

FILE: 2121

THE CORPORATION OF THE DISTRICT OF BURNABY

His Worship, The Mayor
AND Members of the Municipal Council:

Madam/Gentlemen:

The Grants and Publicity Committee has formulated the following policy statement for direction in consideration of requests for funding.

The Committee would recommend that Council endorse this as a Policy Statement.

GRANTS AND PUBLICITY COMMITTEE

TERMS OF REFERENCE

1. The Grants Committee is to review requests for funding and to make a recommendation to Council.
2. The Committee is to operate within the Annual Budgetted amount allotted to the Grants Committee by Council.
3. The Committee will consider requests to assist cultural, athletic and volunteer assistance groups who provide a service or conduct promotional activities beneficial to Burnaby.

GENERAL POLICY AND GUIDELINES

1. Grant requests which come under the following broad headings, will be considered:
 - A. Cultural
 - (i) Cultural grants are given only to Non-Profit Societies which, in the judgement of the Burnaby Council, make a unique contribution to the Municipality's cultural life.
 - (ii) Cultural grants are given to defray a portion of operating expenses or a portion of program costs for established cultural organizations which also receive substantial revenue from other sources.
 - (iii) Cultural grants are not normally made available to cover past deficits or capital improvements for Arts or Recreational organizations.
 - B. Recreational - Sports:
 - (i) A contribution will be considered to send a team or individuals who are finalists in Provincial Competition for travel expenses to compete outside of the Province in national competitions.
 - (ii) A contribution toward the cost of hosting a Canadian Championship competition.

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C. Non Profit Community GroupsD. Community Groups Providing Human Services

A contribution can be given for start-up funding towards overhead costs, but not for salaries or wages.

2. Six affirmative votes from Council are required in order to approve a request.

GUIDELINES FOR SUBMITTING APPLICATIONS:

1. In order to apply for a municipal grant, an organization must supply valid financial information, specifying what the grant is to be used for and the period for which the grant is requested. A financial statement should be submitted.
2. Information concerning the aims and objectives of the organization should be submitted.
3. Applications for grants are to be received by the Committee not later than May 15.
4. All copies be provided in triplicate.

Respectfully submitted

Chairman: Gerald D. Ast
Alderman

Members: Donald N. Brown
Alderman

Victor V. Stusiak
Alderman

GDA/nb