REPORT COUNCIL AGENDA 1990 JULY 09

TO:

Council Members

FROM:

Mayor W. J. Copeland

RE:

1990 DELEGATION TO SISTER CITY, KUSHIRO, JAPAN

RECOMMENDATIONS:

- 1. "THAT Council authorize the payment of travel costs to Kushiro return including air fare, accommodation and per diem expenses in the amount of \$150.00 U.S. for those Members of Council and staff participating in the official visit.
- 2. THAT Council authorize the payment of costs associated with the hosting of a reciprocal dinner in Kushiro on 1990 August 06 as an expression of appreciation from Burnaby to Kushiro.
- 3. THAT the Public Affairs/Protocol Officer and Deputy Municipal Clerk be authorized to participate as working members of the delegation to coordinate all activities related to the visit to Kushiro."

REPORT

Plans are now well underway for Council's visit to our sister City of Kushiro, Japan in recognition of the 25th Anniversary of this relationship.

This visit provides us with the opportunity to renew our ties of friendship and to personally extend to the citizens of Kishiro, the best wishes of the citizens of Burnaby.

In order to complete our plans I would ask Council's approval of the following:

- a) Approval of expenses related to this trip for the four Members of Council and staff forming part of the official delegation;
- Concurrnce to host a reciprocal dinner in Kushiro on 1990 August 06 as a means of saying 'thank you' to our hosts for their hospitality during the visit;
- c) Approval for the participation of two staff members to be responsible for the co-ordination of all activities and official functions, including the reciprocal dinner, for our delegation during this visit.

Respectfully,

INTERNAL DISTRIBUTION:

:- AGENDA 1990 July 09

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- DIRECTOR FINANCE

W. J. COPELAND MAYOR