ITEM	4
MANAGER'S REPORT NO.	56
COUNCIL MEETING	1983 09 19

RE: RETIREMENT - MRS. ETHEL CHAPPLE

MUNICIPAL MANAGER'S RECOMMENDATION:

1. *THAT the recommendation of the Personnel Director be adopted.*

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TO: MUNICIPAL MANAGER DATE: 1983 SEPTEMBER 14

FROM: PERSONNEL DIRECTOR

SUBJECT: RETIREMENT - MRS. ETHEL CHAPPLE

RECOMMENDATION:

THAT the Mayor, on behalf of Council, send to Mrs. Chapple a letter of appreciation for her many years of loyal and dedicated service to the Municipality.

REPORT

Mrs. Chapple will be retiring from employment with the Corporation on 1983 September 30 after 28 years of service.

She commenced employment with Burnaby on 1955 June 21 as a Clerk-Stenographer in our Planning Department, became a Clerk 2 in 1956 and a Clerk 3 in 1958, the position she has held since that time.

Arrangements have been made for the presentation of the gift from the Corporation to take place in the Mayor's office on 1983 September 29 at 15:00 h.

K. A. van Elk
PERSONNEL DIRECTOR

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