outlined in Section 3.2 of this report.
- 4) THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The completion of a legal land survey creating the net development site.
 - c) The completion of a long-term lease agreement for the municipally-owned properties at 7229 Cariboo Road, 8890 and 8920 Trans Canada Highway.
 - d) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - e) The granting of any necessary easements.
 - f) The dedication of any rights-of-way deemed requisite, including a small widening dedication of the Cariboo Drive right-of-way.
 - g) All applicable condominium guidelines as adopted by Council shall be adhered to by the applicant.
 - h) Compliance with Council-adopted sound criteria.
 - i) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space and a commitment to implement the recycling procedures.
 - j) Provision of a separate covered car wash stall.
 - k) Completion of restrictive covenants to protect the natural state of the creek and vegetation beyond to the south as well as the central grouping of mature trees along the northern property line.
 - l) The provision of an easement over the creek and retention of the creek in an open condition.
 - m) The submission of a written undertaking to ensure that all on-site trees and vegetation identified for preservation, as well as those in the abutting Conservation Reserve, are effectively protected by snow fencing or other approved physical containment during the whole course of site preparation and construction work. A damage deposit for \$15,000 is to be posted by the developer to prevent trespass and/or damage to these areas.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN YOUNG:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

7. Rezoning of Municipal Day-Care Site
6780 and 6790 Southpoint Drive
Rezoning Reference No. 14/91

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authorization to forward subject rezoning application to a Public Hearing on 1991 October 29. The purpose of the proposed rezoning bylaw amendment is to permit development of a day-care centre.

The Municipal Manager recommended:

1. THAT Council authorize the consolidation of the subject two parcels into one lot.
2. THAT Council authorize demolition of the two dwellings on the subject site.
3. THAT Council authorize expenditure for the servicing of the subject municipal day-care centre site at a cost not to exceed \$15,750.00 from the \$250,000 received from the developer and held in trust.
4. THAT Council authorize the preparation of all required engineering drawings, survey plans and legal documents.
5. THAT adjustment to the Edmonds Town Centre South Development Plan accommodating the proposed day-care centre be approved.
6. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 October 07 and to a Public Hearing on 1991 October 29 at 7:30 p.m.
7. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) Provision for completion of all services necessary to serve the site. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) The removal of all existing improvements from the site.
 - e) The consolidation of the net project site into one legal parcel.
 - f) The granting of any necessary easements.
 - g) The dedication of any rights-of-way deemed requisite.
 - h) The retention of as many existing mature trees as possible on the site, with provision to ensure that all site areas identified for preservation of existing vegetation are effectively protected by snow fencing or other approved physical containment during the whole course of site preparation and construction work.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN YOUNG:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Alderman Rankin returned to the Council Chamber at 11:20 p.m and took his place at the Council table.

8. Letter from Army, Navy & Air Force
Veterans in Canada Remembrance Day
Parade - 1991 November 11

This item was dealt with previously in the meeting in conjunction with Item No. 9, Correspondence and Petitions.

9. Retirement - Mr. James Wilson

The Municipal Manager submitted a report from the Human Resources Director advising that Mr. James Wilson will be retiring from employment with the Corporation on 1991 October 15 after 16 years of service.

The Municipal Manager recommended:

1. THAT the Mayor, on behalf of Council, send to Mr. Wilson a letter of appreciation for his years of loyal and dedicated service to the Municipality.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

10. Building Permit Tabulation
Report No. 09 From 1991
August 12 to 1991 September 08

The Municipal Manager submitted a report from the Director Planning and Building Inspection providing Council with information on construction activity as reflected by the building permits that have been issued for the subject period.

The Municipal Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

11. Retirement - Mr. Terry Jeffares

The Municipal Manager submitted a report from the Human Resources Director advising that Mr. Terry Jeffares will be retiring from employment with the Corporation on 1992 January 31 after 36 years of service.

The Municipal Manager recommended:

1. THAT the Mayor, on behalf of Council, send to Mr. Jeffares a letter of appreciation for his many years of loyal and dedicated service to the Municipality.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

12. Retirement - Mr. Hugh Maginnis

The Municipal Manager submitted a report from the Human Resources Director advising that Mr. Hugh Maginnis retired from employment with the Corporation on 1991 August 22 after 35 years of service.

The Municipal Manager recommended:

1. THAT the Mayor, on behalf of Council, send to Mr. Maginnis a letter of appreciation for his many years of loyal and dedicated service to the Municipality.

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

13. Simon Fraser University Conservation Lands

This item was dealt with previously in the meeting in conjunction with Item No. 5, Delegations.

14. Letter from Mr. George C. Durham,
6355 Grant Street, Burnaby, B.C.,
V5B 2R7, Urban Trail System

This item was dealt with previously in the meeting in conjunction with Item 33, Correspondence and Petitions.

15. Burnaby Mountain Urban Trail
Phase One Implementation

This item was dealt with previously in the meeting in conjunction with Item No. 11, Correspondence and Petitions.

16. Proposed Zoning Regulations
for Single Family Dwellings

This item was dealt with previously in the meeting in conjunction with Item No. 4, Delegations.

17. Proposed Underground Parkade
at 6450 Nelson Avenue, Preliminary
Plan Approval Application No. 10155,
Metrotown Area 2, X. Ref. Rz. 87/89

The Municipal Manager submitted a report from the Director Planning and Building Inspection advising Council that the Planning Department has received an application for Preliminary Plan Approval to permit the construction of an underground parking structure, consisting of two levels of underground parking and one level of surface parking at grade at 6450 Nelson. The subject site is presently used as a surface parking lot. The subject property was rezoned to P8 Parking District in 1990 July to be used as a surface parking lot, which was considered an interim measure, until this site could be consolidated with the neighbouring properties and redeveloped in accordance with the Metrotown Development Plan.

The P.P.A. applicant indicates that the present proposal for underground parking can be considered part of a phased development and contends that it does not preclude the future plans for redevelopment.

The Municipal Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Alderman Young retired from the Council Chamber at 11:25 p.m.

18. Rezoning Reference No. 13/91
6740 Station Hill Court

The Municipal Manager submitted a report from the Director Planning and Building Inspection advising of proposed revisions to the driveway configuration for the subject development. The reconfiguration of the driveway is in response to safety concerns expressed at the Public Hearing.

The Municipal Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

19. Animal Control Regulations

The Municipal Manager submitted a report from the Director Finance prepared in response to suggested amendments arising from consideration of the Animal Control Bylaw at the regular Council Meeting held on 1991 September 23.

The Municipal Manager recommended:

1. THAT the amendments recommended in this report be incorporated into the proposed Burnaby Animal Control Bylaw No. 9609.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the recommendation of the Municipal Manager be adopted."

Alderman Corrigan returned to the Council Chamber at 11:26 p.m. and took his place at the Council table.

MOVED BY ALDERMAN REDMAN:
SECONDED BY ALDERMAN RANKIN:

"THAT Burnaby Animal Control Bylaw No. 9609, Section 3(2) be **AMENDED** to read as follows:

'Every owner shall have a valid and current licence tag affixed to his or her dog.'"

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN REDMAN:
SECONDED BY ALDERMAN RANKIN:

"THAT Burnaby Animal Control Bylaw No. 9609, Section 5(a) be **AMENDED** by adding at the end of the section ', and as long the animal or poultry is impounded.'"

Alderman Lawson retired from the Council Chamber at 11:32 p.m.

CARRIED UNANIMOUSLY

A vote was then taken on the motion as moved by Alderman Drummond and seconded by Alderman Nikolai being, "THAT the recommendation of the Municipal Manager be adopted," as **AMENDED** and same was **CARRIED UNANIMOUSLY**.

Alderman Young returned to the Council Chamber at 11:33 p.m. and took his place at the Council table.

Arising from the discussion Alderman Redman was granted leave by Council to introduce the following motion:

MOVED BY ALDERMAN REDMAN:
SECONDED BY ALDERMAN CORRIGAN:

"THAT Municipal staff prepare a report on the feasibility of Burnaby producing a uniform warning sign regarding the presence vicious dogs."

CARRIED UNANIMOUSLY

Arising from the discussion Alderman Corrigan was granted leave by Council to introduce the following motion:

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN RANKIN:

"THAT Municipal staff prepare a report providing the rationale utilized by the City of Vancouver when including the 'staffordshire terrier' in its definition of vicious dogs for the purpose of it's Animal Control Bylaw."

CARRIED UNANIMOUSLY

20. Rezoning Reference No. 5/90
4315, 4343, 4411, 4417, 4431 Lougheed Highway
4412, 4422, 4432 Buchanan Street
4350, 4360, 4382 Halifax Street

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authorization to forward subject rezoning application to a Public Hearing on 1991 October 29. The purpose of the proposed rezoning bylaw amendment is to accommodate a major phased mixed-use comprehensive development within the Brentwood Town Centre.

The Municipal Manager recommended:

1. THAT staff be authorized to bring forward for abandonment Amendment Bylaw No. 6/89, Bylaw No. 9150, Rezoning Reference #187/87, a predecessor of the current zoning application, after Second Reading has been granted for this new rezoning proposal.
2. THAT the adjustment to Community Plan Nine as outlined in Section 4.3 and illustrated on attached sketch #2 of this report be approved, contingent upon the granting by Council of First and Second Readings of the subject Rezoning Bylaw.
3. THAT the introduction of a Highway Exchange Bylaw be authorized according to the terms outlined in Section 4.7 of this report, contingent upon the granting by Council of First and Second Readings of the subject rezoning Bylaw.
4. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 October 07 and to a Public Hearing on 1991 October 29 at 7:30 p.m.
5. THAT the following be established as prerequisites to the completion of the rezoning:

- a) The submission of a suitable plan of development.
- b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d) The submission of an undertaking to remove all existing improvements other than the restaurant at 4315 Loughheed Highway and the hotel at 4343 Loughheed Highway from the site within six months of the rezoning being effected but not prior to Third Reading of the Bylaw. In the event that existing improvements on the site are vacant and considered to be unsafe, unstable, and a hazard to life, the Fire Prevention Office may recommend immediate demolition of such improvements and removal of the resultant debris prior to Third Reading.
- e) Registration of a covenant and provision of bonding to provide for the future removal of the restaurant building at 4315 Loughheed Highway as outlined in Section 4.10 of this report.
- f) The subdivision of the net project site into three legal parcels.
- g) The granting of any necessary easements.
- h) The dedication of any rights-of-way deemed requisite.
- i) The undergrounding of existing overhead wiring abutting the site.
- j) The approval of the Ministry of Transportation and Highways to the rezoning application.
- k) All applicable condominium guidelines as adopted by Council shall be adhered to by the applicant.
- l) Applicant's schedule for the construction phasing of the subject proposal.
- m) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space within the residential underground parking and a commitment to implement the recycling provisions.
- n) Completion of the Highway Exchange Bylaw.
- o) The deposit of the applicable per unit Neighbourhood Parkland Acquisition Charge.
- p) The deposit of the applicable charge to go towards the cost of the pedestrian overpass of Willingdon Avenue at Buchanan Street.
- q) Provision of a day-care centre, and of a community meeting space in accordance with Section 4.13 of the rezoning report, and guarantee of continued provision through the registration of covenants.

- r) Detailing of units adaptable to the disabled.
- s) The provision of a public pedestrian walkway easement through the retail mall from the Buchanan Street cul-de-sac to Rosser Avenue.
- t) Creation of an air space parcel and registration of a lease, easements and other legal instruments as required to permit commercial facilities and parking to be developed on the residential site (Parcel A), and residential roof garden and tennis court to be developed on the commercial site (Parcel B), as outlined in Section 4.8 of this report.
- u) The successful completion of the required neighbourhood survey for the proposed retail beer and wine store.
- v) Provisions ensuring joint retail-office use of parking spaces equivalent to the parking reduction as outlined in Section 4.11 of this report.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendations of the Municipal Manager be adopted."

Alderman Lawson returned to the Council Chamber at 11:37 p.m. and took her place at the Council table.

CARRIED UNANIMOUSLY

21. Rezoning Reference #102/89
4725 Village Drive
Lot 125, D.L. 81, Plan 48323

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting that prerequisites be added to the subject rezoning application in response to concerns raised at a Public Hearing held on 1991 September 24.

The additional prerequisites respond to concerns expressed regarding construction procedures, shared parking lot maintenance, common fences and membership in the Greentree Village Community Centre.

The Municipal Manager recommended:

1. THAT the following prerequisites be added to those required for the completion of Rezoning Reference #102/89:
 - h) The completion of necessary private access easement(s) and/or restrictive covenants for the maintenance of common parking areas and fences.
 - i) The completion of a private restrictive covenant ensuring that the Strata Council of this development join the Greentree Village Community Centre.
2. THAT copies of this report be sent to Mr. Peter Demers, 4872 Hickory Court, Burnaby, B.C., V5G 4A9, and to Mr. Ron Isaac, 4709 Birchwood Place, Burnaby, B.C., V5G 4E4, as well as the applicant, Mr. Gerry Blonski, 313-9395 - 120 Street, Delta, B.C., V4C 6S1.

MOVED BY ALDERMAN YOUNG:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

22. Centennial Committee:
1) Contribution to Burnaby Calendar
2) Occupation of Office Space - Chamber
of Commerce Building

The Municipal Manager submitted a report from the Director Recreation and Cultural Services to obtain Council's authority for Recast Budget expenditures from Centennial reserves to cover the costs of a calendar and office quarters for the Centennial Committee. The Centennial Committee wishes to issue a quality calendar for the Burnaby public with a centennial theme to remind people of the Centennial and of Centennial events. The Centennial Committee have made arrangements with the Parks and Recreation Commission to integrate this calendar with the annual Parks and Recreation calendar at an estimated cost of \$29,000.

In addition, the Centennial Committee has requested additional floor space for use during the remainder of the Committee's tenure and is prepared to move away from Bonsor Recreation Centre for this purpose.

The Municipal Manager recommended

1. THAT the expenditure of the Centennial Committee contribution of \$29,000 to the Burnaby calendar be approved with funds to be drawn from the Centennial reserve and placed in the 1991 Recast Budget.
2. THAT the expenditure of \$17,450 be approved for the occupation of Centennial office space in the Chamber of Commerce building on Spratt Street with the funds to be drawn from the Centennial reserve and placed in the 1991 Recast Budget.

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

23. Rezoning Reference #5/91
Subdivision Reference #29/90
Road Closure Reference #6/90
Highway Exchange

The Municipal Manager submitted a report from the Director Planning and Building Inspection advising Council of the recommended value for the net lane closure area in reference to the subject Highway Exchange. A land value of \$60.00 per square foot has been established by the Municipal Solicitor and is the recommended compensation to be submitted by the developer for the net lane closure area.

The Municipal Manager recommended:

1. THAT Council approve the land value for the net lane closure area (total lane closure area minus total road dedication area) as outlined in this report.

MOVED BY ALDERMAN CORRIGAN:

SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the Committee now rise and report."

CARRIED UNANIMOUSLY

The Council reconvened.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN NIKOLAI:

"THAT the report of the Committee be now adopted."

CARRIED UNANIMOUSLY

T A B L E D M A T T E R S

1. Questions Raised by Delegation
Appearing at 1991 August 19
Council Meeting - Holy Cross
Parish School Gymnasium

This item was dealt with previously in the meeting in conjunction with Item No. 3, Delegations.

2. Holy Cross School
1450 Delta Avenue
Burnaby, B.C.

This item was dealt with previously in the meeting in conjunction with Item No. 3, Delegations.

3. Proposed Zoning Regulations
for Single Family Dwellings

The following item was tabled at the regular Council Meeting held on 1991 September 23:

5. Proposed Zoning Regulations
for Single Family Dwellings

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to Council's request for further information with regard to the proposed new zoning regulations for single family dwellings. Council requested that staff examine the following issues:

1. An incentive to construct attached garages to reduce the bulk of houses;
2. regulating the amount of paving in yards;
3. clarification on non-conforming houses with respect to repairs and additions; and
4. examples of the application of the height regulation.

The Municipal Manager recommended:

1. THAT Council direct staff to commence the preparation of an amendment to the Zoning Bylaw to change the regulations affecting the bulk of single family dwellings in the R1 to R5 and R9 to R10 Residential Districts, as outlined in the Manager's Report of 1991 September 09 (Item 8, Report No. 51).

2. THAT Council give notice that after 1991 October 02, all building permit applications that do not comply with the proposed bylaw amendments will be referred to Council for a resolution to withhold the permit.

MOVED BY ALDERMAN EVANS:
 SECONDED BY ALDERMAN DRUMMOND:

"THAT the recommendations of the Municipal Manager be adopted."

The meeting agreed to vote separately on the recommendations:

MOVED BY ALDERMAN DRUMMOND:
 SECONDED BY ALDERMAN NIKOLAI:

"THAT the motion as moved by Alderman Evans and seconded by Alderman Drummond being, 'THAT Recommendation No. 1 be adopted,' be now TABLED, notwithstanding Council's instruction that staff commence preparation of the zoning bylaw amendment."

CARRIED UNANIMOUSLY

Recommendation No. 2

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN CORRIGAN:
 SECONDED BY ALDERMAN DRUMMOND:

"THAT the motion as moved by Alderman Evans and seconded by Alderman Drummond being, 'THAT the recommendations of the Municipal Manager be adopted,' be now LIFTED from the table."

CARRIED UNANIMOUSLY

The motion was now before the meeting.

A vote was then taken on the motion as moved by Alderman Evans and seconded by Alderman Drummond being, "THAT the recommendations of the Municipal Manager be adopted," and same was CARRIED UNANIMOUSLY.

B Y L A W S

FIRST READING:

#9648	4501 North Road	RZ #31/91
#9649	Waterlot north of Confed. Park	RZ #36/91
#9650	4315/43, 4411/17/31 Lougheed Highway; 4412/22/32 Buchanan Street; and 4350/ 60/82 Halifax Street	RZ #5/90
#9656	6780/6790 Southpoint Drive	RZ #14/91
#9657	7229 Cariboo Road; 8890 and 8920 Trans Canada Highway	RZ #16/91

MOVED BY ALDERMAN RANKIN:
 SECONDED BY ALDERMAN CORRIGAN:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 45, 1991	#9648
Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 46, 1991	#9649
Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 47, 1991	#9650
Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 48, 1991	#9656
Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 49, 1991	#9657

be now introduced and read a first time."

CARRIED UNANIMOUSLY

FIRST, SECOND AND THIRD READING:

MOVED BY ALDERMAN RANKIN:

SECONDED BY ALDERMAN CORRIGAN:

"THAT

Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 15, 1991	#9651
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Burnaby Capital Works, Machinery and Equipment Reserve Fund Expenditure Bylaw No. 16, 1991	#9652
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Burnaby Highway Exchange Bylaw No. 6, 1991	#9653
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Burnaby Recreation Facility Fees Bylaw 1992	#9658
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be now introduced and read three times."

CARRIED UNANIMOUSLY

SECOND READING:

#9635	6820 Rumble Street	RZ #67/89A
#9636	4725 Village Drive	RZ #102/89
#9637	4878 Manor Street	RZ #68/90
#9638	Portion of 4341 Rumble Street	RZ #15/91
#9639	7432 Fraser Park Drive	RZ #23/91

MOVED BY ALDERMAN RANKIN:

SECONDED BY ALDERMAN EVANS:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 39, 1991	RZ #67/89A
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Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 40, 1991	RZ #102/89
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Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 41, 1991	RZ #68/90
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Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 42, 1991	RZ #15/91
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Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 43, 1991	RZ #23/91
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be now read a second time."

CARRIED UNANIMOUSLY

SECOND AND THIRD READING:

#9640	Brentwood Park Area - bounded by Willingdon Avenue, Parker Street, Delta Avenue and the lanes south of Ridgelawn Drive and Brentlawn Drive	RZ #30/91
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MOVED BY ALDERMAN RANKIN:

SECONDED BY ALDERMAN CORRIGAN:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 44, 1991	#9640
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be now read a second and third time."

CARRIED UNANIMOUSLY

CONSIDERATION AND THIRD READING:

#9563 4626/34/44/52/58/66 Grange Street;
4617/31/37/43/53/65/73/85 Hazel Street;
6035 Sussex Avenue RZ #5/91

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN CORRIGAN:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 17, 1991 #9563
be now read a third time."

CARRIED UNANIMOUSLY

RECONSIDERATION AND FINAL ADOPTION:

#9626 Portion of 9001 Royal Oak Avenue RZ #17/91

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN YOUNG:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 32, 1991 #9626
be now reconsidered and finally adopted, signed by the Mayor and Clerk and the
Corporate Seal affixed thereto."

CARRIED UNANIMOUSLY

ABANDON:

#9623 Capital Works, Machinery and Equipment
Reserve Fund - \$1,200,000 for construction
of Moscrop/Gilpin Connector Phase I

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN YOUNG:

"THAT

Burnaby Capital Works, Machinery and Equipment Reserve
Fund Expenditure Bylaw No. 13, 1991 #9623
be now abandoned."

CARRIED UNANIMOUSLY

N E W B U S I N E S S

Alderman Rankin

Alderman Rankin advised that St. Matthews Daycare will have to relocate from
Riverway East as the School Board will be reopening the school in 1992.

Arising from the discussion Alderman Rankin was granted leave by Council to
introduce the following motion:

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN CORRIGAN:

"THAT Municipal staff be authorized to meet with the operators of St. Matthews
Daycare to discuss possible options for relocation of the facility."

CARRIED UNANIMOUSLY

Alderman Lawson

Alderman Lawson advised that she has been made aware of traffic problems at the intersection of Underhill and Broadway. There is currently only one stop sign in use at the intersection and area residents are requesting three additional stop signs.

Arising from the discussion Alderman Lawson was granted leave by Council to introduce the following motion:

MOVED BY ALDERMAN LAWSON:

SECONDED BY ALDERMAN CORRIGAN:

"THAT concerns regarding traffic problems at the intersection of Underhill and Broadway be **REFERRED** to the Traffic and Transportation Committee (Traffic Safety Division)."

CARRIED UNANIMOUSLY

I N Q U I R I E S

Alderman Evans

Alderman Evans advised that he has not yet been able to obtain a response to Alderman Redman's inquiry regarding the availability of television channels in patient lounges at Burnaby General Hospital, but should have the information available for the next Council Meeting.

MOVED BY ALDERMAN CORRIGAN:

SECONDED BY ALDERMAN RANKIN:

"THAT this regular Council Meeting do now adjourn."

CARRIED UNANIMOUSLY

The regular Council Meeting adjourned at 11:47 p.m.

Confirmed:

Certified Correct:


MAYOR


DEPUTY MUNICIPAL CLERK