

TO: MUNICIPAL MANAGER NOVEMBER 7, 1991

FROM: MUNICIPAL SOLICITOR

SUBJECT: MUNICIPAL ACQUISITION OF DEER LAKE CENTRES I AND II  
BEING LOT 58, D.L. 79, PLAN 62907, LOT 51, D.L. 79,  
PLAN 57774 EXC. PART ON PLAN 57777 AND LOTS 1 AND 2,  
D.L. 79, PLAN 75143

PURPOSE: To authorize appropriation of funds to purchase property and to seek Council's authority to engage the services of a property management group.

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RECOMMENDATION:

1. THAT tenders be called from property management companies for the management of Deer Lake Centres I and II.
2. THAT Council bring down a Capital Reserve Expenditure Bylaw in the amount of \$20,500,000 for the acquisition of Deer Lake Centres I and II.

R E P O R T

Background

Council, at its meeting of October 15, 1991 authorized the Municipal Solicitor to present an offer for the purchase of the subject property in the amount of \$20,500,000. The offer was accepted subject to the acceptance of the vendor's directors on or before November 6, 1991.

This subject has now been removed. The completion, possession and adjustment date will be November 28, 1991.

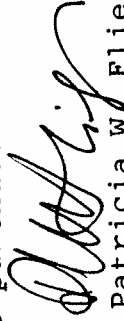
The Director Finance advises that funds to complete the purchase are available in Capital Reserves.

Current Situation

On November 29, 1991 the municipality will be responsible for the maintenance and management of two office buildings with 23 individual tenants. Marathon has agreed to assist the municipality with the transition, but as they are not licenced under the Real Estate Act, they cannot assume the role of property managers.

Due to the complex nature of property management, staff is of the opinion that initially we should seek the services of a professional property management group.

We are, therefore, seeking Council's authority to invite tenders from property management companies for the management and administration of Deer Lake I and Deer Lake II and to present a Bylaw to appropriate funds for the purchase.

  
Patricia W Fliieger  
Municipal Solicitor

FAE:bi

CC: Director Administrative & Community Services  
Director Finance  
Director Engineering  
Director Planning & Building Inspection  
Director Recreation & Cultural Services