

ITEM	2
MANAGER'S REPORT NO.	9
COUNCIL MEETING	90/02/05.

RE: BUSINESS LICENCE RELOCATION FEE

ACTING MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the recommendation of the Director Finance be adopted.

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TO: MUNICIPAL MANAGER
 FROM: DIRECTOR FINANCE
 RE: BUSINESS LICENCE RELOCATION FEE

1990 January 31
 File: L34

PURPOSE: To inform Council of the necessity for a relocation fee when a business changes location in Burnaby.

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RECOMMENDATION

1. That a copy of this report be sent to Mr. W.D. Payne of Energy Technology Products Ltd., 3966 Charles Street, Burnaby, B.C. V5C 3K8.

REPORT

Appearing under correspondence in this agenda is a letter from Mr. Payne expressing concern over the business licence relocation fee.

Staff have discussed the relocation fee with Mr. Payne on several occasions. We have forwarded copies of the Business Licence Review and our Business Licence Bylaw for his information. We explained that the municipality operates business licencing on a cost recovery basis, and that most of the municipal costs to licence an existing business at a new location are similar to the costs of issuing a new licence.

The relocation fee is part of the fee structure approved by Council on 1989 November 24. When a business changes its location, we initiate the same processing as a new business starting up, with applications being referred to the Building, Health and Fire Departments to ensure compliance with municipal regulations. Where necessary, inspections are conducted by each department to ensure the health and safety of both the employees of the company and the public. When a business relocates after paying a renewal fee for the current year, a credit equal to the renewal fee is applied to the rate for a new licence. Mr. Payne is aware of this rationale for the relocation fee. He remains firm in his belief that we are discouraging businesses from operating in Burnaby.

In conclusion, we believe our relocation licencing procedures are consistent with our cost recovery approach to business licencing and are necessary to ensure public health and safety.

It is recommended that a copy of this report be sent to Mr. W.D. Payne of Energy Technology Products Ltd., 3966 Charles Street, Burnaby, B.C. V5C 3K8.


 Howard Karras
 DIRECTOR FINANCE

TJ:gw