

THE CORPORATION OF THE DISTRICT OF BURNABY

1981 November 23.
Our File: 2-4-70-3.

File: 1947

TO: MUNICIPAL COUNCIL
FROM: EXEMPT STAFF COMMITTEE OF COUNCIL
SUBJECT: ANNUAL VACATION FOR SENIOR EXEMPT STAFF - POLICY AMENDMENT

The Exempt Staff Committee of Council reported to the Municipal Council on 1981 September 28 with respect to requests by the Exempt staff for an increase in the 1981 Salary Policy Line, as well as for consideration of other perquisites.

At the same time, the following recommendation with respect to Exempt staff vacations was made to the Municipal Council, and adopted at the Council meeting of September 28:

"THAT effective for 1982, the Exempt staff receive vacations on a regular basis as scheduled by the Municipal Manager, on a schedule to be determined by the Municipal Manager and established annually at the time that the corresponding Salary Policy Line is established."

The Exempt staff have now advised the Exempt Staff Committee of Council that their concern was only with the holiday situation in 1981, following the three month strike, and they were not asking that the policy be amended, which would be the effect that would result from the passage of the above noted resolution. The Staff Committee asked that this resolution be rescinded. The Municipal Manager has so recommended to the Council Committee.

The Exempt Staff Committee of Council has discussed with the Municipal Manager the required documentation for the vacations being taken by the staff under the Executive and Senior Exempt Salary Compensation Plan.


RECOMMENDATION:

1. THAT the following resolution passed at the Municipal Council meeting held on September 28 be rescinded:

"THAT effective for 1982, the Exempt staff receive vacations on a regular basis as scheduled by the Municipal Manager, on a schedule to be determined by the Municipal Manager and established annually at the time that the corresponding Salary Policy Line is established."

2. THAT the Executive and Senior Exempt Salary Compensation Policy be amended to reflect the need to document by memo between the subordinate and the superior, noting as to when they would be away from duty and as to whom would be in charge in their absence.


Alderman V. V. Stusiak, Chairman


Mayor D. M. Mercier, Member

AGENDA 1981 NOVEMBER 30

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