

TO: Municipal Manager 1991 October 07

FROM: Major Civic Building Projects
Coordination Committee

SUBJECT: Burnaby Mountain Golf Course
Driving Range Addition

PURPOSE: To seek the authority of Council to engage an architectural firm for the design and supervision of the proposed facility.

RECOMMENDATION:

1. THAT Council authorize the execution of a Client/Architect Agreement based upon the proposal received from the firm of Raymond Letkeman Architect Inc.

REPORT

On 1990 August 13, Council adopted Bylaw No. 9426 to appropriate funds in the amount of \$660,000 from Capital Reserves to finance development projects on seven municipal park sites. The park development project included an allowance for the planning and design of a new two-level driving range structure (at Burnaby Mountain Golf Course) located south of the existing range structure.

This project will require the Architect to design a two-level structure which will extend the current driving range structure by approximately 160 ft. in length. The design and exterior finishes will be such that they complement other facilities on the golf course site.

Staff have requested and received a fee proposal from Raymond Letkeman Architect Inc. for the preparation of the necessary contract documents and supervision of the project during construction.

It is anticipated that the total design fee, including disbursements and other related costs, for this project will be in the range of \$33,000. This fee also includes contract administration during construction. Funding for the construction phase will require future approval by Council.

The firm is currently being retained by the Corporation on the Parks Facilities Automation project which includes renovation to six recreation centres in the municipality including work to the existing Pro Shop at Burnaby Mountain Golf Course. The proposal put forward by the Architect is in keeping with the recommended fee scale of the Architectural Institute of B.C. The firm is prepared to commence work immediately, upon receiving the necessary approvals from the Corporation.

The project is of a scale not requiring extensive continuing involvement of the Major Civic Building Projects Coordination Committee, in which case liaison between the Client and Architect will be handled by the Project Manager rather than by the full Committee.

In keeping with Council's policy regarding the retention of Architects for municipal buildings, it is necessary to seek authority from Council for the execution of the customary Client/Architect Agreement.

ITEM 1
MANAGER'S REPORT NO. 58
COUNCIL MEETING 91/10/15

With the concurrence of the Municipal Purchasing Agent, the Committee recommends that the firm of Raymond Letkeman Architect Inc. be retained for the design and supervision of the Burnaby Mountain Golf Course Driving Range addition.

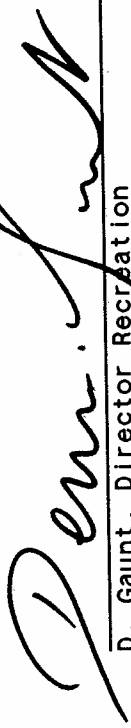
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A.L. Parr, Chairman, Major Civic Building
Projects Coordination Committee



W.C. Sinclair, Director Engineering



D. Gaunt, Director Recreation
and Cultural Services

TA:lm

cc: Director Finance
Director Recreation &
Cultural Services
Director Planning
and Building
Municipal Solicitor
Chief Building Inspector
Purchasing Agent
Director Engineering