

1991 JANUARY 21

A regular meeting of the Municipal Council was held in the Council Chamber, Municipal Hall, 4949 Canada Way, Burnaby, B.C. on Monday, 1991 January 21 at 7:00 p.m.

PRESENT: His Worship, Mayor W.J. Copeland
Alderman D.R. Corrigan
Alderman D.P. Drummond (arrived 7:07 p.m.)
Alderman D.G. Evans
Alderman D.A. Lawson
Alderman L.A. Rankin
Alderman C.M.H. Redman (arrived 7:05 p.m.)
Alderman J. Young

ABSENT: Alderman E. Nikolai

STAFF: Mr. E.E. Olson, Municipal Manager
Mr. R.H. Moncur, Director Administrative and Community Services
Mr. W.C. Sinclair, Director Engineering
Mr. A.L. Parr, Director Planning and Building Inspection
Mr. F.J. Elligott, Tax and Licence Director
Mrs. D.R. Comis, Deputy Municipal Clerk
Mrs. G. McCaskie, Committee Secretary

M I N U T E S

1. The minutes of the regular Council Meeting and Caucus Meeting "In Camera" held on 1991 January 14 then came forward for adoption.

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN YOUNG:

"THAT the minutes of the regular Council Meeting and Caucus Meeting 'In Camera' held on 1991 January 14 be now adopted."

CARRIED UNANIMOUSLY

C O R R E S P O N D E N C E A N D P E T I T I O N S

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN EVANS:

"THAT all of the following listed items of correspondence be received and those items of the Municipal Manager's Report No. 3, 1991 January 21 which pertain thereto be brought forward for consideration at this time."

CARRIED UNANIMOUSLY

1. City of Vancouver, Office of the Mayor,
1991 January 11, Re: Appointment to
North Fraser Harbour Commission

A letter dated 1991 January 11 was received from the City of Vancouver requesting Burnaby concur with the appointment of Mr. Brian Calder to the North Fraser Harbour Commission.

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN EVANS:

"THAT the correspondence from the City of Vancouver regarding appointments to the North Fraser Harbour Commission be now **TABLED.**"

CARRIED UNANIMOUSLY

This item was **TABLED** pending discussions between the Municipalities of Burnaby, Vancouver and Richmond with regard to appointments to the North Fraser Harbour Commission.

Alderman Redman entered the Council Chamber at 7:05 p.m. and took her place at the Council table.

Alderman Drummond entered the Council Chamber at 7:07 p.m. and took his place at the Council table.

2. B.C. Housing Management Commission,
Development Services, Manager, 1990
December 27, Re: Non-Profit Housing
Program

A letter dated 1990 December 27 was received from the B.C. Housing Management Commission inviting comments or suggestions on aspects of the 1991 proposal call for submissions under the Non-Profit Housing Program.

A staff notation appended to this item of correspondence advises that the Planning and Building Inspection Department is preparing a report in response to this request for the Housing and Civic Development Committee in February and subsequent referral to Council. Staff have been informed by B.C.H.M.C. that there is no specific deadline for responses.

3. Coro T. Strandberg, 1991 January 02,
Re: Administration of the Disabled
Placard Program in Burnaby

A letter dated 1991 January 02 was received from Ms. Coro T. Strandberg expressing support for the SPARC Disabled Placard Program in Burnaby.

A staff notation appended to this item of correspondence advises that on 1991 January 14, Council received a letter from the Social Planning and Research Council of B.C. (SPARC). A note that appeared on the letter informed Council that the Municipality recognizes the validity of SPARC Placards, and that staff will evaluate whether there is a need for a bylaw to formalize the manner in which the Municipality participates in making SPARC Placards available to persons who are disabled. Ms. Strandberg has been advised accordingly.

4. B.C. Forest Industry Land Use Task
Force, Chairman, 1990 December 20,
Re: A Land Use Strategy for B.C.

A letter dated 1990 December 20 was received from the B.C. Forest Industry Land Use Task Force providing Council with a copy of a land use strategy for British Columbia prepared by the Task Force.

5. Province of B.C., B.C. Gaming
Commission, Chairman, Re: Charitable
Gaming in the Province

A letter dated 1991 January 09 was received from the B.C. Gaming Commission inviting Municipal representatives to attend a meeting in New Westminster on 1991 March 20 to discuss any concerns with regard to charitable gaming in the Province.

Council requested that a representative from the Planning and Building Inspection Department be requested to attend the meeting on behalf of the Municipality.

6. Flora R. McIntyre, 1990 December 11,
Re: Snow Removal - Burnaby Street
and Traffic Bylaw #4299 (Sec. 31)

A letter dated 1990 December 11 was received from Flora R. McIntyre requesting Burnaby enforce Section 31 of Bylaw #4299 which requires the removal of snow from sidewalks by 10:00 a.m.

7. Svend Robinson, M.P. Burnaby-Kingsway,
1991 January 02, Re: Waste Management
and Recycling - Response From Federal
Minister of Environment

A letter dated 1991 January 02 was received from Member of Parliament, Svend Robinson providing a response from the Federal Minister of Environment to Council's resolution regarding the establishment of procurement legislation for environmentally preferred products.

R E P O R T S

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN CORRIGAN:

"THAT Council do now resolve itself into a Committee of the Whole."

CARRIED UNANIMOUSLY

1. Executive Committee of Council (Grants)
Re: Grant Applications

The Executive Committee of Council submitted a report requesting Council give consideration to the following grant applications:

- 01/91 The Canadian Red Cross Society

The Executive Committee recommended:

1. THAT a grant in the amount of \$1,186.50 be awarded to The Canadian Red Cross Society for the purchase of furniture.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

- 02/91 Burnaby and New Westminster Family Day Care Association

The Executive Committee recommended:

1. THAT a grant in the amount of \$2,000 be awarded to the Burnaby and New Westminster Family Day Care Association for office equipment.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

- 03/91 1991 Canadian Racquetball Championships

The Executive Committee recommended:

1. THAT this grant application be denied.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

04/91 Canadian Paraplegic Association

The Executive Committee recommended:

1. THAT a grant in the amount of \$2,500 be awarded to the Canadian Paraplegic Association, British Columbia Division.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

05/91 Crisis Centre

The Executive Committee recommended:

1. THAT a grant in the amount of \$3,100 be awarded to the Crisis Intervention and Suicide Prevention Centre for Greater Vancouver.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

06/91 Prismatic

The Executive Committee recommended:

1. THAT this grant application be denied.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

08/91 North American Model United Nations Conference

The Executive Committee recommended:

1. THAT this grant application be denied.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

09/91 Burnaby Family Life Institute

The Executive Committee recommended:

1. THAT a grant in the amount of \$12,000 be awarded to the Burnaby Family Life Institute.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

45/90 Stride Community Youth Worker Project

The Executive Committee recommended:

1. THAT this grant application be held in abeyance until an evaluation of the pilot project has taken place.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Executive Committee be adopted."

CARRIED UNANIMOUSLY

The Municipal Manager presented Report No. 3, 1991 January 21 on the matters listed following as Items 1 to 19 either providing the information shown or recommending the courses of action indicated for the reasons given:

1. Local Improvement Street Program
(Item 14, Report No. 51, 1990 August 27)

The Municipal Manager submitted a report from the Acting Director Finance requesting approval of a cost report for a local improvement street program to be initiated in 1991. The cost report summarizes the proposed local improvement street program and shows each work to be initiated with its estimated cost. The report reflects increases in costs which have occurred since the last local improvement program was constructed in 1990.

The Municipal Manager recommended:

1. THAT Council adopt the local improvement cost report as shown on Schedule 1; and
2. THAT the Municipal Clerk initiate the program as approved; and
3. THAT a bylaw be brought forward to amend Burnaby Local Improvement Charges Bylaw No. 8417 to reflect the updated frontage rates shown on Schedule 2.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Alderman Corrigan retired from the Council Chamber at 7:44 p.m.

Alderman Drummond retired from the Council Chamber at 7:45 p.m.

2. Local Improvement Cost Report for a Lane
Lighting Project

The Municipal Manager submitted a report from the Acting Director Finance requesting Council approval for a local improvement lane lighting project to be undertaken in 1991 at a cost of \$1,050. This work will provide lighting for the lane west of Willingdon Avenue north from Wildwood Crescent to the north property line of 4463 Cedarwood Court.

The Municipal Manager recommended:

1. THAT Council adopt the local improvement cost report per Section 662 of the Municipal Act; and
2. THAT a construction bylaw be brought forward for the lighting of the lane described in this report.

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN YOUNG:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

3. "Eat Well For Less" Recipe Book

The Municipal Manager submitted a report from the Medical Health Officer providing Council with an introduction to a recipe book produced by and for low income families in Burnaby. These books will be distributed free of charge by the Burnaby Family Life Institute to those single parents who worked on the book and others who would benefit from it.

The Municipal Manager recommended:

1. THAT this report be received for information purposes.

MOVED BY ALDERMAN YOUNG:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

4. Rezoning Reference No. 20/90
 7165, 7169, 7171, 7173, 7177 - 17th Avenue
 7164, 7170, 7176 - 18th Avenue

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authority to forward Rezoning Reference #20/90 to a Public Hearing on 1991 February 19. The purpose of the proposed Rezoning Bylaw Amendment is to accomodate a low rise multi-family residential development.

The Municipal Manager recommended:

- 1) THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m.
- 2) THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) The granting of any necessary easements.
 - e) The dedication of any rights-of-way deemed requisite.
 - f) The deposit of the applicable per unit Neighbourhood Parkland Acquisition Charge.
 - g) The consolidation of the net project site into one legal parcel.

- h) The undergrounding of existing overhead wiring abutting the site.
- i) All applicable condominium guidelines as adopted by Council shall be adhered to by the applicant.
- j) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space within the underground parking, and a commitment to implement the recycling provisions.
- k) The retention of as many existing mature trees on the site as possible and the submission of a written undertaking to ensure that all trees identified for preservation are effectively protected by snow fencing or other approved physical containment during the whole course of site preparation and construction work.
- l) Completion of the Highway Exchange Bylaw.
- m) Detailing of units adaptable for the disabled.

MOVED BY ALDERMAN YOUNG;
SECONDED BY ALDERMAN EVANS;

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

5. Rezoning Reference No. 48/90
3975 Myrtle Street

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authority to forward Rezoning Reference No. 48/90 to a Public Hearing on 1991 February 19. The purpose of the rezoning application is to permit office use on the development site.

The Municipal Manager recommended:

1. THAT the introduction of a Highway Exchange Bylaw be authorized according to the terms outlined in Section 2.2 of this report, contingent upon the granting by Council of First and Second Readings of the subject Rezoning Bylaw.
2. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m., and that the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.

- d) The submission of an undertaking to remove all existing improvements from the site within six months of the rezoning being effected but not prior to Third Reading of the Bylaw. In the event that existing improvements on the site are vacant and considered to be unsafe, unstable, and a hazard to life, the Fire Prevention Office may recommend immediate demolition of such improvements and removal of the resultant debris prior to Third Reading.
- e) The consolidation of the net project site into one legal parcel.
- f) The granting of any necessary easements.
- g) The dedication of any rights-of-way deemed requisite.
- h) The approval of the Ministry of Transportation and Highways to the rezoning application.
- i) Completion of the Highway Exchange Bylaw.

MOVED BY ALDERMAN YOUNG:

SECONDED BY ALDERMAN LAWSON:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

6. Rezoning Reference No. 52/90
9521 Cardston Court

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authority to forward Rezoning Reference No. 52/90 to a Public Hearing on 1991 February 19. The purpose of the proposed Rezoning Bylaw Amendment is to permit the construction of cellular antennas and a radio equipment room on the roof of the existing apartment tower.

The Municipal Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m. and that the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The dedication of any rights-of-way deemed requisite.
 - c) The granting of any necessary easements.
 - d) The approval of the Ministry of Transportation and Highways to the rezoning application.

MOVED BY ALDERMAN LAWSON:

SECONDED BY ALDERMAN YOUNG:

"THAT the recommendations of the Municipal Manager be adopted."

Alderman Drummond entered the Council Chamber at 7:50 p.m. and took his place at the Council table.

Alderman Corrigan entered the Council Chamber at 7:50 p.m. and took his place at the Council table.

CARRIED UNANIMOUSLY

7. Rezoning Reference No. 55/90
3841 Pine Street

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authority to forward Rezoning Reference No. 55/90 to a Public Hearing on 1991 February 19. The purpose of the rezoning application is to rezone property at 3841 Pine Street from R4 Residential District to R5 Residential District.

The Municipal Manager recommended:

1. THAT a rezoning bylaw to cover the rezoning application as noted in this report be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m. and that the following be established as prerequisites to the completion of this rezoning:
 - a) The satisfaction of all necessary subdivision requirements.
 - b) The submission of a Neighbourhood Parkland Acquisition Charge of \$933.00 per unit.
 - c) The submission of a surveyor's plot plan prior to Third Reading to confirm that any structures on the sites are in conformance with the regulations of the R5 zoning category in relation to the proposed new lots. Any removal or relocation work must be completed prior to Final Adoption but should not be undertaken prior to Third Reading of the Bylaws.

MOVED BY ALDERMAN EVANS:

SECONDED BY ALDERMAN REDMAN:

"THAT the recommendation of the Municipal Manager be adopted."

Alderman Young retired from the Council Chamber at 7:50 p.m.

CARRIED

OPPOSED: ALDERMAN CORRIGAN

8. Cost Comparison of Providing Underground
Parking Stalls - Metrotown

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to a Council request for a cost comparison of providing underground parking stalls between the private sector, such as those constructed in Eaton's Centre Metrotown and the public sector, such as the public parking in the Metrotown Civic Centre area. Staff advise that there are a number of variables affecting the cost of different parking facilities both private and public including quality, design, overall size, economies of scale and integration with other super-imposed facilities. As a result, costs are generated which range from \$10,000 to over \$15,000 per stall.

The Municipal Manager recommended:

1. THAT this report be received for information.

MOVED BY ALDERMAN RANKIN:

SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

9. Further Information Regarding St. John the Divine Day Care Centre's Request for Emergency Funding Assistance

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to Council's request for further information regarding the application for emergency funding assistance submitted by St. John the Divine Day Care Centre. The application by the day care centre has been reviewed by both Municipal staff and the child care resources group and it is a consensus of opinion that the grant application be denied. The report concludes that there are no guarantees that additional funding would have a long term benefit for the day care. It is agreed that if the centre is unable to increase its enrollment within the next six months, it would still likely need to close whether or not Municipal funds are provided.

The Municipal Manager recommended:

1. THAT a copy of this report be sent to Mr. Sid Rowling, Chairman, St. John the Divine Day Care Board, 3895 Kingsway, Burnaby, B.C. V5H 1Y5.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN EVANS:

"THAT the recommendation of the Municipal Manager be adopted."

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the motion as moved by Alderman Drummond and seconded by Alderman Evans being, 'THAT the recommendation of the Municipal Manager be adopted' be now **TABLED.**"

CARRIED UNANIMOUSLY

This item was **TABLED** for a period of one week to allow Council Members an opportunity to further investigate the report.

10. Music '91 Inquiry

The Municipal Manager submitted a report from the Director Recreation and Cultural Services prepared in response to a request from Music '91 for Municipal participation in the "Streetscape" promotion program. Staff advise that the Music '91 Program is a Provincially initiated concept designed to promote musical performances across the Province throughout the year in a variety of tours and appearances of local and visiting talent. The Arts Division of Parks and Recreation have been in contact with the staff of Music '91 and as the new co-ordinators of Burnaby Lake Discovery Day, the division has agreed to include some Music '91 talent on stage at the July 1991 event. To date, this is the only scheduled appearance in Burnaby of acts co-ordinated by the Music '91 group.

The Municipal Manager recommended:

1. THAT staff continue to remain in contact with Music '91 to assist where feasible.
2. THAT a copy of this report be sent to Mr. Robin Lecky.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

11. Demolition of Municipally-Owned Buildings

The Municipal Manager submitted a report from the Director Engineering requesting Council authority to remove and/or demolish Municipally-owned buildings at 7412 Griffiths Avenue, 7488 Griffiths Avenue, 6919 21st Avenue and 7229 Cariboo Road.

The Municipal Manager recommended:

1. THAT Council authorize the sale for moving or salvage or demolition of the structures including all out-buildings at:
 - a) 7412 Griffiths Avenue
 - b) 7488 Griffiths Avenue
 - c) 6919 21st Avenue
 - d) 7229 Cariboo Road

MOVED BY ALDERMAN LAWSON:

SECONDED BY ALDERMAN RANKIN:

"THAT the recommendation of the Municipal Manager be adopted."

Alderman Young returned to the Council Chamber at 8:02 p.m. and took his place at the Council table.

CARRIED UNANIMOUSLY

12. Work Order:
 No. 60-09-067 - Minor Unspecified Projects
 Including Chipwalks, Retaining
 Walls and Ditch Elimination

The Municipal Manager submitted a report from the Director Engineering requesting approval of Work Order No. 60-09-067 for various road works including chipwalks, retaining walls and ditch elimination at sundry locations.

The Municipal Manager recommended:

1. THAT Work Order No. 60-09-067 as more specifically referred to in this report, be approved.

MOVED BY ALDERMAN DRUMMOND:

SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

13. Fire Hydrants - Village Del Ponte

The Municipal Manager submitted a report from the Director Engineering prepared in response to an inquiry regarding servicing of fire hydrants in Village Del Ponte. Engineering staff advised that the fire hydrants were serviced in 1990 October.

The Municipal Manager recommended:

1. THAT a copy of this report be sent to Ms. B. Rodenkirchen, Waverly & York, Property Management Ltd.

MOVED BY ALDERMAN CORRIGAN:

SECONDED BY ALDERMAN DRUMMOND:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

14. Rezoning Reference No. 53/90
Municipally-Owned Site at 7285 Kitchener Street
Community Plan Seven

The Municipal Manager submitted a report from the Director Planning and Building Inspection prepared in response to Council's request that staff review the possible use of the subject site for park purposes in place of the present designated park site in the area. Staff advise that the site at 7285 Kitchener Street is smaller than the designated Augusta park site and the current park site is more centrally located within the apartment area, on an already developed pedestrian network. Both factors make the Augusta Avenue site more desirable as a neighbourhood park site.

The Municipal Manager recommended:

1. THAT this report be received for information.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

15. Rezoning Reference No. 18/90
4213 Norfolk Street

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council approval to forward Rezoning Reference No. 18/90 to a Public Hearing on 1991 February 19. The purpose of the rezoning application is to permit the construction of a 30 unit government sponsored seniors' apartment building.

The Municipal Manager recommended:

1. THAT the introduction of a Highway Exchange Bylaw, be authorized according to the terms outlined in Section 3.2 of this report, contingent upon the granting by Council of First and Second readings of the subject Rezoning Bylaw.
2. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28, and to a Public Hearing on 1991 February 19 at 7:30 p.m.
3. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) The consolidation of the net project site into one legal parcel.
 - e) The granting of any necessary easements.
 - f) The dedication of any rights-of-way deemed requisite.

- g) The approval of the Ministry of Transportation and Highways to the rezoning application.
- h) Compliance with the Council adopted sound criteria.
- i) A letter from the architect confirming that the design will comply with C.M.H.C. standards for the design of seniors' housing.
- j) The submission of an exterior lighting plan which meets the standards for seniors' housing complexes as adopted by Council.
- k) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space within the underground parking and a commitment to implement the recycling provisions.
- l) Completion of the Highway Exchange Bylaw.
- m) The deposit of the applicable per unit Neighbourhood Parkland Acquisition Charge.
- n) Determination that the project is a government sponsored seniors' housing project.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the recommendations of the Municipal Manager be adopted."

MOVED BY ALDERMAN LAWSON:
SECONDED BY ALDERMAN DRUMMOND:

"THAT an additional prerequisite "o" be established to require a covenant be registered against the property to ensure that government funded senior's housing is maintained on the site."

CARRIED UNANIMOUSLY

A vote was then taken on the motion as moved by Alderman Corrigan and seconded by Alderman Drummond being, 'THAT the recommendations of the Municipal Manager be adopted', **AS AMENDED** and same was **CARRIED UNANIMOUSLY**.

16. Rezoning Reference No. 16/88
 4025, 4093, and a Portion of 4151 Norland Avenue

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authority to forward Rezoning Reference No. 16/88 to a Public Hearing on 1991 February 19. The purpose of the proposed Rezoning Bylaw Amendment is to permit the development of a 45 unit government sponsored apartment building for seniors.

The Municipal Manager recommended:

1. THAT the introduction of a Highway Exchange Bylaw be authorized according to the terms outlined in Section 3.5 of this report, contingent upon the granting by Council of First and Second Readings of the subject Rezoning Bylaw.
2. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m.
3. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.

- b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d) The granting of any necessary easements.
- e) The dedication of any rights-of-way deemed requisite.
- f) The retention of as many existing mature trees as possible on the site.
- g) The submission of a written undertaking to ensure that all site areas identified for preservation of existing vegetation are effectively protected by snow fencing or other approved physical containment during the whole course of site preparation and construction work.
- h) The approval of the Ministry of Transportation and Highways to the rezoning application.
- i) Compliance with the Council adopted sound criteria.
- j) The submission of an exterior lighting plan which meets the standards for seniors' housing complexes as adopted by Council.
- k) The submission of a letter from the architect confirming that the building design is in accordance with C.M.H.C. standards for housing the elderly.
- l) The provision of an adequately sized and screened garbage handling and recycling material holding space within the development and a commitment to implement the recycling provisions.
- m) Completion of the Highway Exchange Bylaw.
- n) The deposit of the applicable per unit Neighbourhood Parkland Acquisition Charge at the rate applicable to Seniors Housing.
- o) Determination that the project is a government sponsored seniors' housing project.
- p) Detailing of units adaptable to the disabled.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Alderman Corrigan retired from the Council Chamber at 8:20 p.m.

17. Rezoning Reference No. 58/90
5160 Ridgelawn Drive

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council authority to forward Rezoning Reference No. 58/90 to a Public Hearing on 1991 February 19. The purpose of the Rezoning Bylaw amendment is to permit the construction of an apartment building with 32 units for seniors and 39 family oriented townhouse units plus a day care facility.

The Municipal Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28, and to a Public Hearing on 1991 February 19 at 7:30 p.m.
2. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.
 - b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
 - c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
 - d) The granting of any necessary easements.
 - e) The dedication of any rights-of-way deemed requisite.
 - f) The undergrounding of existing overhead wiring abutting the site.
 - g) The provision of a public pedestrian walkway easement from Springer to Bellwood and the construction of a concrete walk and lighting to the approval of the Director Engineering.
 - h) The retention of as many existing mature trees as possible on the site.
 - i) The submission of a written undertaking to ensure that all site areas identified for preservation of existing vegetation are effectively protected by snow fencing or other approved physical containment during the whole course of site preparation and construction work.
 - j) The approval of the Ministry of Transportation and Highways to the rezoning application.
 - k) Compliance with the Council adopted sound criteria.
 - l) The submission of an exterior lighting plan which meets the standards for seniors' housing complexes as adopted by Council.
 - m) The provision of an adequately sized and appropriately located garbage handling and recycling material holding space within the underground parking and a commitment to implement the recycling provisions.
 - n) The deposit of the applicable per unit Neighbourhood Parkland Acquisition Charge.

- o) Submission of a letter from the architects confirming that the design complies with C.M.H.C. standards for the design of seniors' housing.
- p) Determination that the project is a government sponsored seniors' housing project.
- q) Detailing of units adaptable to the disabled.

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the recommendations of the Municipal Manager be adopted."

Alderman Corrigan returned to the Council Chamber at 8:27 p.m. and took his place at the Council table.

Alderman Lawson retired from the Council Chamber at 8:35 p.m.

CARRIED UNANIMOUSLY

Council agreed to bring forward Item 19, Manager's Report No. 3, 1991 January 21 for consideration at this time.

19. Proposed Port Fire Protection Service

The Municipal Manager submitted a report from the Director Planning and Building Inspection providing Council with additional information and recommendations in relation to the proposed Port Fire Protection Service. The report provides information on the Municipal Cost Sharing Assessments, manning and training of personnel, location of the fire boats and adequacy of response times, Burnaby's use of the marine fighting platform, the grants in lieu of taxes paid by the Port of Vancouver and various administrative details pertaining to the development of a Memorandum of Agreement and the establishment of policies, procedures and operating protocols necessary for the operation of a jointly funded Marine Fire Protection Service.

The Municipal Manager recommended:

1. THAT Council adopt the revised cost sharing ratios as contained in Table 3 of this report as the basis for Burnaby's participation in the proposed Port Fire Protection Service.
2. THAT the Port of Vancouver and the other participating municipalities be forwarded a copy of this report.

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendations of the Municipal Manager be adopted."

Alderman Lawson returned to the Council Chamber at 8:40 p.m. and took her place at the Council table.

Fire Chief H. Maginnis attended the podium to respond to questions of Council.

MOVED BY ALDERMAN CORRIGAN:
SECONDED BY ALDERMAN RANKIN:

"THAT Recommendation No. 1, Item 19, Manager's Report No. 3, 1991 January 21 be **AMENDED** to read as follows:

1. THAT Council adopt the revised cost sharing ratios as combined in Table 4 of this report as the basis for Burnaby's participation in the proposed Port Fire Protection Service.

CARRIED UNANIMOUSLY

A vote was then taken on the motion as moved by Alderman Rankin and seconded by Alderman Corrigan being, 'THAT the recommendations of the Municipal Manager be adopted', **AS AMENDED** and same was **CARRIED UNANIMOUSLY**.

18. Rezoning Applications

The Municipal Manager submitted a report from the Director Planning and Building Inspection requesting Council approval to set a Public Hearing date for 1991 February 19 and to request Council's consideration of a current series of rezoning applications.

The Municipal Manager recommended:

1. THAT Council set a Public Hearing for this group of rezonings on 1991 February 19 except where noted otherwise in the individual reports.

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN DRUMMOND:

"THAT the recommendation of the Municipal Manager be adopted."

Alderman Corrigan retired from the Council Chamber at 9:20 p.m.

CARRIED UNANIMOUSLY

Item #1 Application for the rezoning of:
RZ #66/90

Lot 211, D.L. 95, GP. 1, N.W.D., N.W. 1960

From: CD Comprehensive Development District
(based on C3 and RM5 guidelines)

To: "Amended" CD Comprehensive Development
District (based on C3, RM5 and P2
guidelines)

Address: 7235 Salisbury Avenue

PURPOSE:

The purpose of the proposed Rezoning Bylaw Amendment is to permit the construction of cellular antennas on the roof of the existing apartment tower, as well as the development of a radio equipment room in the basement.

The Municipal Manager recommended:

1. THAT staff be authorized to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Item #2
RZ #67/90

Application for the rezoning of:
Portion of Lot 1, D.L. 69, Plan 84314;

From: R5 Residential District and
CD Comprehensive Development
District (based on RM2 guidelines)

To: P3 Park and Public Use District

Address: Portion of 3955 Canada Way

PURPOSE:

The purpose of the proposed Rezoning Bylaw Amendment is to bring the zoning boundary of Broadview Park in conformance with the recently consolidated park boundary.

The Municipal Manager recommended:

1. THAT a Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m. and that the following be established as prerequisite to the completion of the rezoning:
 - a) The approval of the Ministry of Transportation and Highways to the rezoning application.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Item #3
RZ #68/90

Application for the rezoning of:

Parcel "One" (Expl. P1. 10599), Lot "C",
Blk. 2, D.L. 73, Plan 4326

From: M1 Manufacturing, M6 Truck Terminal
and R5 Residential Districts

To: CD Comprehensive Development District
(based on M5 use and density)

Address: 4878 Manor Street

PURPOSE:

The purpose of the proposed Rezoning Bylaw Amendment is to accommodate office and light industrial development.

The Municipal Manager recommended:

1. THAT the Planning and Building Inspection Department be authorized to work with the applicant towards the preparation of a plan of development suitable for presentation to a Public Hearing.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN YOUNG:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Item #4 Application for the rezoning of:
RZ #69/90

Lot "A", D.L. 207, Group 1, Plan 67812

From: CD Comprehensive Development District
 (based on C1 and P8 guidelines)

To: "Amended" CD Comprehensive Development
 District (based on C2a District guide-
 lines)

Address: 7174 Barnet Road

PURPOSE:

The purpose of the proposed Rezoning Bylaw Amendment is to permit the establishment of a retail Beer and Wine Store.

The Municipal Manager recommended:

1. THAT Council not give favourable consideration to this rezoning request.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN YOUNG:

"THAT the recommendation of the Municipal Manager be adopted."

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN YOUNG:

"THAT the motion as moved by Alderman Drummond and seconded by Alderman Young being, 'THAT the recommendation of the Municipal Manager be adopted', be now **TABLED**.

CARRIED UNANIMOUSLY

This item was **TABLED** at the request of the rezoning applicant.

Item #5 Application for the rezoning of:
RZ #70/90

Lot 1, D.L. 118, Plan 76093

From: CD Comprehensive Development District
 (based on M5 District guidelines)

To: "Amended" CD Comprehensive Development
 District (based on M1 District use)

Address: 3900 Henning Drive

PURPOSE:

The purpose of the proposed Rezoning Bylaw Amendment is to accommodate development of an express company local distribution centre.

The Municipal Manager recommended:

1. THAT the Rezoning Bylaw be prepared and advanced to First Reading on 1991 January 28 and to a Public Hearing on 1991 February 19 at 7:30 p.m.
2. THAT the following be established as prerequisites to the completion of the rezoning:
 - a) The submission of a suitable plan of development.

- b) The deposit of sufficient monies to cover the costs of all services necessary to serve the site and the completion of a servicing agreement covering all requisite services. All services are to be designed to Municipal standards and constructed in accordance with the Engineering Design. One of the conditions for the release of occupancy permits will be the completion of all requisite services.
- c) The installation of all electrical, telephone and cable servicing, and all other wiring underground throughout the development, and to the point of connection to the existing service where sufficient facilities are available to serve the development.
- d) The granting of any necessary easements.
- e) Completion of the overall Rezoning Reference #107/88.
- f) Completion of the subdivision creating the subject site.
- g) The retention of the existing watercourse in an open condition over the subject site in its existing alignment to the approval of the Director Engineering.
- h) The provision and development of a public parkway incorporating the watercourse and an adjacent pedestrian walkway/service road.
- i) The approval of the Ministry of Transportation and Highways to the rezoning application.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN RANKIN:

"THAT the recommendations of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

Arising from the discussion, Council requested that staff prepare a report providing detailed information as to whether the deposit of sufficient monies to cover the costs of all services necessary to serve the site includes construction of a sidewalk and curb along the Lougheed Highway, construction of street lighting on the Lougheed Highway and whether or not the street lighting poles would be designed to a strength necessary for the possible inclusion of trolley wires when B.C. Transit services are extended into that area.

Item #6
RZ #71/90

Application for the rezoning of:

Lot 85, D.L. 4, Plan 38877

From: CD Comprehensive Development District
 (based on RM4 District guidelines)

To: "Amended" CD Comprehensive Development District (based on RM4, C1 and C2 Districts guidelines)

Address: 9500 Erickson Drive

PURPOSE:

The purpose of the proposed Rezoning Bylaw Amendment is to permit the establishment of an outdoor patio area in conjunction with the existing licensed Residents' Club.

The Municipal Manager recommended:

1. THAT staff be authorized to work with the applicant towards the preparation of a suitable plan of development for presentation to a Public Hearing.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the recommendation of the Municipal Manager be adopted."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN LAWSON:

"THAT the Committee now rise and report."

CARRIED UNANIMOUSLY

The Council reconvened.

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN LAWSON:

"THAT the report of the Committee be now adopted."

CARRIED UNANIMOUSLY

T A B L E D M A T T E R S

1. Comprehensive Drainage Plan and Environmental Assessment Study for Western Sector of Big Bend Area

Council chose not to lift this item of business from the table at this time.

2. 1991 Provisional Operating Budget

Council agreed to bring forward the Notice of Motion submitted by Alderman Drummond pertaining to the 1991 Provisional Operating Budget for consideration at this time.

1. Alderman D.P. Drummond
Re: 1991 Provisional Operating Budget

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT **WHEREAS** it is a requirement of the Municipal Act that Council adopt a provisional budget not later than the third Monday after January 01, (January 21); and

WHEREAS Council, on 1990 December 10, tabled the Municipal Manager's recommendation "THAT the 1991 Provisional Operating Budget be adopted", to provide an opportunity for Council to meet with the Municipal Manager and the Management Committee to find ways of reducing the proposed 1991 expenditures to a more acceptable level; and

WHEREAS Municipal Council approved a motion requesting that staff hold off the hiring of any new positions until 1991 June, with the exception of the Re-cycling Vehicle Operators and new positions which do not translate into budget increases; and

WHEREAS more time is required for Council and the Management Committee to review and amend the proposed 1991 operating expenditures;

THEREFORE BE IT RESOLVED THAT Council lift this item from the table and adopt the Municipal Manager's recommendation, "THAT the 1991 Provisional Operating Budget be adopted", with the following conditions:

1. THAT expenditures from the provisional budget be delayed where possible, and otherwise held to a minimum until the 1991 Annual Operating Budget is adopted by Council in May.

2. THAT the hiring of any new positions be put on hold until 1991 July, with the exception of the Re-cycling Vehicle Operators.
3. THAT justification for all new positions to be created in 1991 be presented to Council in a separate report prior to the positions being considered in the 1991 Annual Operating Budget.
4. THAT existing services and programs be re-evaluated to ensure that they remain a priority for municipal expenditure.
5. THAT staff, boards and commissions accept as an objective for the 1991 Annual Operating Budget that the general municipal property tax increase on the median home will be no more than the 1991 rate of inflation."

CARRIED UNANIMOUSLY

The following Item was **TABLED** at the 1990 December 10 regular Council Meeting.

2. 1991 Provisional Operating Budget

The Municipal Manager submitted the 1991 Provisional Operating Budget for approval.

The Municipal Manager recommended:

- 1) THAT the 1991 Provisional Operating Budget be adopted.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Municipal Manager be adopted."

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the motion as moved by Alderman Drummond and seconded by Alderman Corrigan being, 'THAT the recommendation of the Municipal Manager be adopted' be **TABLED** to provide an opportunity for Council to meet with the Manager and Management Committee to find ways of reducing the proposed 1991 expenditures to a more acceptable level."

CARRIED UNANIMOUSLY

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN LAWSON:

"THAT the motion as moved by Alderman Drummond and seconded by Alderman Corrigan being, 'THAT the recommendation of the Municipal Manager be adopted', be now **LIFTED** from the table."

CARRIED UNANIMOUSLY

The motion was now before the meeting.

MOVED BY ALDERMAN DRUMMOND:
SECONDED BY ALDERMAN CORRIGAN:

"THAT the recommendation of the Municipal Manager being, 'THAT the 1991 Provisional Operating Budget be adopted', be **AMENDED** to include the following conditions:

1. THAT expenditures from the Provisional Budget be delayed where possible, and otherwise held to a minimum until the 1991 Annual Operating Budget is adopted by Council in May.
2. THAT the hiring of any new positions be put on hold until 1991 July, with the exception of the Re-cycling Vehicle Operators.
3. THAT justification for all new positions to be created in 1991 be presented to Council in a separate report prior to the positions being considered in the 1991 Annual Operating Budget.

4. THAT existing services and programs be re-evaluated to ensure that they remain a priority for Municipal expenditure.
5. THAT staff, boards and commissions accept as an objective for the 1991 Annual Operating Budget that the general Municipal property tax increases on the median home will be no more than the 1991 rate of inflation.

CARRIED UNANIMOUSLY

A vote was then taken on the motion as moved by Alderman Drummond and seconded by Alderman Corrigan being, 'THAT the recommendation of the Municipal Manager be adopted', **AS AMENDED** and same was **CARRIED UNANIMOUSLY**.

3. Pedestrian Signal - Canada Way

Council chose not to lift this item of business from the table at this time.

B Y L A W S

FIRST, SECOND AND THIRD READING:

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN YOUNG:

"THAT

Burnaby Local Improvement Construction Bylaw No. 1, 1991 #9535

be now introduced and read three times."

Alderman Drummond retired from the Council Chamber at 9:50 p.m.

CARRIED UNANIMOUSLY

CONSIDERATION AND THIRD READING:

#9518 4225 Kincaid Street RZ #60/90

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN YOUNG:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 85, 1990 #9518

be now read a third time."

CARRIED UNANIMOUSLY

RECONSIDERATION AND FINAL ADOPTION:

#9333 7437 Burris Street RZ #83/89

#9477 3700 North Fraser Way (West Portion) RZ #95/89

MOVED BY ALDERMAN RANKIN:
SECONDED BY ALDERMAN CORRIGAN:

"THAT

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 3, 1990 #9333

Burnaby Zoning Bylaw 1965, Amendment Bylaw No. 62, 1990 #9477

Burnaby Parks Parking Regulation Bylaw 1991 #9527

Burnaby Development Cost Charges Reserve Fund Expenditure Bylaw No. 1, 1991 #9531

Burnaby Waterworks Regulation Bylaw 1953, Amendment Bylaw 1991	#9532
Burnaby Sewer Charge Bylaw 1961, Amendment Bylaw 1991	#9533
Burnaby Sewerage System Parcel Tax Bylaw 1973, Amendment Bylaw 1991	#9534

be now reconsidered and finally adopted, signed by the Mayor and Clerk and the Corporate Seal affixed thereto."

CARRIED UNANIMOUSLY

NOTICE OF MOTION

1. Alderman D.P. Drummond
Re: 1991 Provisional Operating Budget

This Item was dealt with previously in the meeting in conjunction with Item 2, Tabled Matters.

NEW BUSINESS

There were no items of new business brought before Council at this time.

I N Q U I R I E S

Alderman Lawson

Alderman Lawson inquired as to whether or not Burnaby has encountered any problems with theft of blue boxes similar to that experienced by the City of Vancouver.

The Director Engineering, Mr. W.C. Sinclair advised that it was too early in Burnaby's recycling box distribution process to be able to tell whether or not theft will be a problem.

Alderman Lawson inquired as to how long it will be before distribution of the blue boxes is complete.

The Director Engineering, Mr. W.C. Sinclair advised that distribution of the boxes should be complete within two weeks.

Alderman Rankin retired from the Council Chamber at 9:52 p.m.

MOVED BY ALDERMAN YOUNG:
SECONDED BY ALDERMAN EVANS:

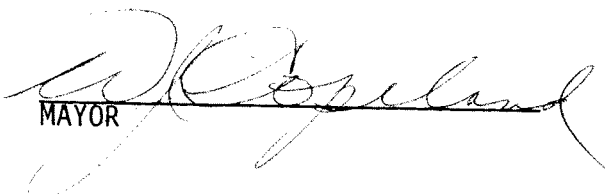
"THAT this regular Council Meeting do now adjourn."

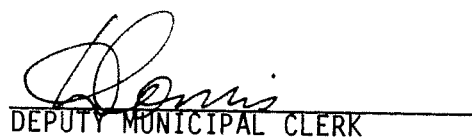
CARRIED UNANIMOUSLY

The regular Council Meeting adjourned at 9:53 p.m.

Confirmed:

Certified Correct:


MAYOR


DEPUTY MUNICIPAL CLERK