

ITEM	SUPPLEMENTARY	4
	MANAGER'S REPORT NO.	42
	COUNCIL MEETING	1981 09 14

RE: RETIREMENT - MRS. J.V. McCLAIN

MUNICIPAL MANAGER'S RECOMMENDATION:

1. THAT the recommendation of the Personnel Director be adopted.

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TO: MUNICIPAL MANAGER DATE: 1981 SEPTEMBER 10
FROM: PERSONNEL DIRECTOR
SUBJECT: RETIREMENT - MRS. J.V. McCLAIN

RECOMMENDATION:

THAT the Mayor, on behalf of Council, send to Mrs. McClain a letter of appreciation for her many years of loyal and dedicated service to the Municipality.


REPORT

Mrs. McClain will be retiring from employment with the Corporation on September 30 after 23 years of service.

She commenced employment with Burnaby on 1958 August 01 as a Telephone Operator at the R.C.M.P. and promoted to a Clerk 2 in 1964. In 1968 she transferred to our Social Service Departments as a Clerk 2 and in 1973 she transferred to our Parks Operations Division at the Service Center as a Clerk, the position she has held since that time.

Arrangements have been made for the presentation of the gift from the Corporation to take place at the Parks - Service Center office on 1981 September 30, Wednesday, at 15:30 h.

/mg


D. F. Hicks
PERSONNEL DIRECTOR