

ITEM
MANAGER'S REPORT NO. 7
COUNCIL MEETING 64
91/11/04

TO: MUNICIPAL MANAGER 1991 OCTOBER 28
FROM: DIRECTOR ENGINEERING FILE: 55-01-02
SUBJECT: REMEMBRANCE DAY PARADE: ROYAL CANADIAN LEGION #148
PURPOSE: To seek Council Approval for a Remembrance Day Parade and a Church Parade.

RECOMMENDATIONS:

1. THAT Council approve the Remembrance Day Parade and Church Parade as discussed in this report.
2. THAT a copy of this report be sent to:
 - a) John W. Davie, Vice President, Royal Canadian Legion #148, 4356 E. Hastings Street, Burnaby, B.C., V5C 2J9, and
 - b) Marilyn Kinley, Accounting Communications Centre Supervisor, Ministry of Transportation & Highways, 7818 6th Street, New Westminster, B.C., V3N 4N8, and
 - c) Wm. Baker, District Manager, Ministry of Transportation & Highways, #200 - 1065 Columbia Street, New Westminster, B.C., V3M 6H7.

REPORT

A request to use Municipal streets for a Remembrance Day parade on 1991 November 11 and a Church parade on 1991 November 3 has been received from the Royal Canadian Legion #148.

This parade request, in the context of the Street & Traffic Bylaw, requires Council's approval.

The Remembrance Day parade will leave the 4400 block Hastings Street at 10:30am and proceed west to Alpha Avenue, north on Alpha Avenue to the cenotaph to Confederation Park and return by the same route by 12 noon.

The Church parade will leave from Madison Avenue and Albert Street at 10:30am and proceed west on Albert Street to Ingleton Avenue, north to Pandora Street and west to Esmond Avenue to the Church. The parade will return by the same route by 12 noon.

The organizers are aware that approval is subject to the following conditions:

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1. That the parade be conducted under the supervision of one person as marshall or organizer.
2. That all participants be instructed to respect the rights and property of the individuals encountered en route.
3. That the parade be covered with liability insurance in the minimum amount of \$2 million with the Municipality of Burnaby named as co-insured, and that the insurance policy include a 30 day cancellation notice and a cross liability clause.

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As the Remembrance Day parade requires the temporary closure of Hastings Street, approval must be granted by the Ministry of Transportation & Highways.

The Church Parade is scheduled for November 03 however, the timing of the Legion's request is such that the correspondence will not appear before Council until November 04. In recognition of this fact, staff have imparted the above conditions to the parade organizer in anticipation that Council will approve the request in a manner similar to previous years' Remembrance Day events.


DIRECTOR ENGINEERING

SP:jb

cc: RCMP-Traffic Division
Director Admin. & Community Services
Director Finance