

ITEM 1  
MANAGER'S REPORT NO. 54  
COUNCIL MEETING 90/09/10

TO: MUNICIPAL MANAGER  
FROM: DIRECTOR FINANCE

SUBJECT: TENDER FOR ELECTRICAL MAINTENANCE SERVICES

PURPOSE: To obtain approval to award a purchase order for electrical maintenance services

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RECOMMENDATION:

1. THAT a purchase order be issued to the lowest acceptable bidder, Trophy Electrical Systems Ltd., to provide electrical maintenance services for municipal buildings and parks sites, for a total estimated cost of \$225,000.00 with final payment based on actual work performed and the hourly rates tendered.

REPORT

Eight tenders for electrical maintenance services were received by the closing time of 3:00 p.m. Tuesday, 1990 July 31 and were opened by municipal staff in the presence of representatives of the firms bidding. A tabulation of the tenders received is attached (Attachment A).

The work of the tender involves the supply of electrical maintenance services and materials for individual requirements of less than \$4,000.00 at various locations throughout Burnaby, as and when required from 1990 September 01 to 1991 August 31, both dates inclusive.

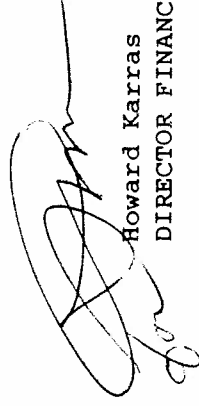
The lowest tender received, that of Coastal Pacific Electric Ltd., was withdrawn by the bidder because they had inadvertently neglected to include in the tendered hourly rates any allowance for overhead and equipment (i.e. the hourly rates paid to the contractor's employees were identical to the tendered hourly rates). The second lowest tender received, that of Western Integrated Electrical Ltd., was rejected because it did not meet the requirements of the Fair Wages Schedule in the area of remuneration.

The recommended bidder, Trophy Electrical Systems Ltd., has provided electrical maintenance services for the Corporation for the past five years. Staff have found the contractor to be knowledgeable and cooperative in all areas of this work. Staff also consider that the services provided by Trophy have represented very good value.

The tender documents provide that, upon mutual agreement between the Corporation and the contractor, the purchase order may be extended by 12 month periods to a maximum of 24 months.

The funding for this work is provided in various accounts in both the Operating and Capital budgets.

The Director Engineering concurs with the above recommendation.

  
Howard Karras  
DIRECTOR FINANCE

RR:aj  
Attach.

cc. Director Engineering

TENDER TABULATION  
ELECTRICAL MAINTENANCE SERVICES FOR MUNICIPAL BUILDINGS AND PARK SITES

NAME	HOURLY LABOUR RATES/REGULAR			HOURLY LABOUR RATES/SATURDAYS AND HOURS OTHER THAN REGULAR			HOURLY LABOUR RATES SUNDAYS AND HOLIDAY		
	TRADESPERSON	APPRENTICE	LABOURER	TRADESPERSON	APPRENTICE	LABOURER	TRADESPERSON	APPRENTICE	LABOURER
Hicketts Sewell Electric Ltd.	\$43.50	\$34.00	-	\$87.00	\$68.00	-	\$87.00	\$68.00	-
Waters Bros. Electric Co. Ltd.	\$40.00	\$32.50	\$28.00	\$60.00	\$48.75	\$42.00	\$60.00	\$48.75	\$42.00
Trophy Electrical Systems Ltd.	\$33.75	\$28.00	\$25.00	\$46.50	\$39.60	\$35.50	\$62.00	\$54.00	\$45.00
Houle Electric Ltd.	\$39.50	\$29.50	\$21.25	\$71.50	\$56.00	\$40.60	\$71.50	\$56.00	\$40.60
Meteco Electric Ltd.	\$34.85	\$28.67	\$24.05	\$60.00	\$50.00	\$45.00	\$60.00	\$50.00	\$45.00
Cobra Electric Ltd.	\$34.50	\$32.50	\$32.50	\$49.75	\$49.25	\$49.25	\$49.75	\$49.25	\$49.25
Western Integrated Electrical Ltd.	\$31.00	\$28.35	-	\$41.75	\$38.03	-	\$47.50	\$43.20	-
Coastal Pacific Electric Ltd.	\$28.04	\$19.63	-	\$42.06	\$29.05	-	\$56.00	\$39.00	-

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