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MANAGER'S REPORT NO.	46
COUNCIL MEETING	1980 07 07

RE: SWANGARD STADIUM TRACK
 (ITEM 18, REPORT NO. 28, 1979 APRIL 09)

Council on 1979 April 09 approved in principle an application for a Provincial Grant in the amount of \$300,000 for the installation of a top quality synthetic track surface and additional track and field equipment. Following is a report from the Acting Parks and Recreation Administrator on this matter.

RECOMMENDATION:

1. THAT the report of the Acting Parks and Recreation Administrator be received for information purposes.

* * * * *

1980 July 03


TO: MUNICIPAL MANAGER
 FROM: ACTING ADMINISTRATOR, PARKS AND RECREATION
 SUBJECT: SWANGARD STADIUM TRACK

Recommendation:

1. THAT Council receive this report for information purposes.

REPORT

The Parks and Recreation Commission received the attached report at its meeting of 1980 July 02 and adopted the recommendations contained therein.


 Neal Dockendorf,
 Acting Administrator

AG:dm
Attach.

c.c. Municipal Treasurer

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RE: SWANGARD STADIUM - TRACK STATUS

Recommendation:

1. THAT Commission advise Council of the approval of the grant for \$300,000.
2. THAT the Commission ratify the contracting of Larry Eldridge and Associates as consultants for the track project.
3. THAT Commission receive the status report of the project as information.

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REPORT

The Municipal Treasurer received on 1980 June 16 a letter from the Honourable Evan M. Wolfe, Ministry of Provincial Secretary and Government Services, in which he advises that a grant to a maximum of \$300,000 has been approved for the new track surface at Swangard Stadium. An advance of \$20,000 will be forwarded as soon as possible to assist in the initiation of the planning and tendering procedures. This letter has been acknowledged by the Treasurer. As of 1980 June 26 no funds have been received.

The time line for completing the resurfacing in 1980 is extremely critical. After extensive discussions with potential track suppliers, it is determined that the work must be done before the end of September. The critical factors are 60+ temperatures and dry conditions. These elements must prevail for a period of two weeks during which the track surface is layed.

The preparation and installation of track surfaces is technically very precise. Neither the B.C. Track and Field representatives nor the Parks and Recreation staff are qualified or feel competent to supervise this process. As a result a consultant is being hired to oversee the process.

Larry Eldridge has been selected on the basis of his expertise, experience and reasonable fees to provide the necessary controls for the preparation and installation of the project. Briefly, Mr. Eldridge will perform these functions:

- 1) prepare specifications for the preparation of the undersurface of the track and specifications for the track surface.
- 2) supervise the preparation and installation phases of the track resurfacing
- 3) measure and supply all required track markings, lanes, equipment inserts, etc. (details of the agreement are attached)

The terms of the agreement and fees are presently being established. The consulting fees and expenses are expected to be between \$8,000 - \$10,000. The projected time line for the work is as follows:

- June 25 - Committee met with surfacing suppliers
- June 30 - Establish contract with consultant
- July 09 - receive specifications from consultant for tendering
- July 14 - send out selective tenders to five suppliers and subsurface preparation contractors (asphalt)
- July 26 - bids received and selection made (*special meeting held with Commission) contract awarded
- Aug 25 - September 30 - installation

ND:dm
Attach

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Province of
British Columbia
OFFICE OF THE MINISTER

Ministry of
Provincial Secretary
and Government Services

Parliament Buildings
Victoria
British Columbia
V8V 1X4

L-0-204

May 28, 1980

Mr. Bart McCafferty
Municipal Treasurer
The Corporation of the
District of Burnaby
4949 Canada Way
Burnaby, B.C.
V5G 1M2

Dear Mr. McCafferty:

Thank you for your application for a Lottery Fund grant to be used to install a top quality synthetic track surface at Swangard Stadium in Burnaby, B.C.

This matter has been under consideration for some time and I am now happy to be able to inform you that a grant up to a maximum of \$300,000 has been approved for the new track surface.

In order to initiate the planning and tendering procedures necessary, a grant of \$20,000 will be requisitioned and sent as soon as possible. After a tender is accepted and a contract awarded, the remaining portion of the committed grant will be paid.

If costs exceed the amount of the approved Lottery Fund grant, evidence will be required that the additional funds required have been raised from other sources.

I would like to add my congratulations and best wishes to the Municipality of Burnaby and the B.C. Track and Field Association on this happy occasion. I am certain that the residents of the Province and all participants in the sport of track and field will benefit from this new major track and field facility.

Yours very truly,

Evan M. Wolfe
Minister

RECEIVED IN
TREASURY

REFER FILE DIARY ANS'D

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CONTRACT AND SPECIFICATIONS TO CONSULTANT
FOR INSTALLATION OF TRACK RESURFACING MATERIAL
SWANGARD JUNIOR STADIUM, BURNABY, BRITISH COLUMBIA

PHASE I - Selection of Contract (Manufacturer)

1. Site Inspection - to inspect for likely damage to the existing base; and calculate a provisional sum for any anticipated work to prepare the base for the final finish surface.
2. Assessment of Work Involved - prepare specifications suitable for tendering and essential items for specification
(a) track surface and (b) sub surface preparation to be separate specifications.
3. Supply of Drawings using existing as-builts, include location and specification of run-up for javelin - as a separate item. Also final set of new working drawings on completion (see Part IV below).
4. Supply of Specifications for Tender - Each manufacturer requested to be given a complete set of documents.
5. Recommendations - (a short list) - Recommend with advantages and disadvantages the tenders (not necessarily cheapest)

PHASE II - Field Services

Supervise Preparation for Surfacing

6. Either (a) strip existing rubberized asphalt
(b) check levels
(c) make good to receive surface selected
7. or (a) bring forward existing subberized surface to receive new finishing surface

Items to be protected and/or restored on completion include:

8. Protection of existing curbing and fastening sockets and re-install on completion to survey 400 M track
9. Preservation of field telephone and electronic photo-finish outlets or other electric points and drainage points.
10. Preservation of long jump, triple jump, high jump and pole vault run-ups with boards and jump boxes included - and reinstall to new levels - firmly bedded in.

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11. Protect steeplechase hurdles, water jump pit and water jump barrier.
12. Prepare holes for starting blocks.
100 m, 200 m, 400 m, 400 m relay, 1600 m relay and 10 m hurdles
13. Protect pole vault standard rails and re-establish to correct location in accordance with rules.
14. Construction, etc. - run up for javelin in selected location including:
 - excavation
 - sub-base
 - base for finish
 - finish to grades
 - relay grass to run-up and make good and survey

PHASE III - Laying of Finish Surface

15. Include for being present during complete laying operation, i.e. consultant company engineer or representative plus Burnaby Parks and Recreation person to be on track during working hours.
16. In field and drainage - all grass to be protected or made good on completion.

PHASE IV - Finish

17. Surveyor's Certificate (Registered Land Surveyor)
18. All lines for Senior and Age/Group B.C.T.F.A., C.T.F.A. and IAAF events
19. Coloured (coded) identification reduced size drawings (10 sets).
20. As-builts (2 sets) showing calculations of steeplechase and striking points for arcs
21. N.B. See Phase II above for those items to be re-established, e.g. long jump boards, pole vault, etc.
22. Miscellaneous - included in consultant's fee and includes all expenses such as travel, mail, promotion, (specs and drawings), local and long-distance telephone calls.

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SUGGESTED FEE SCHEDULE

I. Basic Fee

5 weeks @ 40 hrs x \$40.00/hr = \$8,000 maximum

II. Expenses

To cover travel, accommodation, miscellaneous supplies

= \$2,000 maximum

TOTAL NOT TO EXCEED \$10,000.00

Signature - Consultant

Signature - Burnaby Parks and Recreation
Representative

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LARRY ELDRIDGE AND ASSOCIATES SPORT CONSULTANTS INC.

726 CHEMIN DU LAC, LERY
QUEBEC, CANADA J6N 1A4
514-692-6535

AIMS AND OBJECTIVES

Larry Eldridge and Associates is a company which provides specialized services in the areas of planning, designing, constructing and operating of sports facilities.

Larry Eldridge and Associates can provide consulting planning and supervising services and/or prepare equipment requirements, selection and purchasing.

Larry Eldridge and Associates would like to help you plan, develop and construct the best facility for your needs and economic means.

Larry Eldridge and Associates want you to take advantage of the expertise they have acquired over the many years in International and National Sports Organization.

Larry Eldridge and Associates have the resources to provide whatever specialized services required for your project.

SERVICES OFFERED

1. Site selection/feasibility studies

- Research, evaluation, design, cost analysis, planning, programming and administration of new and existing facilities.

2. Site planning and construction

- Consulting services in preparation of architectural and engineering plans and specifications.
- Supervision of tenders and evaluation of submissions.
- Project control and field supervision.

3. Surveying, marking and certification services

- Site layout, construction specifications and measurements, lane markings, surveying and painting of event markings (colour-code markings), preparation and production of official certification documents.

4. Site surfacing studies

- Evaluation of needs, cost and suitability of synthetic materials for surfacing multi-sport and specialized athletics facilities.

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5. Equipment services

- Analysis of requirements, plans and specifications for specialized fixed equipment; preparation of tender documents; product evaluation; preparation of utilization manual; maintenance services; production of specialized equipment.

6. Administration and operation services

- Preparation of organizational structure; program planning; preparation of administrative handbook, budget and financial operation document, operation manuals; and development of special promotion projects.

7. Maintenance services

- Twice yearly site inspection and preparation of maintenance requirements submitted for clients approval. Production and/or supervision of repair and maintenance work.

Larry Eldridge and Associates have the resources and the ability to provide technical services from A to Z for your projects, or allow you to select the specific services that you need.

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PROJECT LIST

- 1978-79 : - Athletics World Cup II at Montreal Olympic Stadium.
- 1977-79 : - Special advisor to project leader responsible for the University of Sherbrooke multi purpose indoor outdoor sports complex.
- 1973-76 : - Games of XXI Olympiad - Montreal 1976
Sports director for athletics and coordinator for rowing, canoeing and cycling.
Member of sports management team and acted as adviser to construction and operations division.
- 1974-75 : - Member of advisory committee for the Claude Robillard Center.
- 1972-73 : - Advisor to the City of Montreal - Parks Division
Responsible for the construction of first Olympic training site - Etienne Desmarteaux.
- 1973 : - Developed the concept, plan and renovation of Canadair hangar into National Training Center for 12 sports.
- 1970-73 : - Employed by Quebec Track and Field Federation in the development and implementation of their technical programs in the area of facilities competitions and coaching development.
- 1963-70 : - Concept, planning, preparation and supervision of parks and recreation facilities and programs for the City of Chateauguay Center.
- 1962-65 : - Concept and development of physical education, inter-school and intra mural programs for the Protestant School Board of Chateauguay.

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A PROFILE ON THE PRESIDENT

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LARRY ELDRIDGE

Specializing in schedule planning and control, administration and co-ordination of special projects, as well as being an unrivalled promoter, Larry Eldridge has a unique background in the organization of sports and recreational activities. A physical education and sports and recreation administration graduate, he has been a physical education instructor, and has directed several recreation and physical education centres. He has occupied responsible positions with the municipal administration and the school commission of the City of Châteauguay. In addition to his duties with the Québec Athletics Federation, he has served as President or member of many national and international sports and recreation organizations.

The organizers of the Montréal Olympics in 1976 assigned him the onerous task of Co-ordinator and Director of Athletics during the Games. In this position, he assumed complete control of the athletics competition presented in the Olympic Stadium from July 23 through 31, 1976. Indeed, the world at large is well aware of the impressive results obtained under the direction of Larry Eldridge. As a result of his performance during the Olympics, he was named Executive Vice-President of the World Cup of Athletics, the major sports attraction presented in Montréal in August, 1979, and the major athletics competition before the 1980 Moscow Olympics.

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CURRICULUM VITAE

NAME: ELDRIDGE

CHRISTIAN NAME: Larry

ADDRESS: 726 Chemin du Lac
Ville de Léry, Québec
J6N 1A4

TELEPHONE: res.: (514) 692-6535
off.: (514) 878-9287

MARRIED Two (2) children

HEIGHT: 1.84 m

HAIR: Blond

HEALTH: Excellent

WEIGHT: 97.1 k

EYES: Blue

DATE OF BIRTH: October 3rd, 1939

LANGUAGES: Spoken: French & English
Written: French & English

ACADEMIC BACKGROUND

1947 - 1959
Primary school: St-Henri de Brome
High School: Knowlton, Quebec

1960 - 1962
MacDonald College: Ste-Anne de Bellevue
Physical Education

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1965 - 1967

Bishop University

Lennoxville, Québec - Bachelor of Arts

Major subject: History

Minor subject: Political science and french

OTHER STUDIES

1964

University of
New-Brunswick

Fredericton
Sports administration

Summer school

1968 - 1970

Plattsburg State
College

Plattsburg, New-York
Administration

Masters degree

SPECIALIZED TRAINING

Track and Field

National Sports Institute
National Sports Institute
Royal Canadian Legion Clinic
Krutcher Country Club
Ontario Coaching Association Clinic
Quebec Coaching Clinics

Paris, France
Rome, Italy
Guelph, Ontario
Catskill, New-York
Sudbury, Ontario

Football

National Coaching Clinic
National Coaching Clinic
Krutchers Country Club

Ottawa, Ontario
Lennoxville, Québec
Catskills, New-York

Basketball

Quebec Basketball Clinic
Krutchers Country Club

Montreal, Québec
Catskills, New-York

Soccer

Quebec Soccer Association Clinic

Chateauguay, Quebec

Hockey

MacDonald College Coaches Clinic

St-Anne de Bellevue

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Others

National Recreation Directors Symposium
National Athletic Directors Conference
Coaching Association of Canada
Symposium on the Arts and Sciences of Coaching

Philadelphia, Penn.
Philadelphia, Penn.

Toronto, Ontario

Besides the above specialized areas, I have attended over 40 study sessions and courses on recreational and sports organization and administration over the last ten (10) years.

PRACTICAL EXPERIENCE

1962 - 1965

Chateauguay Protestant Elementary Schools
Physical education teacher and program director

1963 - 1969

Chateauguay Center
Recreation program director and parks consultant

1967 - 1970

Selwyn House School Westmount, Québec
Physical education and french teacher and sport master

1970

Chateauguay Center
Recreation Director

1971 - 1973

Quebed Track and Field Federation
Technical Director

1973 - 1976

The Organizing Committee of XXI Olympiad Montréal 1976
Sports Coordinator and Director of Athletics

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AFFILIATIONS

- Member of the International Amateur Athletic Federation Technical Committee
- President of Canadian Track and Field Association and Quebec Track and Field Federation
- Director of Woodlands Yacht Club
- Member of Advisory Board - recreational section of Dawson College
- Chairman to Canadian Maccabiah Games Committee
- Member of South West Regional Sports and Leisure service organization
- Administrative Director and founding member of "Les Vikings" athletic club
- Past President of South West Regional Council of Sports, Leisure and Cultural activities
- Past Secretary Treasurer of the National Athletic Training Center of Montreal
- Past Director of Leisure Time Service of Quebec
- Past Director of Quebec Track and Field Federation
- President of Organizing Committee for Canadian Track and Field Olympic Trials
- Director of Organizing Committees of International Athletic Meets in 1973, 1974, 1975
- Executive Vice-President of Organizing Committees for International Athletic Meets 1976, 1977.