

RE: RETIREMENT - MR. KENNETH WILLIAMS

MUNICIPAL MANAGER'S RECOMMENDATION:

1. *THAT the recommendation of the Personnel Director be adopted.*

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TO: MUNICIPAL MANAGER
FROM: PERSONNEL DIRECTOR
SUBJECT: RETIREMENT - MR. KENNETH WILLIAMS

DATE: 1984 AUGUST 01

RECOMMENDATION:

THAT the Mayor, on behalf of Council, send to Mr. Williams a letter of appreciation for his many years of loyal and dedicated service to the Municipality.

REPORT

Mr. Williams will be retiring from employment with the Corporation on 1984 August 31 after 36 years of service.

He commenced employment with Burnaby on 1947 December 15 as a Clerk 3 in our Finance Department, became a Purchasing Clerk in 1954, a Buyer in 1956, Purchasing Assistant in 1959 and Purchasing Agent in 1964, the position he has held since that time.

Arrangements have been made for the presentation of the gift from the Corporation to take place at a retirement dinner at Severin's on Thursday, August 23, at 5:00 p.m.

/mg



K. van Elk
PERSONNEL DIRECTOR