

TO: MUNICIPAL MANAGER 1990 DECEMBER 13  
FROM: DIRECTOR FINANCE FILE: C60 SPCA  
SUBJECT: ANIMAL CONTROL: 1990 AND 1991 S.P.C.A. CONTRACTS  
PURPOSE: To obtain approval for the 1990 and 1991 S.P.C.A. contracts.

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RECOMMENDATIONS:

1. THAT the contract with the S.P.C.A. be renewed retroactively for the period 1990 January 01 to 1990 December 31 at a total cost of \$294,542, plus 35% commission on dog licences sold through the S.P.C.A., and further;
2. THAT the contract with the S.P.C.A. be renewed for the period 1991 January 01 to 1991 December 31 at a total cost of \$312,229, plus 35% commission on dog licences sold through the S.P.C.A.

SUMMARY

The S.P.C.A provides poundkeeping services for the municipality. The 1990 contract has been under discussion throughout the year. This report presents a revised 1990 contract submission as well as the 1991 contract proposal.

We are recommending approval of:

- a 9% increase for the 1990 contract, retroactive to 1990 January 01; and
- a 6% increase over 1990 for the 1991 contract.

The proposed 1990 increase reflects the actual operating costs of the S.P.C.A. and a minor readjustment as S.P.C.A. costs over the past three years have risen slightly above those projected and provided for in the contracts. The 1991 contract proposal directly reflects the wage increase provided for in the S.P.C.A.'s three year agreement with their employees.

The proposals will increase the cost of the poundkeeping contract by \$24,059 in 1990 and by \$17,687 in 1991. Funds are included in the 1990 recast budget for the 1990 contract, and in the 1991 provisional budget for the 1991 contract.

REPORT

1. Introduction

The poundkeeping contract with the Society for the Prevention of Cruelty to Animals (S.P.C.A.) expired 1989 December 31. Council on 1989 December 18 approved extending the contract with the S.P.C.A. on a month to month basis under the terms and conditions of the 1989 contract, provided the settlement is retroactive to 1990 January 01.

2. Services Provided by the S.P.C.A.

As a municipal poundkeeper, S.P.C.A. provides the following services in Burnaby:

- . Enforcement of the Burnaby Dog Tax and Pound and Animal Regulation Bylaw
- . Investigation of reported biting or savaging of persons or other animals
- . Care and disposition of impounded animals
- . Sale of licences
- . Administration of the animal shelter
- . Removal of the dead and the care of injured animals from streets and public areas
- . Operation of the animal crematorium
- . Door to door licence canvass

The basic services maintained under the contract include providing animal shelter and community patrols as outlined below:

- . Hours that the animal shelter will be open to the public are:

Monday to Friday                    9:00 a.m. - 6:00 p.m.  
 Saturday and Sunday                9:00 a.m. - 5:00 p.m.

24 hour emergency service is provided for injured animals, pickup of dead animals, investigations of bitings or savaging of persons, and assistance to the Burnaby Fire Department and R.C.M.P.

- . Hours of general community patrol will be:

Monday                                9:00 a.m. - 6:00 p.m.  
 Tuesday to Friday                 7:00 a.m. - 6:00 p.m.  
 Saturday                              7:00 a.m. - 3:00 p.m.

- . Hours of evening and park/beach patrol will be:

A five day week covering the weekend; 6:00 a.m. - 2:00 p.m. one week and 2:00 p.m. to 10:00 p.m. the following week: April through September.

In 1990 the S.P.C.A. carried out the annual municipal door to door dog licence canvass in the north half of the municipality. In 1991 the canvass will be conducted in the south half.

A statistical overview of these services as provided by the S.P.C.A. through the poundkeeping operations from 1986 to 1990 is presented below:

	1986	1987	1988	1989	1990 (Nov. 30)
Complaints recorded	982	1,355	1,131	1,111	1,138
Dogs and other animals impounded	900	820	785	871	872
Dog bitings investigated	67	83	76	92	94
Violation tickets issued	236	224	142	171	183
Impounded dogs and other animals redeemed	507	399	386	480	492
Impounded dogs euthanized	186	199	127	74	58
Dead animals removed from streets	304	336	331	408	303
Dogs and cats euthanized at the request of the owner	643	506	535	596	368

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3. Proposed 1990 and 1991 Poundkeeping Contracts

A. The 1990 Contract

The S.P.C.A. has submitted a revised 1990 contract proposal for the provision of poundkeeping services. They are requesting an increase of 9% over 1989. This is 6% less than requested in their original submission. The revised contract proposal is for \$294,542 plus commissions to be paid on the licences sold through the S.P.C.A.

The total cost of the pound service for 1990 (including commissions) is estimated to be \$309,042 which is a 10.2% increase over 1989. The percentage increase for the total cost of the poundkeeping service is greater than the percentage increase for the contract proposal because more people are buying their dog licences from the S.P.C.A. This increases the total cost to the municipality in that we pay a 35% commission on the licences sold through the S.P.C.A.

The proposed 1990 increase reflects the actual operating costs of the S.P.C.A. and a minor readjustment, as S.P.C.A. costs over the past 3 years have risen slightly above those projected and provided for in the contracts. It contains a 6% wage increase provided for in their 1989 to 1991 contract agreement.

B. The 1991 Contract

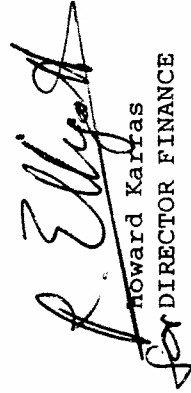
The S.P.C.A. has submitted their 1991 contract proposal. Their 1991 contract proposal is for \$312,229 plus commissions to be paid on the licences sold through the S.P.C.A. This represents an increase of \$17,687 or 6% over the 1990 contract submission. The total cost of the pound service for 1991, including commissions, is estimated to be \$326,729 or 5.7% higher than 1990.

The 6% increase reflects the 6% wage increase provided for in the S.P.C.A.'s three year agreement with their employees.

Both the 1990 and 1991 contract proposals are recommended for approval. The 1990 recast budget provides for the S.P.C.A.'s 1990 contract proposal. The 1991 provisional budget provides for the 1991 contract proposal. The 1990 and 1991 contracts are summarized in Schedule A attached.

4. Conclusion

The S.P.C.A. continues to provide an effective poundkeeping service to the municipality. The poundkeeping duties are integrated with humane animal care, which results in a comprehensive service that is essential to the needs of the community.

  
Howard Karias  
for DIRECTOR FINANCE

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cc. Director Recreation & Cultural Services  
Municipal Solicitor  
S.P.C.A.

S.P.C.A. CONTRACT COSTS 1987 TO 1991

	1987	1988	1989	Proposed 1990	Increase/ Decrease/ over 1989	Proposed 1991	Increase/ Decrease/ over 1990
S.P.C.A. basic contract proposal:	262,046	264,393	278,799	309,088	30,289	326,645	17,557
operating costs							
Less income earned by the Society including licence commissions	(31,200)	(32,625)	(36,400)	(44,900)	(8,500)	(46,400)	(1,500)
Net operating costs	230,846	231,768	242,399	264,188	21,789	280,245	16,057
Evening patrols	3,804	3,559	3,851	4,043	192	4,286	243
Park & beach patrols	10,764	10,000	10,818	11,508	690	12,198	690
Night emergency	-	12,458	13,415	14,803	1,388	15,500	697
Total SPCA contract	245,414	257,785	270,483	294,542	24,059	312,229	17,687
PERCENTAGE INCREASE IN CONTRACT OVER PREVIOUS YEAR	1.5%	5.0%	4.9%	9.0%	6.0%		
Estimated cost to Burnaby of commissions on licence fees	11,200	10,500	10,000	14,500	4,500	14,500	-
Total cost of poundkeeping services to Burnaby	256,614	268,285	280,483	309,042	28,559	326,729	17,687
PERCENTAGE INCREASE IN TOTAL COST OVER PREVIOUS YEAR	2.5%	4.5%	4.5%	10.2%	5.7%		

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SCHEDULE A

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