

ITEM 3  
MANAGER'S REPORT NO. 65  
COUNCIL MEETING 86/10/27

RE: 1987 BUSINESS LICENCE FEES

MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the recommendation of the Director Finance be adopted.

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1986 October 21  
File: L34

TO: MUNICIPAL MANAGER

FROM: DIRECTOR FINANCE

RE: 1987 BUSINESS LICENCE FEES

RECOMMENDATION

1. THAT the following by-laws be amended to provide for the fees outlined in the attached Schedules 1 to 5, effective 1987 January 01:

- a) Burnaby Trades Licence By-law No. 3089
- b) Burnaby Cab & Commercial Vehicle By-law No.3102
- c) Burnaby Cabaret Regulation By-law No. 1481
- d) Burnaby Club Regulation By-law No. 3065
- e) Burnaby Automatic Vending Machine By-law No. 1914

SUMMARY

This is the annual business licence fee report. A 3% average increase for all categories is proposed for 1987, with a minimum increase of \$1.00 on licence fees up to \$100.00 and \$5.00 on licence fees over \$100.00. The minimum increases do not apply to vending machines and apartment licences, which are calculated on an individual unit basis. The proposed fees would increase business licence revenue by an estimated \$41,000 in 1987.

REPORT

1. FEES

Licence fees are reviewed and adjusted annually to reflect changes in the community, in inspectional requirements, and to ensure that all administrative and inspectional costs are recovered. These costs include inspectional and clerical staff salaries, supplies, transportation and administrative overhead of the various municipal department licences involved in processing licences. The current (1986) basic resident licence fees are \$225 for a first (new) licence and \$110 for a renewal.

The basic first licence includes the cost of an on-site inspection to determine whether operators of businesses are in compliance with applicable by-laws and statutory requirements. The fee difference between a first licence and a renewal licence represents the costs incurred in processing a first licence which are not incurred in issuing a renewal licence. Businesses requiring more than the basic inspections (e.g. restaurants, arcades and chemical processing) have been categorized in the by-law and their fees reflect the additional costs. In categories where inspectional requirements are less (e.g. non-resident contractors and peddlers) a lower fee has been established. The current (1986) fee for non-resident businesses is \$110 for a first licence and \$60 for a renewal.

2. PROPOSED 1987 FEES

The proposed 1987 fees outlined in the attached Schedules 1 to 5 have been increased by an average 3%, with a minimum increase of \$1.00 on licence fees up to \$100.00 and \$5.00 on licence fees over \$100.00. Licence fees under \$100.00 have been rounded to the nearest \$1.00, those over \$100.00 to the nearest \$5.00. This is compared to an average 4% increase in 1986. The proposed 1987 basic licence fees compared to 1986 are:

	Current 1986	Proposed 1987
	\$	\$
Resident business:		
First licence	225.00	230.00
Renewal licence	110.00	115.00
Non-resident business:		
First licence	110.00	115.00
Renewal licence	60.00	62.00


The minimum increases do not apply to vending machines and apartment licences, which are calculated on an individual unit basis. Vending machines would increase by a minimum \$.25 and a maximum \$1.50 per machine. Apartment licences would increase by \$.25 per room, resulting in a \$1.00 increase on a four-room suite.

The proposed fees would increase business licence revenue by an estimated \$41,000 in 1987.

The system of licencing businesses in Burnaby is considered to be equitable for the licensee because it is structured to recover only the licencing inspectional and administrative costs incurred by Burnaby.

It is recommended that the following by-laws be amended to provide for the fees outlined in the attached Schedules 1 to 5, effective 1987 January 01:

- a) Burnaby Trades Licence By-law No. 3089
- b) Burnaby Cab & Commercial Vehicle By-law No. 3102
- c) Burnaby Cabaret Regulation By-law 1481
- d) Burnaby Club Regulation By-law No. 3065
- e) Burnaby Automatic Vending Machine By-law 1914

  
 Howard Karras  
 DIRECTOR FINANCE

RE:PK:gw  
 Attach.

cc: Municipal Solicitor

SCHEDULE 1

TRADES LICENCE BY-LAW NO. 3089

<u>Classification</u>	<u>First (New) Licence</u>		<u>Renewal Licence</u>	
	<u>Existing 1986</u>	<u>Proposed 1987</u>	<u>Existing 1986</u>	<u>Proposed 1987</u>
	\$	\$	\$	\$
Advertising Agency	225.00	230.00	110.00	115.00
Advertising Distributor	110.00	115.00	60.00	62.00
Agent	110.00	115.00	60.00	62.00
Apartment (Licences calculated per room)	6.75	7.00	6.75	7.00
Arcade	480.00	495.00	255.00	265.00
Auction House	225.00	230.00	110.00	115.00
Auctioneer	110.00	115.00	60.00	62.00
Auto Court (Licences calculated per room)	6.75	7.00	6.75	7.00
Auto Towing Yard	225.00	230.00	110.00	115.00
Book Agent - Office	225.00	230.00	110.00	115.00
Book Agent	110.00	115.00	60.00	62.00
Bowling Alley	480.00	495.00	230.00	235.00
Canvasser	110.00	115.00	60.00	62.00
Contractor - Yard, Shop, Office	225.00	230.00	110.00	115.00
Contractor	110.00	115.00	60.00	62.00
Curling Rink or Ice Rink	480.00	495.00	230.00	235.00
Discotheque	655.00	675.00	365.00	375.00
Home Occupation	60.00	62.00	50.00	52.00
Hotel (Class "A" Liquor Outlet)	730.00	750.00	445.00	460.00
Hotel Rooms (Licences calculated per room)	6.75	7.00	6.75	7.00
Junk Dealer	520.00	535.00	230.00	235.00
Manufacturer - General				
1 to 50 persons	295.00	305.00	110.00	115.00
51 to 150 persons	430.00	445.00	190.00	195.00
151 persons and over	480.00	495.00	230.00	235.00
Manufacturer - Processing Chemicals or Flammables				
1 to 50 persons	680.00	700.00	445.00	460.00
51 to 150 persons	930.00	960.00	685.00	705.00
151 persons and over	1,095.00	1,130.00	775.00	800.00

Classification	First (New) Licence		Renewal Licence	
	Existing 1986	Proposed 1987	Existing 1986	Proposed 1987
	\$	\$	\$	\$
Manufacturer - Processing Food				
1 to 50 persons	430.00	445.00	230.00	235.00
51 to 150 persons	520.00	535.00	270.00	280.00
151 persons and over	655.00	675.00	310.00	320.00
Neighbourhood Pub	725.00	745.00	365.00	375.00
Oil Refinery	1,515.00	1,560.00	1,010.00	1,040.00
Oil Storage and Distribution	1,515.00	1,560.00	1,010.00	1,040.00
Peddler - Food	225.00	230.00	110.00	115.00
Peddler - General	110.00	115.00	60.00	62.00
Personal Care Facility (Adult Nursing Home)	480.00	495.00	230.00	235.00
Photographer - Mobile	110.00	115.00	60.00	62.00
Photographic Studio	225.00	230.00	110.00	115.00
Pool Hall	480.00	495.00	230.00	235.00
Private Hospital	680.00	700.00	310.00	320.00
Private Patrol and Guard Service - Office	225.00	230.00	100.00	115.00
Private Patrol and Guard Service	110.00	115.00	60.00	62.00
Private School	390.00	400.00	150.00	155.00
Public Hall	390.00	400.00	195.00	200.00
Radio and T.V. Repair - Shop	225.00	230.00	110.00	115.00
Radio and T.V. Repair - Mobile	110.00	115.00	60.00	62.00
Restaurant				
40 seats or take-out	265.00	275.00	125.00	130.00
41 seats to 150 seats	380.00	390.00	230.00	235.00
151 seats and over	550.00	565.00	365.00	375.00
Retail Trader - General				
1 to 10 persons	225.00	230.00	110.00	115.00
11 to 50 persons	480.00	495.00	190.00	195.00
51 persons and over	785.00	810.00	785.00	810.00
Retail Trader - Food				
1 to 10 persons	265.00	275.00	150.00	155.00
11 to 50 persons	520.00	535.00	310.00	320.00
51 persons and over	785.00	810.00	785.00	810.00
Scavenger	110.00	115.00	60.00	62.00
Sign Painter	110.00	115.00	60.00	62.00
Telephone Communications Facility				
1 to 50 persons	355.00	365.00	110.00	115.00
51 to 150 persons	520.00	535.00	270.00	280.00
151 persons and over	770.00	795.00	445.00	460.00

SCHEDULE 1 (cont'd)

Classification	First (New) Licence		Renewal Licence	
	Existing 1986	Proposed 1987	Existing 1986	Proposed 1987
	\$	\$	\$	\$
Theatre - Indoor	520.00	535.00	270.00	280.00
Towing Service	110.00	115.00	60.00	62.00
Trailer Camp or Court	425.00	440.00	230.00	235.00
Warehouse - General				
1 to 50 persons	295.00	305.00	110.00	115.00
51 to 150 persons	390.00	400.00	190.00	195.00
151 persons and over	425.00	440.00	230.00	235.00
Warehouse - Chemicals or Flammables				
1 to 50 persons	480.00	495.00	270.00	280.00
51 to 150 persons	655.00	675.00	400.00	410.00
151 persons and over	800.00	825.00	565.00	580.00
Wholesaler - General				
1 to 50 persons	295.00	305.00	110.00	115.00
51 to 150 persons	390.00	400.00	190.00	195.00
151 persons and over	425.00	440.00	230.00	235.00
Wholesaler - Food, Chemicals or Flammables				
1 to 50 persons	480.00	495.00	270.00	280.00
51 to 150 persons	655.00	675.00	400.00	410.00
151 persons and over	930.00	960.00	590.00	610.00
Christmas Tree Permit	50.00	52.00	N/A	N/A
Carnival or Circus				
First day (whichever greater)	265.00	275.00	N/A	N/A
Second and following days (whichever greater)	95.00	98.00	N/A	N/A
All businesses not hereinbefore classified shall pay the following fees	225.00	230.00	110.00	115.00

SCHEDULE 2

CAB & COMMERCIAL VEHICLE BY-LAW NO. 3102

Classification	First (New) Licence		Renewal Licence	
	Existing 1986	Proposed 1987	Existing 1986	Proposed 1987
	\$	\$	\$	\$
1. For each Class "A" Taxi Cab	170.00	175.00	170.00	175.00
2. For each Cab Premises	225.00	230.00	110.00	115.00
3. For operating each of the following business:				
a) Class "C" Funeral Cab	225.00	230.00	110.00	115.00
b) Class "D" School Cab	225.00	230.00	110.00	115.00
c) Class "E" Charter Cab	225.00	230.00	110.00	115.00
d) Class "F" Self-Drive Cab	225.00	230.00	110.00	115.00
e) Driving Instruction Cab	225.00	230.00	110.00	115.00
f) Vehicles for hire not hereinbefore enumerated	225.00	230.00	110.00	115.00
g) Taxi Service Broker	225.00	230.00	110.00	115.00

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CABARET REGULATION BY-LAW NO. 1481

<u>Classification</u>	<u>First (New) Licence</u>		<u>Renewal Licence</u>	
	<u>Existing 1986</u>	<u>Proposed 1987</u>	<u>Existing 1986</u>	<u>Proposed 1987</u>
Cabaret	\$ 560.00	\$ 575.00	\$ 310.00	\$ 320.00

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SCHEDULE 4

CLUB REGULATION BY-LAW NO. 3065

<u>Classification</u>	<u>First (New) Licence</u>		<u>Renewal Licence</u>	
	<u>Existing</u>	<u>Proposed</u>	<u>Existing</u>	<u>Proposed</u>
	1986	1987	1986	1987
	\$	\$	\$	\$
Club	480.00	495.00	270.00	280.00
Club Manager	135.00	140.00	85.00	88.00



SCHEDULE 5

AUTOMATIC VENDING MACHINE BY-LAW 1914

	Existing 1986 \$	Proposed 1987 \$
a) For a newspaper vending machine	23.00	23.75
b) For a coin-operated washer, dryer or dry cleaning machine located in residential premises containing more than 2 dwelling units	12.00	12.25
c) For a machine that sells goods or services for 25 cents or less for more than 25 cents and less than 76 cents for more than 75 cents	7.00 23.00 28.00	7.25 23.75 28.75
d) For an amusement or recreation vending machine	50.50	52.00
e) For any machine offering goods or services using a credit card	50.00	51.50

