

REPORT
REGULAR COUNCIL MEETING
1986 DECEMBER 15

File: J02-02-03

THE CORPORATION OF THE DISTRICT OF BURNABY

HERITAGE ADVISORY STUDY COMMITTEE

HIS WORSHIP, THE MAYOR
AND ALDERMEN

Madam/Gentlemen:

RE: THE ESTABLISHMENT OF A BURNABY HERITAGE ADVISORY COMMITTEE

RECOMMENDATION;

1. THAT Council establish as a Committee of Council, the Burnaby Heritage Advisory Committee.

R E P O R T

BACKGROUND

At the regular Council Meeting held on 1985 September 23 Council adopted the following resolution:

"THAT the establishment of a Heritage Advisory Committee be now referred to a Study Committee of Council."

Following the adoption of this motion His Worship, Mayor Lewarne, appointed Alderman Drummond as Chairman with Aldermen Brown and Stusiak as Members of the Heritage Advisory Study Committee. Alderman McLean, on 1985 December 02, was appointed to the Committee as a replacement for former Alderman Brown. This Committee has been meeting with interested citizens and at its most recent meeting of 1986 October 30, adopted a resolution to forward a recommendation for Council's consideration. The October 30th meeting was attended by Mrs. Evelyn Salisbury, Ms. Ann Watson and Mr. Jim Wolf of the Burnaby Historical Society, and each of these persons addressed the Committee and expressed their support for the establishment of a Heritage Advisory Committee.

In 1985 November the Committee received a report from the Director Planning and Building Inspection which is attached for your information. This report formed a basis for discussion but no consensus was reached on the material contained within the report.

One option considered by the Committee was to have a Heritage Advisory Committee become a component of the Burnaby Village Museum Association. This would have possibly necessitated changes to the Burnaby Village Museum Association Constitution in order to incorporate a Heritage Advisory Committee within its framework. In addition, members of the Association are extremely involved in expansion plans for the Museum and there is little time available for additional responsibilities. Therefore, any incorporation of a Heritage Advisory Committee within the Burnaby Village Museum Association was not considered a viable option.

CONCLUSION

Our Study Committee did not evaluate possible Terms of Reference, rather, it was felt that to properly manage heritage matters within the Municipality it was important to establish, as a Committee of Council, a Heritage Advisory Committee who would recommend Terms of Reference.

INTERNAL DISTRIBUTION:

:AGENDA - 1986 December 15
:COPY - Municipal Manager
- Director Png. & Bldg. Inspection

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The major reasons for reaching this decision were three fold as follows:

1. As a Committee of Council, the Heritage Advisory Committee can receive funding through the British Columbia Heritage Trust.
2. The Committee may be used as a vehicle to promote and take an active part in Burnaby's 100th birthday celebrations.
3. A majority of the Heritage Advisory Committees in B. C. have as the governing agency the Municipality in which they are located. (List attached).

The legislation permitting Council to establish a Heritage Advisory Committee is contained within Section 15.1(1) of the Heritage Conservation Act which reads as follows:

"Municipal heritage advisory committee

15. (1) A council may by bylaw, establish a municipal heritage advisory committee to advise the council on any matter arising under this Part.
 - (2) The bylaw establishing a municipal heritage advisory committee shall set out the
 - (a) number of members of the committee and the manner of their appointment; and
 - (b) rules of practice and procedure regulating the business of the committee.
 - (3) Where a council establishes a municipal heritage advisory committee, the council may budget for and pay the expenses of the committee."

Respectfully submitted.

Alderman D. P. Drummond,
Chairman

Alderman G. H. F. McLean,
Member

Alderman V. V. Stusiak,
Member

THE CORPORATION OF THE DISTRICT OF BURNABY

1985 NOVEMBER 01

TO: ALDERMAN BROWN
ALDERMAN DRUMMOND
ALDERMAN STUSIAK

FROM: DIRECTOR PLANNING & BUILDING INSPECTION

RE: PROPOSED HERITAGE ADVISORY COMMITTEE - POINTS FOR DISCUSSION

POSSIBLE TERMS OF REFERENCE

- to make recommendations to Council on any matters coming within the scope of Part III of the Heritage Conservation Act, including:
 - a) the designation by bylaw of Municipal heritage sites.
 - b) ordering a temporary delay of work on property having possible heritage significance.
 - c) the provision of grants, loans, tax relief or other compensation to owners of Municipal heritage sites.
- to maintain an inventory of potential heritage sites
- to encourage and support the conservation, maintenance and restoration of heritage properties.
- to function as a liaison with other groups, individuals or agencies affected by or interested in heritage legislation and conservation.
- to promote public awareness of Burnaby's heritage resources.

A bylaw establishing a Heritage Advisory Committee could specify (as most examples do) that within its general terms of reference, the Committee would only undertake projects and make recommendations to Council on matters specifically referred to it by Council; the Committee could take the initiative, however, by proposing to Council that certain matters be referred to the Committee.

POSSIBLE METHODS OF REPORTING

- minutes of all meetings and proceedings of the Committee would be recorded by a staff member of the Municipal Clerk's Office.
- the Committee would report to Council with recommendations on any matters referred to it by Council.
- the Committee would have no budgetary authority; any expenditures, or utilization of Municipal resources such as staff time (other than secretarial) would have to be authorized by Council.
- Council would budget for any project expenses of the Committee.

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POSSIBLE COMPOSITION OF THE COMMITTEE

- ideally, the Heritage Advisory Committee would include a wide and balanced range of heritage interests; for example -
 - a) a member of Council
 - b) a member of Burnaby Historical Society
 - c) a member of the Burnaby Village Museum Association
 - d) a registered architect
 - e) an historian or archivist
 - f) persons from the community at large, having knowledge of local history, local architecture, or building conservation and restoration

- alternatively, all members of the Heritage Advisory Committee could be selected from the Burnaby Historical Society or the Burnaby Village Museum Association.

- the Director Planning & Building Inspection or his designate and the Director of Burnaby Village Museum or his designate would attend Committee meetings in an advisory capacity.



A. L. Parr
Director Planning &
Building Inspection

RR:1f

Attachment: List of Heritage Advisory
Committees in B. C.

cc: Municipal Manager

PROPOSED HERITAGE ADVISORY COMMITTEE
POINTS FOR DISCUSSION
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BURNABY HISTORICAL SOCIETY

HERITAGE ADVISORY COMMITTEES OF BC

Abbotsford and Matsqui
Agassiz
Burns Lake
Chilliwack
Comox
Courtenay
Cranbrook
Delta
Cowichan
Duncan
Greenwood
Harrison Hot Springs
Hope
Kamloops
Kelowna Restoration Comm.
Kitimat
Langley
Maple Ridge
Mission
Nanaimo
Nelson
New Westminster
North Vancouver
Oak Bay
Oliver
Penticton
Port Moody
Prince George
Prince Rupert
Quesnel
Sardis
Sidney
Summerland
Surrey
Terrace
Vancouver

Victoria
Saanich
West Vancouver
White Rock
Williams Lake

GOVERNING AGENCY

Abbotsford Municipal Council
Municipal Council of District of Kent
Village of Burns Lake
District of Chilliwack
Town Hall
City Hall
City of Cranbrook
Corporation of Delta
Cowichan Valley Regional District
City of Duncan
Greenwood
Village of Harrison Hot Springs
Town of Hope
City of Kamloops
Okanagan Historical Society
Archaeological Society of B.C.
Municipality of Langley
Historical and Railway Societies
Mission Heritage Association
City of Nanaimo
Corporation of the City of Nelson
City Council
North Shore Heritage Advisory Comm.
Municipal Hall
Administrator
City of Penticton
City of Port Moody
City of Prince George
Prince Rupert, Secretary
Quesnel Alderman Johnston
District of Chilliwack
Municipal Council of North Saanich
Corporation of District of Summerland
Municipal Council of Surrey
Council of the District of Terrace
Heritage Society of B.C., Heritage
Canada, Vancouver City Council
City of Victoria
Municipal Council of Saanich
North Shore Heritage Advisory Comm.
City of White Rock
Town Council of Williams Lake

