ITEM 14
MANAGER'S REPORT NO. 17
COUNCIL MEETING 90/03/05

RE: RETIREMENT - MR. NELSON POTTS

ACTING MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the recommendation of the Acting Personnel Director be adopted.

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TO: MUNICIPAL MANAGER DATE: 1990 FEBRUARY 20

FROM: ACTING PERSONNEL DIRECTOR

RE: RETIREMENT - MR. NELSON POTTS

PURPOSE: To inform Council of the retirement of Mr. Potts

RECOMMENDATION:

THAT the Mayor, on behalf of Council, send to Mr. Potts a letter of appreciation for his many years of service to the Municipality.

REPORT

Mr. Potts retired from employment with the Corporation on 1990 February 15 after nearly 19 years of service.

He commenced employment with Burnaby on 1971 April 05 as a Tradesman - Mechanic in our Engineering Department, the position he has held since that time.

Arrangements have been made for presentation of the gift from the Corporation to take place in the Mayor's office on March 07 at 3:00 p.m.

L. Sanderson

Linda Sanderson
ACTING PERSONNEL DIRECTOR