

ITEM	5
MANAGER'S REPORT NO.	46
COUNCIL MEETING	1980 07 07

RE: GRANT APPLICATION TO THE RECREATION AND FITNESS BRANCH,
MINISTRY OF PROVINCIAL SECRETARY AND GOVERNMENT SERVICES
STAFF HIRING INCENTIVE PROGRAM

Following is a request from the Acting Parks and Recreation Administrator for authority to apply for a grant.

The two positions, under the Incentive Program's current terms of reference, are each eligible for a grant of \$5,000. We understand, however, that this is presently under review by the Province.

RECOMMENDATION:

1. THAT the recommendation as contained in the report from the Acting Parks and Recreation Administrator be adopted.

* * * * *

1980 July 03

TO: MUNICIPAL MANAGER
FROM: ACTING ADMINISTRATOR, PARKS AND RECREATION
SUBJECT: GRANT APPLICATION TO RECREATION AND FITNESS BRANCH,
MINISTRY OF PROVINCIAL SECRETARY AND GOVERNMENT SERVICES
STAFF HIRING INCENTIVE PROGRAM

Recommendation:

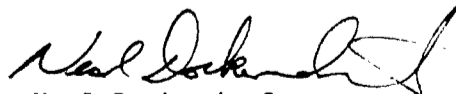
1. THAT Council endorse the Staff Hiring Incentive Programs Grant application for the two new recreation positions:
 - (a) Recreation Centre Supervisor I (Eastburn Community Centre)
 - (b) Recreation Centre Supervisor II (Cameron Recreation Centre)

REPORT

The Provincial Government has a grant program - "Staff Hiring Incentive Program" - designed to encourage new recreation positions by offsetting the cost thereof.

The two new positions, Recreation Centre Supervisor I and Recreation Centre Supervisor II, established in conjunction with Eastburn Community Centre and Cameron Recreation Centre, qualify for the assistance program.

The Parks and Recreation Commission, at its meeting of 1980 July 02, approved the attached applications and now requests Council endorsements.


Neal Dockendorf,
Acting Administrator

AG:dm
Attach

cc: Municipal Treasurer

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RECREATION AND FITNESS BRANCH
 MINISTRY OF PROVINCIAL SECRETARY AND GOVERNMENT SERVICES

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STAFF HIRING INCENTIVE PROGRAM

APPLICATION FOR APPROVAL IN PRINCIPLE TO RECEIVE GRANTS ON BEHALF OF RECREATION STAFF

980, 500, 8
 (To be submitted in duplicate to Recreation and Fitness Branch Field Representative.)

RECREATION COMMISSION Burnaby Parks and Recreation Commission

MAILING ADDRESS 4949 Canada Way, Burnaby, B.C. V5G 1M2

PHONE NUMBER 294-7450 DATE OF APPLICATION 80-05-27

1. Population of area which is being (or will be) served:
 - a) Municipality only 138,000
 - b) Recreation Service Area (include radius of school bus service to your community or reasonable facsimile) 138,000
 - c) Regional District Benefitting Area (Regional District Recreation Commission only.) _____
2. Has your Municipal Council (Regional District Board) endorsed this application?

3. Has this application been discussed with your Recreation and Fitness Branch Field Representative? Yes
4. One Mill in your Municipality (Benefitting Area) will raise 671,366
5. Municipal (Regional) expenditure for recreation (or Parks and Recreation) during the previous fiscal year is:

a) Recreation program (paid help, equipment, maintenance, etc.)	<u>see attached</u>
b) Capital expenditures (Recreation Facilities)	<u>"</u>
c) Parks (total expenditures - staff, facilities, maintenance, etc.)	<u>"</u>
TOTAL	<u><u>8,909,790</u></u>
6. What is the anticipated recreation expenditure for current year if this application is accepted?

a) Municipal (Regional District) appropriation	<u>see attached</u>
Provincial Government Grant	<u>"</u>
Other (please specify) _____	

_____	<u>"</u>

NOTE: over
 The words "see attached" appear on this form as a reply to certain questions. That which is referred to in these instances is the summary of the Parks & Recreation budget. This is not being referred to Council with this report.

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- b) Capital expenditures (Recreation Facilities) Municipal (Regional District) appropriation see attached
 - c) Parks (total expenditures - staff, facilities, maintenance, etc.) _____
- TOTAL 8,652,689

7. Please submit job description.
 Is this a new position in your recreation department? Yes
9. Position (title) Community Centre Supervisor 1
10. The new employee will be responsible to:
 a) The recreation commission _____
 b) A senior recreation staff member - Middle Management
 c) Other (please specify) Asst. Supervisor Centres and Playgrounds
11. Will the position be publically advertised? Yes
12. The starting annual salary (or salary range) will be 15,768 to 18,756
13. Will the normal benefits for Municipal (Regional) employees be offered?
Yes
14. Will the following be available to the new staff member?
 a) Secretarial help Yes
 b) Office space Yes
15. COMMENTS Selection has been made, the successful applicant started 1980 April 21, annual salary 16,452

APPLICATION COMPLETED BY: _____
 OFFICE: _____

Please note that upon approval of this application and appointment of the successful applicant, two copies of the R. F. 1B (successful applicant) are to be submitted to the office of your Field Representative.

FOR RECREATION AND FITNESS BRANCH USE ONLY (FIELD OFFICE)
 Date _____
 Comments _____

FIELD REPRESENTATIVE _____

VICTORIA OFFICE
 Date _____
 Approved Grant _____

CHIEF OF FIELD SERVICES _____

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R. F. 1A

**RECREATION AND FITNESS BRANCH
MINISTRY OF PROVINCIAL SECRETARY AND GOVERNMENT SERVICES**

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STAFF HIRING INCENTIVE PROGRAM

APPLICATION FOR APPROVAL IN PRINCIPLE TO RECEIVE GRANTS ON BEHALF OF RECREATION STAFF

(To be submitted in duplicate to Recreation and Fitness Branch Field Representative.)

RECREATION COMMISSION Burnaby Parks and Recreation Commission

MAILING ADDRESS 4949 Canada Way, Burnaby, B.C. V5G 1M2

PHONE NUMBER 294-7450 DATE OF APPLICATION 80 05 27

1. Population of area which is being (or will be) served:
 - a) Municipality only 138,000
 - b) Recreation Service Area (include radius of school bus service to your community or reasonable facsimile) 138,000
 - c) Regional District Benefitting Area (Regional District Recreation Commission only.) _____

2. Has your Municipal Council (Regional District Board) endorsed this application?

3. Has this application been discussed with your Recreation and Fitness Branch Field Representative? Yes

4. One Mill in your Municipality (Benefitting Area) will raise 671,366

5. Municipal (Regional) expenditure for recreation (or Parks and Recreation) during the previous fiscal year is:

a) Recreation program (paid help, equipment, maintenance, etc.)	<u>see attached</u>
b) Capital expenditures (Recreation Facilities)	<u>"</u>
c) Parks (total expenditures - staff, facilities, maintenance, etc.)	<u>"</u>
TOTAL	<u>8,909,790</u>

6. What is the anticipated recreation expenditure for current year if this application is accepted?

a) Municipal (Regional District) appropriation	<u>see attached</u>
Provincial Government Grant	<u>"</u>
Other (please specify) _____	

_____	<u>"</u>

over

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- b) Capital expenditures (Recreation Facilities).
 Municipal (Regional District) appropriation see attached
 - c) Parks (total expenditures - staff, facilities,
 maintenance, etc.) "
- TOTAL** 8,652,689

7. Please submit job description.
 Is this a new position in your recreation department? Yes
9. Position (title) Community Centre Supervisor 2
10. The new employee will be responsible to:
 a) The recreation commission
 b) A senior recreation staff member Middle Management - Assistant Supervisor
 c) Other (please specify) Centres and Playgrounds
11. Will the position be publically advertised? Yes
12. The starting annual salary (or salary range) will be 17,208 - 20,544
13. Will the normal benefits for Municipal (Regional) employees be offered?
Yes
14. Will the following be available to the new staff member?
 a) Secretarial help Yes
 b) Office space Yes
15. COMMENTS The successful applicant has been selected effective date 1980 May 5
 annual salary 18,756

APPLICATION COMPLETED BY: _____
 OFFICE: _____

Please note that upon approval of this application and appointment of the successful applicant, two copies of the R. F. 1B (successful applicant) are to be submitted to the office of your Field Representative.

FOR RECREATION AND FITNESS BRANCH USE ONLY (FIELD OFFICE)

Date _____

Comments _____

FIELD REPRESENTATIVE _____

VICTORIA OFFICE

Date _____

Approved Grant _____ CHIEF OF FIELD SERVICES _____

