

ITEM 6  
MANAGER'S REPORT NO. 6  
COUNCIL MEETING 85/01/21

RE: LETTER FROM THE BANFF CENTRE, SCHOOL OF MANAGEMENT  
BOX 1020, BANFF, ALBERTA, T0L 0C0  
REQUEST FOR THE MUNICIPAL MANAGER TO SERVE AS A RESOURCE PERSON  
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS ANNUAL CONVENTION  
1985 MAY 21 - 22

MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the Municipal Manager be authorized to accept the invitation from the Banff Centre School of Management to serve as a Resource Person for the International Institute of Municipal Clerks Annual Convention, from 1985 May 21 to 22, with the understanding that the honorarium received for his services will be paid to the Municipality.

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REPORT

Mr. David Rochefort, in his letter which appears on this week's agenda, requests that the Municipal Manager be authorized to act as a Resource Person for the International Institute of Municipal Clerks Annual Convention next May.

Council recently authorized the Manager to serve as a Course Director/Resource Person for the Banff Centre's Management Seminar from May 05 - 17 (Item 4, Report No. 2, 1985 January 07). This present request for his services would result in his remaining at Banff for this "follow-on" assignment until May 22.

The Manager's role as a Resource Person would be selection of appropriate course material, to give five lectures on productivity and motivation in the municipal field and to liaison with the Program Manager to ensure that a well ingrated program is developed and presented to participants.

The honorarium in the amount of \$1,200 would be paid to the Municipality. The Centre would pay directly to the Manager his travel expenses and any other costs incurred from his involvement with the convention.

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