

ITEM 4
MANAGER'S REPORT NO. 41
COUNCIL MEETING 85/06/10

RE: SIGNING OFFICERS - BANK ACCOUNTS
ACTING MUNICIPAL MANAGER'S RECOMMENDATION:

1. *THAT the recommendation of the Director Finance be adopted.*

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1985 June 04

TO: MUNICIPAL MANAGER

File: B2-1-1

FROM: DIRECTOR FINANCE

RE: SIGNING OFFICERS - BANK

RECOMMENDATIONS:

1. THAT the signing officers for the current bank account and the capital bank account be as follows:

H. Karras, N. Bohan, P.W. Tamilin, A.M. Lewis, T.A. Gonnason, Mayor or Acting Mayor, any two of them; and

2. THAT the signing officers for the payroll bank account be as follows:

H. Karras, N. Bohan, P.W. Tamilin, A.M. Lewis, T.A. Gonnason, any one of them for up to and including \$2,500.00, and any two of them for over \$2,500.00; and

3. THAT the signing officers for the Land Title Office (L.T.O.) bank account be as follows:

P.W. Fliieger, F.A. Evans, C.H. Drayton, H. Karras, any one of them.

REPORT

It is necessary to have a change in signing officers due to two personnel transfers within the organization. Mr. R.A. Earle, who was the Budget Accountant in Finance has been appointed to the position of Business Systems Analyst in Information Services. Mr. R.P. Austin who was Property Valuator - Negotiator in Legal, has been transferred to Finance as Property Rental Coordinator. Although Mr. Austin actually transferred to Finance on 1983 October 10, he was retained as a signing officer on the L.T.O. bank account to provide backup support to the Legal Department.

This report recommends that Mr. Earle be deleted as a signing officer and that Mr. T. Gonnason, who is replacing Mr. Earle, be added as a signing officer. This report further recommends that Mr. Austin be deleted as a signing officer and that Mr. F. A. Evans, a Property Valuator-Negotiator in Legal, be added.



Howard Karras
DIRECTOR FINANCE

cc. Municipal Solicitor