

ITEM	5
MANAGER'S REPORT NO.	9
COUNCIL MEETING 1981 02 02	

RE: MUNICIPAL MANAGEMENT SEMINAR  
THE BANFF CENTRE  
1981 MAY 03 - 09

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RECOMMENDATION:

1. THAT the Municipal Manager be authorized to accept the invitation to join the faculty of the School of Management, at the Banff Centre, for the Municipal Management Seminar, from 1981 May 03 to 09 with the understanding that such authorization will be subject to the financial arrangements as noted in this report.

REPORT

In each of the last three years, Council has authorized the Municipal Manager to take a one week leave of absence to participate as a seminar leader at the Banff Centre's Municipal Management Seminar, subject to an agreement in which the honorarium that is received for his services is paid to the Municipality.

The Manager has been invited to participate as an instructor in this year's seminar. It is his desire to accept this invitation, and with Council's approval, will proceed to do so.

Dr. D.S.R. Leighton, a director at the Centre, in a letter dated 1981 January 17, advised that:

"This letter will confirm our invitation to you to join the faculty of the School of Management, The Banff Centre, for the above mentioned seminar. Your topic - Community Relations/Communications is scheduled for May 3 - 9, 1981 during which time you will conduct 8 lecture sessions. Your honorarium will be \$2,800.00 (Two thousand, eight hundred dollars) payable to the Corporation of the District of Burnaby. The Banff Centre will pay your travel expenses and subsistence while you are at the Centre."

This is the fourth year that this seminar has been offered. It was initially developed as the result of extensive discussions by staff at the Centre and several municipal officials in B.C. and Western Canada, including your Manager. It has always been well attended, and is considered to have achieved its objective of enhancing the skills of municipal administrators.

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