

RE: BUSINESS LICENCE FEES

MUNICIPAL MANAGER'S RECOMMENDATION:

ITEM	3
MANAGER'S REPORT NO.	69
COUNCIL MEETING	1983 11 14

1. THAT the recommendations of the Director Finance be adopted.

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TO: MUNICIPAL MANAGER

FROM: DIRECTOR FINANCE

RE: BUSINESS LICENCE FEES

1983 November 09
File: L34

RECOMMENDATIONS

1. THAT an average increase of 3% rounded, to the licence fees as set out in:
 - a) Burnaby Trades Licence By-law No. 3089 (Schedule 1 attached)
 - b) Burnaby Cab & Commercial Vehicle By-law No. 3012 (Schedule 2 attached)
 - c) Burnaby Cabaret Regulation By-law No. 1481 (Schedule 3 attached)
 - d) Burnaby Club Regulation By-law No. 3065 (Schedule 4 attached)
 - e) Burnaby Automatic Vending Machine By-law No. 1914 (Schedule 5 attached)be adopted for application on 1984 January 01; and
2. THAT the fee schedule of the Burnaby Trades Licence By-law No. 3089 be amended to delete the drive-in theatre and roller rink/skateboard categories; and
3. THAT the Municipal Solicitor prepare the necessary amending by-law.

SUMMARY

This report deals with the annual review of business licence fees. A 3% average increase for all categories, with a minimum increase of \$5.00, is proposed for 1984. The \$5.00 minimum increase does not apply to vending machines or apartment licences. Drive-in theatres and roller rink/skateboard categories have been deleted because we no longer have such facilities.

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changing operational costs. This method of establishing licence fees has been in effect since 1978 January 01. The current basic resident licence fees are:

New licence	\$200.00
Renewal licence	95.00

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The basic fee was established to recover the cost of minimal inspectional requirements to determine that operators of businesses are in compliance with applicable by-law or statutory requirements. The fee difference between a new licence and a renewal is because there are costs of processing a first or new licence which are non-recurring in issuing a renewal licence. Those businesses requiring more than the basic inspections have been categorized and fees based on additional inspectional requirements have been established. In categories where it was determined that inspectional requirements are less than those provided for in the basic fee, a lesser fee has been established.

2. PROPOSED 1984 FEES

Fees set out in the attachments have been increased by an average 3%, with a minimum \$5.00 increase, and rounded to the nearest \$5.00. The proposed 3% is intended to offset inflationary cost increases in material supplies, including transportation costs, and to cover an increase in labour costs attributable to annual wage increments and employee benefits. The proposed 3% increase for 1984 compares with an average 6% increase in 1983.

Based on an average 3%, the minimum fee increase for a renewal licence, except apartments and vending machines, is \$5.00 and the maximum is \$25.00. For a first licence, the minimum increase is \$5.00 and the maximum is \$40.00. The 1984 basic licence fee would be:

First licence	\$205.00
Renewal licence	100.00

An apartment licence will increase by 25¢ per room, equalling \$1.00 on a four-room suite. Vending machines will increase by a minimum of 25¢ and a maximum of \$1.50 per machine. Application of the proposed fees is expected to increase revenue by an estimated \$32,500. This amount has been included in the 1984 provisional budget.

Annually, the schedule of categories contained in the by-law is revised to meet changing circumstances. No new categories are being added for 1984, but two categories which have not been required for the past two years are being deleted. These are drive-in theatre and roller rink/skateboard categories.

If an application for a new activity is received which is not listed in the by-law, and such activity required a licence fee greater than the basic fee, then a report recommending an amendment to the by-law would be brought forward.

The system of licencing businesses in Burnaby is equitable for the licensee because it is structured to recover only our costs and is therefore administratively cost effective for the Corporation.

It is recommended that the licence fees set out on the attached

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SCHEDULE 1

TRADES LICENCE BY-LAW NO. 3089

<u>CLASSIFICATION</u>	<u>First Licence 1983</u> \$	<u>Proposed 1984</u> \$	<u>Renewal 1983</u> \$	<u>Proposed 1984</u> \$
Advertising Agency	200.00	205.00	95.00	100.00
Advertising Distributor	95.00	100.00	45.00	50.00
Agent	95.00	100.00	45.00	50.00
Apartment (Licences calculated per room)	6.00	6.25	6.00	6.25
Arcade	425.00	440.00	230.00	235.00
Auction House	200.00	205.00	95.00	100.00
Auctioneer	95.00	100.00	45.00	50.00
Auto Court (Licences calculated per room)	6.00	6.25	6.00	6.25
Auto Towing Yard	200.00	205.00	95.00	100.00
Book Agent - Office	200.00	205.00	95.00	100.00
Book Agent	95.00	100.00	45.00	50.00
Bowling Alley	425.00	440.00	205.00	210.00
Canvasser	95.00	100.00	45.00	50.00
Contractor - Yard, Shop, Office	200.00	205.00	95.00	100.00
Contractor	95.00	100.00	45.00	50.00
Curling Rink or Ice Rink	425.00	440.00	205.00	210.00
Discotheque	585.00	605.00	325.00	335.00
Home Occupation	45.00	50.00	35.00	40.00
Hotel (Class "A" liquor outlet)	655.00	675.00	400.00	410.00
Hotel Rooms (Licences calculated per room)	6.00	6.25	6.00	6.25
Junk Dealer	465.00	480.00	205.00	210.00
Manufacturer - General				
1 to 50 persons	265.00	275.00	95.00	100.00
51 to 150 persons	385.00	395.00	170.00	175.00
151 persons and over	425.00	440.00	205.00	210.00
Manufacturer - Processing				

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SCHEDULE 1 (cont'd)

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CLASSIFICATION	First Licence	Proposed	Renewal	Proposed
	1983	1984	1983	1984
	\$	\$	\$	\$
Neighbourhood Pub	650.00	670.00	325.00	335.00
Oil Refinery	1,360.00	1,400.00	910.00	935.00
Oil Storage and Distribution	1,360.00	1,400.00	910.00	935.00
Peddler - Food	200.00	205.00	95.00	100.00
Peddler - General	95.00	100.00	45.00	50.00
Personal Care Facility (Adult Nursing Home)	425.00	440.00	205.00	210.00
Photographer - Mobile	95.00	100.00	45.00	50.00
Photographic Studio	200.00	205.00	95.00	100.00
Pool Hall	425.00	440.00	205.00	210.00
Private Hospital	610.00	630.00	280.00	290.00
Private Patrol and Guard Service - Office	200.00	205.00	95.00	100.00
Private Patrol and Guard Service	95.00	100.00	45.00	50.00
Private School	350.00	360.00	135.00	140.00
Public Hall	350.00	360.00	170.00	175.00
Radio and T.V. Repair - Shop	200.00	205.00	95.00	100.00
Radio and T.V. Repair - Mobile	95.00	100.00	45.00	50.00
Restaurant				
40 seats or take-out	240.00	245.00	110.00	115.00
41 seats to 150 seats	340.00	350.00	205.00	210.00
151 seats and over	490.00	510.00	325.00	335.00
Retail Trader - General				
1 to 10 persons	200.00	205.00	95.00	100.00
11 to 50 persons	425.00	440.00	170.00	175.00
51 persons and over	705.00	725.00	705.00	725.00
Retail Trader - Food				
1 to 10 persons	240.00	245.00	135.00	140.00
11 to 50 persons	465.00	480.00	280.00	290.00
51 persons and over	705.00	725.00	705.00	725.00
Scavenger	95.00	100.00	45.00	50.00

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SCHEDULE 1 (cont'd)

<u>CLASSIFICATION</u>	<u>First Licence 1983</u> \$	<u>Proposed 1984</u> \$	<u>Renewal 1983</u> \$	<u>Proposed 1984</u> \$
Theatre - Indoor	465.00	480.00	245.00	250.00
Towing Service	95.00	100.00	45.00	50.00
Trailer Camp or Court	385.00	395.00	205.00	210.00
Warehouse - General				
1 to 50 persons	265.00	275.00	95.00	100.00
51 to 150 persons	350.00	360.00	170.00	175.00
151 persons and over	385.00	395.00	205.00	210.00
Warehouse - Chemicals or Flammables				
1 to 50 persons	425.00	440.00	245.00	250.00
51 to 150 persons	585.00	605.00	360.00	370.00
151 persons and over	720.00	740.00	510.00	525.00
Wholesaler - General				
1 to 50 persons	265.00	275.00	95.00	100.00
51 to 150 persons	350.00	360.00	170.00	175.00
151 persons and over	385.00	395.00	205.00	210.00
Wholesaler - Food, Chemicals or Flammables				
1 to 50 persons	425.00	440.00	245.00	250.00
51 to 150 persons	585.00	605.00	360.00	370.00
151 persons and over	835.00	860.00	535.00	550.00
Christmas Tree Permit	35.00	40.00	N/A	N/A
Carnival or Circus				
First day (whichever greater)	240.00	245.00		
Second and following days (whichever greater)	80.00	85.00		
All businesses not hereinbefore classified shall pay the following fees	200.00	205.00	95.00	100.00

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CAB & COMMERCIAL VEHICLE BY-LAW NO. 3102

	<u>First Licence 1983</u>	<u>Proposed 1984</u>	<u>Renewal 1983</u>	<u>Proposed 1984</u>
	\$	\$	\$	\$
1. For each Class "A" Taxi-Cab	150.00	155.00	150.00	155.00
2. For each Cab Premises	200.00	205.00	95.00	100.00
3. For operating each of the following businesses:				
a) Class "C" Funeral Cab	200.00	205.00	95.00	100.00
b) Class "D" School Cab	200.00	205.00	95.00	100.00
c) Class "E" Charter Cab	200.00	205.00	95.00	100.00
d) Class "F" Drive-Self Cab	200.00	205.00	95.00	100.00
e) Driving Instruction Cab	200.00	205.00	95.00	100.00
f) Vehicles for hire not hereinbefore enumerated	200.00	205.00	95.00	100.00
g) Taxi Service Broker	200.00	205.00	95.00	100.00

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SCHEDULE 3

CABARET REGULATION BY-LAW NO. 1481

	First Licence 1983	Proposed 1984	Renewal 1983	Proposed 1984
	\$	\$	\$	\$
Cabaret	505.00	520.00	280.00	290.00

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SCHEDULE 4

CLUB REGULATION BY-LAW NO. 3065

	First Licence 1983 \$	Proposed 1984 \$	Renewal 1983 \$	Proposed 1984 \$
Club	425.00	440.00	245.00	250.00
Club Manager	120.00	125.00	70.00	75.00

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SCHEDULE 5

AUTOMATIC VENDING MACHINE BY-LAW NO. 1914

	<u>1983</u> Fee \$	<u>Proposed</u> 1984 Fee \$
(a) for a newspaper vending machine	20.00	21.00
(b) for a coin-operated washer, dryer or dry-cleaning machine located in residential premises containing more than 2 dwelling units	10.00	10.50
(c) for a machine that sells goods or services for 25 cents or less for more than 25 cents and less than 76 cents more than 75 cents	6.00 20.00 45.00	6.25 21.00 46.50
(d) for an amusement or recreation vending machine	45.00	46.00

