

ITEM 8
MANAGER'S REPORT NO. 14
COUNCIL MEETING 85/02/18

RE: CORPORATE PLANNING TASKS - COUNCIL REPORT
(ITEM 3, REPORT NO. 10, 1985 FEBRUARY 04)

MUNICIPAL MANAGER'S RECOMMENDATION

1. THAT this report be received and referred to the Special Meeting on Corporate Planning to be held 1985 March 05.

REPORT

Attached is a copy of a report from the Director Finance on two Corporate Planning tasks:

- No. 12 - Develop a policy for the use of reserves where such policies are not well defined.
- No. 13 - Examine the overall approach to capital financing and the role that pay-as-you-go pays in that approach.

These two tasks are discussed in the report under the headings:

Reserves Policy, and
Capital Financing Policy

The report will be one of the subjects on our agenda for the informal meeting of Council with the Management Committee to be held 1985 March 05. Because the report is lengthy and comprehensive, the report is now being presented in order to give Council an opportunity to review the contents prior to the meeting.

The report is the starting point of a new process. It is intended that the report remain alive and be updated annually, for review in conjunction with our annual operating and capital budgets. This update and review process should improve our budget planning, to ensure that reserves are adequate, and that funds will be available to meet capital expenditure programs.

The report in Schedule 3 discusses the appropriate level for reserves. That level has the approval of the Municipal Manager and the Management Committee. Variances to the recommended level, either over or under, will be dealt with through the annual budget process.

The report also identifies additional areas that should be examined, and this will be done as time permits, e.g.:

- . Provision is not made for the eventual replacement of municipal infrastructure such as buildings, roads, computer equipment, etc. A decision to create such replacement reserves would necessitate a policy decision and reserve levels to be established.

The report contains many comparative and trending schedules, with information to the end of 1983. If additional or more recent information is required before our meeting of March 5th, we would be pleased to provide it.

Any member of the media or the public wishing to review a copy of this report may to do so upon request at the Finance Department.

* * * * *