

ITEM SUPPLEMENTARY 13  
MANAGER'S REPORT NO. 66  
COUNCIL MEETING 88/10/17

TO: MUNICIPAL MANAGER  
1988 OCTOBER 17

FROM: DIRECTOR PLANNING &  
BUILDING INSPECTION  
OUR FILE: 08.211

SUBJECT: PUBLIC CONSULTATION - VANCOUVER REGIONAL TRANSIT SYSTEM  
1989/90 ANNUAL SERVICE PLAN

PURPOSE: To provide Council with background information concerning public consultation as it relates to the 1989/90 Annual Service Plan for the Vancouver Regional Transit System.

-----

RECOMMENDATIONS:

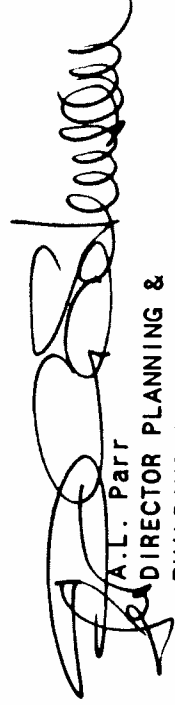
1. THAT a copy of this report be sent to BC Transit.

R E P O R T

Appearing on the Supplementary Agenda is a letter dated 1988 October 11 from the Vice-President, B.C. Transit regarding public input as it relates to the 1989/90 Annual Service Plan for the Vancouver Regional Transit System.

The Vancouver Regional Transit Commission in 1986 May endorsed a 12 step consultation procedure in relation to proposed transit service changes. Burnaby Municipal Council received the attached report item at its meeting of 1986 May 26 and endorsed the public consultation procedure as outlined in that report.

B.C. Transit have indicated that this procedure is intended to be followed in the upcoming review of the preliminary 1989/90 Annual Service plan proposed to be undertaken in January - April of 1989. Given the service changes proposed for Burnaby and the inclusion of a proposed North Burnaby Area Plan as a component of the 1989/90 Annual Service Plan, staff, unless otherwise directed, intend to place an advertisement in the local newspaper or provide an article in information Burnaby advising our residents of B.C. Transit's Open House program inviting their participation. This initiative would supplement, not replace, B.C. Transit's own notification process

  
A.L. Parr  
DIRECTOR PLANNING &  
BUILDING INSPECTION

JSB/mcb  
Attach:

cc: Director Engineering

RE: PUBLIC CONSULTATION PROCEDURE FOR TRANSIT PLANNING

191

MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the recommendation of the Director Planning & Building Inspection be adopted.

\* \* \* \* \*

TO: MUNICIPAL MANAGER 1986 May 21

FROM: DIRECTOR PLANNING &  
BUILDING INSPECTION

SUBJECT: PUBLIC CONSULTATION PROCEDURE FOR TRANSIT PLANNING  
=====

RECOMMENDATIONS:


1. THAT Council endorse the public consultation procedure adopted by the Vancouver Regional Transit Commission.
2. THAT a copy of this report be sent to B.C. Transit.

REPORT

At its meeting of 1986 February 17, Council adopted the recommendation that Municipal staff, together with B.C. Transit, develop a draft public involvement procedure regarding transit service changes for presentation to Council by the end of 1986 May". This report is written in response to Council's direction.

Since Council's motion, staff have discussed and corresponded with B.C. Transit on the matter of public consultation. B.C. Transit have recognized that the requirement for a procedure for public involvement is not unique to Burnaby. Accordingly, they have recently presented a report to the Vancouver Regional Transit Commission, outlining a procedure for public consultation (see attached). The Vancouver Regional Transit Commission has endorsed the proposed consultation procedure.

The public involvement process as outlined (page 2 of the attached report), substantially accords with what we, as staff, were seeking. The process is flexible and capable of being tailored to appropriately respond to the scope of changes proposed. We anticipate that the consultation procedure will be invoked shortly in conjunction with the comprehensive post-implementation review of ALRT integration (which is the subject of another report on this agenda).

  
A. L. PARR  
DIRECTOR PLANNING &  
BUILDING INSPECTION

PL/jce  
Attach.

cc: Director Engineering

CONSULTATION PROCEDURE

- 1) Initial service plan proposals discussed with Transit Technical Committee
- 2) Route change proposals discussed with municipal staff, preliminary report developed
- 3) Preliminary report presented to Council regarding service plan as well as "public consultation" process
- 4) Public Information Program\*
  - Local paper, mail drop and buzzer
  - Scope of proposed changes
  - Contacts for further information
  - Open house program
- 5) Open House Program
  - Location and duration to reflect scale of changes
  - Displays showing bus routings
  - Handout material
  - Staff presence to answer enquiries
  - Register of visitors
- 6) Refinement of Service Plan
  - Review of open house program and public comments
  - 7) BC Transit/Council workshop
  - 8) Report to Council recommending service plan approval
  - 9) Report to Vancouver Regional Transit Commission
    - Final service plan report which includes a discussion of the "public consultation" process
  - 10) Marketing Program
  - 11) Implementation
  - 12) Post Implementation Review

The process as outlined above would provide the opportunity for public consultation as well as allow municipal councils to ascertain the perceived impact the proposed service changes might have on the local transit network. It would appear that after the "Preliminary Report" is presented to the local council (Item #3) it would take approximately 10-12 weeks to complete the consultative process and report back to council for the "Final Report" (Item #8).

RECOMMENDATION

IT IS RECOMMENDED THAT THE VANCOUVER REGIONAL TRANSIT COMMISSION ENDORSE THE PUBLIC CONSULTATION PROCEDURE AS OUTLINED.

*Larry Ward*  
 Vice-President, Planning

To: Chairman and Members of the Vancouver Regional Transit Commission  
 Date: May 2, 1986

From: Larry Ward

Re: Transit Service Plan Public Consultation Procedure

BC Transit has been requested by several municipalities to formally develop a process for public consultation regarding transit service changes. It is envisaged that this process would allow public consultation prior to the proposed changes being implemented. BC Transit staff would then include a review of the issues raised by the public in the final service plan report presented to the Commission for approval.

Most recently, BC Transit staff conducted a series of "open house" sessions at Guildford Mall and the Surrey Library to discuss service change proposals related to the North Surrey Area Plan and bus/ALRT integration program. As part of this program a questionnaire was distributed on the buses and made available at the sessions for concerned residents to express their views regarding the proposed service changes. Based on the response from the public, the "open house" format was successful in North Surrey and is also being planned for the North Delta program as well as other areas.

In addition to obtaining public input prior to a service change, the public consultation process would be a means of gathering feedback from transit users after a major route change has been implemented. The recent changes on March 7, 1986 involving the bus integration program has resulted in a number of requests to revise the route network or re-instate the old transit service.

The following procedure is proposed to accommodate the service plan consultation process as well as a means of reviewing service changes after implementation.

.../2



