

ITEM 8  
MANAGER'S REPORT NO. 11  
COUNCIL MEETING 1984 02 13

RE: ANIMAL CONTROL - SPCA CONTRACT - 1984

MUNICIPAL MANAGER'S RECOMMENDATION:

1. *THAT the recommendation of the Director Finance be adopted.*

\* \* \* \* \*

TO: MUNICIPAL MANAGER  
FROM: DIRECTOR FINANCE  
RE: ANIMAL CONTROL - S.P.C.A. CONTRACT - 1984

1984 February 01

RECOMMENDATION

1. THAT the contract with the S.P.C.A. be renewed for the period 1984 January 01 to 1984 December 31 at a basic cost of \$202,659, plus evening patrols for the months of May to August at a cost of \$6,095, plus park patrols during the months of May to August at a cost of \$8,376, plus 25% commission on the total licence fees collected by them.

SUMMARY

This report reviews the services that will be provided and the costs for the S.P.C.A. to act as the Corporation's poundkeeper in 1984. Services are unchanged from the 1983 level; costs are essentially at the 1983 level - increased by 3.1%.

REPORT

1. INTRODUCTION

The contract with the S.P.C.A. in which they were appointed poundkeeper for the Corporation, expired 1983 December 31. At the Council meeting of 1983 December 12 (Item 8, Report No. 74), Council resolved that the S.P.C.A. continue to provide the services of a poundkeeper on a month-to-month basis until 1984 February 29, under the terms and conditions of the 1983 contract; provided, however, that the rate to be negotiated for services to be performed in 1984 shall be retroactive to 1984 January 01. This action was taken to allow the Society to finalize a working agreement with their employees.

2. COST COMPARISON

A contract proposal for the calendar year 1984 in the amount of \$217,130, plus an estimated \$4,000 in commissions (25% of the licence fees collected by them), has now been received. This represents approximately a 3% increase in costs, broken down as follows:

	<u>1983</u>	<u>1984</u>	<u>Increase</u>
	\$	\$	\$
Basic contract	196,463	202,659	6,196
Evening patrols - May to August	6,095	6,095	-
Park and beach patrols - May to August	8,376	8,376	-
Commissions on sale of licences	<u>4,000</u>	<u>4,000</u>	-
<b>TOTAL</b>	<u>214,934</u>	<u>221,130</u>	<u>6,196 (3.1%)</u>

Funds for the summer park and beach patrols are carried in the Recreation & Cultural Services departmental budget.

The S.P.C.A. estimates that their total costs will be \$241,130 or \$20,000 higher than the total contract costs. This amount will come from adoption fees and public donations.

2.1 INCREASES

The Society advises that the working agreement negotiated with their employees for 1984 calls for no percentage increase with respect to salaries. However, staff increments and employee benefits will be paid and, as such, an actual 2% increase in labour costs is anticipated. Also, the Society indicates that they foresee a marginal increase in the price of energy, sanitation, supplies and food.

3. STAFF AND SERVICES

The terms and conditions of the agreement remain essentially the same, except for one minor administration change which is identified in the copy of the contract attached.

Services to be provided will be:

- Enforcement of the Burnaby Dog Tax and Pound and Animal Regulation By-law
- Investigation of reported biting or savaging of persons or other animals
- Care and disposition of impounded animals
- Sale of licences
- Administration of the animal shelter
- Removal of dead animals from the streets and public areas
- Operation of the animal crematorium

Staff complement will be:

- One supervisor
- Four inspectors
- One kennelman, plus one part-time kennelman to cover seven-day cleaning and feeding duties

During the summer months of May, June, July and August a supplementary inspector will be hired to provide park and beach patrols.

Transportation will be provided using five radio-equipped vehicles.

Hours that the animal shelter will be open to the public are:

- Monday to Friday: 9 a.m. to 6 p.m.
- Saturday and Sunday: 9 a.m. to 5 p.m.

Hours of patrol will be:

- Monday: 9 a.m. to 6 p.m.
- Tuesday to Friday: 7 a.m. to 6 p.m.
- Saturday: 9 a.m. to 3 p.m.
- Summer patrols: 6 p.m. to 10 p.m. (May to August, 3 evenings per week alternating with 2 evenings per week)
- Park and beach patrols: Wednesday to Sunday, May to August (alternating weekly; early morning and late evening patrols)

Twenty-four hour emergency service is provided for injured animals, pick up of dead animals, investigation of reported bitings or savaging of persons, and assistance to the Burnaby Fire Department and the R.C.M.P.

4. STATISTICS

Results of enforcement of animal control regulations for the years 1981, 1982 and 1983 are:

	1983		1982		1981
	<u>Park &amp; Beach Patrols</u>	<u>Total for Year</u>	<u>Park &amp; Beach Patrols</u>	<u>Total for Year</u>	<u>Total</u>
Complaints recorded	16	1128	47	1213	1092
Dogs & other animals impounded	78	1122	138	1188	1035
Dog bitings investigated	-	41	-	57	52
Violation tickets issued	251	823	221	596	71
Impounded dogs & other animals redeemed		703		762	571
Impounded dogs destroyed		100		82	102
Dead animals removed from streets		333		356	404

Additionally, at the request of owners, the S.P.C.A. destroyed:

Dogs	242	264	281
Cats	324	330	344

NOTE: Park and beach patrols commenced in 1982.

5. CONCLUSION

The S.P.C.A. has complied with our objective to provide 1984 services at not more than 5% over the 1983 costs. At the same time, there will be no reduction in service. The 3.1% increase in the 1984 contract proposal, compounded with the 0.7% increase in the 1983 contract, translates to an increase of approximately 4% over the two year period. These increases are a reflection of increased costs in the areas of energy, food, sanitation supplies and salary increments, all of which are basically beyond the control of the Society.

The 1984 fee increases previously approved by Council, comprising \$.50 for each licence fee and pound fee, \$.25 per day for board fees and \$.01 per pound for cremation fees, will substantially offset the increase in the 1984 contract proposal.

Our program of enforcement of animal control regulations remains basically unchanged for 1984. The summer park patrols enhance the program, as indicated by compliments received by Parks and Pound staff from members of the public using Municipal recreational facilities. In my opinion, our entire program is effective. The S.P.C.A., in their role of the Corporation's poundkeeper, provide a satisfactory service. The pound-keeping duties are integrated with humane animal care, which results in a comprehensive service that is vital to the needs of the community.

It is recommended that the contract with the S.P.C.A. be renewed for the period 1984 January 01 to 1984 December 31 at a basic cost of \$202,659, plus evening patrols for the months of May to August at a cost of \$6,095, plus park patrols during the months of May to August at a cost of \$8,376, plus 25% commission on the total licence fees collected by them.

  
Howard Karras  
DIRECTOR FINANCE

Attach.

cc: Municipal Solicitor  
Director Recreation & Cultural Services

THIS AGREEMENT made the            day of February 1984.

BETWEEN:

THE CORPORATION OF THE DISTRICT OF BURNABY  
4949 Canada Way  
Burnaby, B.C. V5G 1M2

(hereinafter called "the Corporation")

OF THE FIRST PART

AND:

THE BRITISH COLUMBIA SOCIETY FOR THE  
PREVENTION OF CRUELTY TO ANIMALS, VANCOUVER  
REGIONAL BRANCH, being a Society incorporated  
under the "Society for the Prevention of  
Cruelty to Animals Act" and which said Society  
is authorized to carry on its operation in the  
Province of British Columbia

(hereinafter called "the Society")

OF THE SECOND PART

THIS AGREEMENT WITNESSETH and it is hereby agreed  
between the parties hereto as follows:

1. The Corporation agrees:
  - (a) To appoint and does hereby appoint the Society the pound-keeper of the Corporation with the powers and duties of such pound-keeper to be exercised within the Municipality of Burnaby as specified in Bylaw No. 6191, being "Burnaby Dog Tax and Pound and Animal Regulation Bylaw 1972" for a period of one year commencing on the 1st day of January 1984 and ending on the 31st day of December 1984.
  - (b) To pay to the Society as remuneration for its services as pound-keeper the sum of \$202,659.00 payable in equal monthly installments commencing on the 1st day of January 1984 and ending on the 1st day of December 1984; the sum of \$6,095.00 payable in four equal

monthly installments commencing on the 1st day of May 1984 and ending on the 1st day of August 1984 for conducting the evening patrol specified in Schedule "A" annexed hereto; and the sum of \$8,376.00 payable in four equal monthly installments commencing on the 1st day of May 1984 and ending on the 1st day of August 1984 for conducting the park and beach patrols specified in the said Schedule "A".

- (c) To pay to the Society twenty-five percent of all dog licence fees collected by and paid to the Society. This sum shall be calculated by the Treasurer of the Corporation upon receipt of the statement mentioned in Clause 2(e) hereof and paid to the Society on the 1st day of the month following receipt of same.

2. The Society agrees

- (a) To exercise the powers and perform the duties of pound-keeper of the Corporation as herein set out and as prescribed by said Bylaw No. 6191 and to enforce and carry out the provisions of said bylaw.
- (b) To keep the pound open for business from 9 am to 6 pm on Monday to Friday and from 9 am to 5 pm on Saturday, in each week. Provided that the pound may be closed on statutory holidays. To provide evening, park and beach patrols as described in the Schedule "A" during the hours therein specified.
- (c) To employ one supervisor, four inspectors and one kennelman to carry out the Society's duties set forth in this Agreement. The hours of work of these employees are set forth in the said Schedule "A".

- (d) To accept on behalf of the Corporation payment of dog licence fees, impounding fees, maintenance fees and disposal fees prescribed by said Bylaw No. 6191.
- (e) To pay to the Corporation on the 10th day of February 1984 and on the 10th day of each succeeding month all moneys received by the Society payable to the Corporation under the provisions of the said Bylaw No. 6191 and of this Agreement, the last such payment being due and payable on the 10th day of January 1985.
- (f) To deliver to the Corporation on the 10th day of February 1984 and on the 10th day of each succeeding month a written statement of the operations of the pound up to the last day of the preceding month in a form to be approved by the Treasurer of the Corporation and containing such information as may be requested by the said Treasurer, the last such statement being due on the 10th day of January 1985.
- New Clause (g) That when it is determined by the Corporation that an employee of the Society is not acting in the best interests of the Corporation, the Corporation may request in writing:
- That the Society withdraw that employee from enforcement related activities or
  - That the Society forthwith arrange to transfer or otherwise remove the employee from service at the Burnaby Pound facilities.

3. It is hereby understood, covenanted and agreed by and between the parties hereto that so far as the same are consistent with and not repugnant to the provisions of these presents, all of the terms, provisos, stipulations, covenants and conditions contained in the Agreement dated the 10th day of December 1974 between the Corporation and the Society shall mutatis mutandis apply to these presents in the same manner as if each and every of the said terms, provisos, stipulations, covenants and conditions were respectively incorporated herein and expressly herein set forth.

IN WITNESS WHEREOF the Corporate seals of the parties hereto have hereunto been affixed in the presence of their respective officers duly authorized in that behalf as of the day and in the year first above written.

THE CORPORATE SEAL OF THE CORPORATION  
WAS HEREUNTO AFFIXED IN THE PRESENCE OF:

Municipal Clerk-Authorized Signatory

THE CORPORATE SEAL OF THE SOCIETY WAS  
HEREUNTO AFFIXED IN THE PRESENCE OF:

Authorized Signatory



SCHEDULE "A"

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
AM - PM	AM - PM	AM - PM	AM - PM	AM - PM	AM - PM	AM - PM
9 to 5	9 to 5	9 to 5	9 to 5	9 to 5	-	-
SUPERVISOR						
9 to 5	9 to 5	9 to 5	9 to 5	9 to 5	-	-
KENNELMAN						
-	7 to 3	7 to 3	7 to 3	7 to 3	7 to 3	-
INSPECTOR 1						
9 to 5	9 to 5	9 to 5	-	-	9 to 5	9 to 5
INSPECTOR 2						
9 to 5	9 to 5	9 to 5	10 to 6	10 to 6	10 to 6	10 to 6
INSPECTOR 3						
10 to 6	10 to 6	10 to 6	10 to 6	10 to 6	10 to 6	10 to 6
INSPECTOR 4						
10 to 6	10 to 6	10 to 6	10 to 6	10 to 6	10 to 6	10 to 6

EVENING PATROL

PATROLS TO BE CONDUCTED BETWEEN 6:00 P.M. AND 10:00 P.M. AND SHALL CONSIST OF THREE PATROLS IN ONE WEEK AND TWO PATROLS ON THE ALTERNATE WEEK FOR A TOTAL OF 44 EVENING PATROLS BETWEEN MAY 1 AND AUGUST 31 AND SHALL BE STAFFED BY TWO INSPECTORS.

PARK AND BEACH PATROL

PATROLS TO BE CONDUCTED BETWEEN MAY 1 AND AUGUST 31. DAYS OF PATROL SHALL BE WEDNESDAY TO SUNDAY. HOURS OF PATROL SHALL ALTERNATE WEEKLY BETWEEN 6:00 A.M. TO 2:00 P.M. AND 1:00 P.M. TO 9:00 A.M.

THE SOCIETY MAY, WITH THE APPROVAL OF THE CORPORATION, AMEND OR ADJUST THE ABOVE-MENTIONED HOURS OF WORK.

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