

1981 May 21

TO: MUNICIPAL COUNCIL

FROM: EXEMPT STAFF COMMITTEE OF COUNCIL

RE: MANAGEMENT SYSTEM AND ORGANIZATION REVIEW

On 1981 March 09 the Municipal Council received a report dated February 27 from the Exempt Staff Committee of Council concerning a Management System and Organization Review and adopted the following recommendation contained in that report:

- "1. THAT Currie, Coopers and Lybrand Ltd be engaged, in accordance with the terms of reference set by the Exempt Staff Committee of Council dated 1981 January 08, and a proposal submitted by the Consultant dated 1981 February 19."

The Consultant was instructed to proceed with the study, and he has now presented the Phase I report to the Committee. Phase I covers the documentation of the approach used by the Consultant in his review and sets forth the Consultant's findings and conclusions. It does not include specific recommendations which would logically flow out of Phase II of this project.

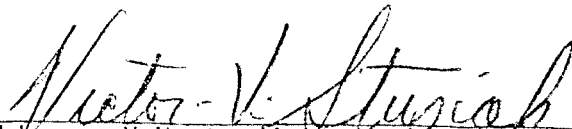
The Committee met on April 30 to review and consider the report and unanimously supported the conclusions outlined by the Consultant. Attached for the information of the Council is a complete copy of the Phase I report dated 1981 May 04.


The Committee then asked the Consultant to submit a proposal to it in which the Consultant would suggest an approach for achieving the improvements with respect to the conclusions arising from the Phase I report. A copy of this proposal dated 1981 May 21 is attached. The Committee met on May 21 to review the proposal and to modify it as deemed necessary by the Committee.

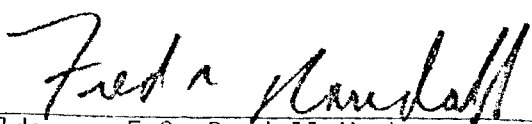
It is recommended that the Consultants proceed with Phase II of the study and that the Municipal Council approve of a budget of \$51,000 for this work (fees on an hourly basis). The Consultant will provide the Committee with a detailed work plan so that the Committee can review the progress of the work and report to the Municipal Council as required from time to time.

RECOMMENDATIONS:

1. THAT the Municipal Council support the conclusions reached by the Consultant in the Phase I report dated 1981 May 04; and
2. THAT Currie, Coopers and Lybrand Ltd. be engaged for Phase II of this project in accordance with the terms of reference set forth in the proposal submitted by the Consultant dated 1981 May 21.


Alderman V.V. Stusiak, Chairman


Mayor D.M. Mercier, Member


Alderman F.G. Randall, Member

