

RE: RETIREMENT - MR. FRANK IZZARD

MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the recommendation of the Personnel Director be adopted.

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TO: MUNICIPAL MANAGER DATE: 1987 JANUARY 05
FROM: PERSONNEL DIRECTOR
SUBJECT: RETIREMENT - MR. FRANK IZZARD

RECOMMENDATION:

THAT the Mayor, on behalf of Council, send to Mr. Izzard a letter of appreciation for his many years of loyal and dedicated service to the Municipality.


REPORT

Mr. Izzard will be retiring from employment with the Corporation on 1987 February 27 after 20 years of service.

He commenced employment with Burnaby on 1966 January 03 as a Clerk Typist in our Fire Department, became Records Clerk - Fire in 1971 and Administrative Assistant - Fire Department in 1978, the position he has held since that time.

Arrangements have been made for the presentation of the gift from the Corporation to be held in the Mayor's office on 1987 January 30 at 3:30.

/mg


K. van Elk
PERSONNEL DIRECTOR