

ITEM	15
MANAGER'S REPORT NO.	46
COUNCIL MEETING	90/07/09

TO: MUNICIPAL MANAGER 1990 July 05

FROM: DIRECTOR FINANCE

SUBJECT: METAL LIBRARY SHELVING FOR THE
NEW METROTOWN RESOURCE LIBRARY

PURPOSE: To obtain approval to award a contract for the supply
and installation of metal library shelving for the
Metrotown Resource Library.

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RECOMMENDATION

1. THAT a contract be awarded to the lowest acceptable bidder, Metro Associates, for the supply and installation of metal library shelving for the Metrotown Resource Library, for a total cost of \$189,811.03.

REPORT

On 1989 April 24 Council approved the budget for the construction of the Metrotown Civic Facilities joint project as detailed in a report prepared by the Municipal Building Construction Committee. The budget summary included \$587,000 for library furniture, fixtures and equipment. Included in this amount was \$211,490 for library shelving.

A total of seven tenders for the library shelving were received and opened by municipal staff at a public opening held at 3:00 p.m., 1990 June 08. A tabulation of the tenders received is attached (Attachment A).

The tender documents contained the following under the heading of Evaluation Criteria:

"Tenders will be evaluated based on several weighted considerations such as but not limited to:

- References and track record of product, manufacturer and supplier/installer
- Delivery schedule
- Conformance to our requirements
- Quality and appearance of product offered
- Cost"

A detailed evaluation of the products tendered was carried out by Library staff and our architect, James K.M. Cheng Architects Inc. The evaluation included several site visits where the products had been installed.


The three lowest tenders received were eliminated from further consideration for the following reasons: The four-post shelving systems (tenders from Northwest Office Furniture Ltd. and Brooks-Corning Company Ltd.) lack the flexibility of the more traditional cantilevered library shelving and also have less capacity. To the best of our knowledge, there are no installations of the four-post system in any large public library in North America. The other low tender from Montel Inc. was for the Closa Vista cantilever shelving which is not considered acceptable quality and did not meet the aesthetic or functional needs of the Library.

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The tenders submitted by Montel Inc. for the Montel Aetnastak shelving and by Metro Associates for the Estey shelving both offered products that are acceptable and meet the requirements of the Library. The tender from Metro Associates is being recommended because of the lower cost.

The Chief Librarian and our architect concur with this recommendation.



Howard Karras
DIRECTOR FINANCE

for

JV:gw
Attach.

cc: Chief Librarian

Director Recreation and Cultural Services

1990 June 08

TENDER TABULATION
TENDER FOR METAL LIBRARY SHELVING
METROTOWN RESOURCE LIBRARY

	NAME	PRODUCT	TOTAL COST	ADJUSTED COST
1.	Northwest Office Furniture Ltd.	Johl Cantilever Shelving	\$201,352.00	
2.	Northwest Office Furniture Ltd.	Johl 4 Post Shelving	\$125,391.82	
3.	Montel Inc.	Montel Closa Vista Cantilever Shelving	\$153,803.74	
4.	Montel Inc.	Montel Aetnastak Cantilever Shelving	\$194,452.24	\$199,252.97
5.	Metro Associates	Estey Welded Frame Cantilever Shelving	\$180,917.65	\$189,811.03
6.	Technique Office Furniture Ltd.	Johl Cantilever Shelving	\$199,868.30	
7.	Brooks-Corning Company Ltd.	Aurora Quick-Lock 4 Post Shelving	\$159,442.65	

Costs are adjusted in the "adjusted cost" column to include detachable shelf-backs which were tendered as optional extras and also includes discounts offered for early payment.

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Attachment "A"

