

THE CORPORATION OF THE DISTRICT OF BURNABY

FILE: 13-3

TO: MEMBERS OF THE MUNICIPAL COUNCIL
RE: FEDERATION OF CANADIAN MUNICIPALITIES CONFERENCE
AND KUSHIRO VISIT

Planning and organizational details require that attention be given at this time to our representation at the Federation of Canadian Municipalities Conference to be held in Regina during the period June 7 - 10, 1981, and the expected visit of Council representatives to Kushiro, Hokkaido, Japan, in August, 1981.

The funds for all or part of the costs for events such as these are provided under the category in the Municipal Budget for "Council Travel and Conventions" or "Civic Receptions". For the information of Council, the total for all Travel, Conventions and Civic Reception events taking place during 1981 is \$45,000. being less than 1/10th of 1% of the total budget.

Approval of the specific functions is traditionally recorded by Council resolution.

(1) With respect to the F.C.M. Conference at Regina, June 7 - 10, 1981, Council resolutions are required to:

- (a) authorize the attendance of Members of Council who wish to attend;
- (b) designate the Burnaby voting delegates as in past years, by seniority from amongst those Council Members attending the Conference;
- (c) authorize the payment of the travel, per diem, registration and other costs of Council Members attending the Conference; and
- (d) endorse, authorize and support any Council member who wishes to serve and is elected or selected to serve on the F.C.M. Board, Executive or Committee.

(2) With respect to the visit to Kushiro City:

The recent visit by Council members and other citizens from Kushiro resulted in an invitation that Burnaby continue this traditional Sister City relationship (started over 15 years ago with reciprocal visits taking place approximately every five years) with a visit to Kushiro.

Council has indicated it intends to continue the Kushiro Sister City relationship and although exact amounts for the Kushiro visit are not known in detail, Council should now, if it so wishes, approve the matter in principle to permit the necessary arrangements to be made.

The costs for the visit would be charged to the Budget category noted above and limited by that budget amount having regard for the various other travel, convention and reception commitments that occur during the year. Since the number of Council members planning to participate is not known at this time, financial assistance for travel and accommodation, if the Council approves the visit, will be provided within the financial restrictions noted above with the total assistance divided amongst those attending. Within the budget constraints noted herein, Council members will be advised from time to time of the exact cost details connected with the visit as they become known.

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With respect to the visit to Kushiro City, Council resolutions are required to:

- (a) authorize the attendance of such Members of Council who wish to be in the delegation to Kushiro;
- (b) authorize payment of the costs of Burnaby's gifts to be delivered to the people, Council and the City of Kushiro; an official reception to be hosted by Burnaby in Kushiro and such other incidental costs considered necessary to the visit and the stature of the Sister City relationship;
- (c) authorize payment of financial assistance as noted in this report for the travel and accommodation of Council members attending.

Respectfully submitted,



David M. Mercier,
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