

ITEM	9
MANAGER'S REPORT NO.	7
COUNCIL MEETING	1980 01 28

RE: COUNCIL REQUESTED REPORT ITEMS

RECOMMENDATION:

1. THAT this report be received for information purposes.

REPORT

A current status on reports which have been specifically requested by Council is regularly submitted for review. This status does not reflect the total workload within any department, but is merely a reflection of assignments that are directly related to Council's requests for information on various matters.

The list containing items on which reports will eventually be prepared by the Planning Department is attached. Following is a status on reports that are being prepared by the Engineering, Treasury, Parks and Recreation and Health Departments.

<u>REPORT ITEM</u>	<u>DATE REQUESTED</u>	<u>CURRENT STATUS</u>
<u>ENGINEERING</u>		
1. Access problem to 5649 Canada Way (property belonging to Mrs. Margaret M. Taylor)	1979 December 17	Property owners in the area are being consulted. A report will be submitted sometime in February
2. Contract #7901 - L.I.P. Construction	1979 June 25	This work is now virtually complete. Staff will report on final cost sometime in February
<u>TREASURY</u>		
1. Policy on underground wiring	1978 October 23	An interim report will be submitted in about three months
<u>PARKS AND RECREATION</u>		
1. Sullivan Heights Ratepayer's concerns regarding future development plans. Council referred this to staff as the result of a submission from a delegation	1979 July 07	A report will be submitted in March following receipt of the Engineering Department's design for the Beaverbrook extension
<u>HEALTH DEPARTMENT</u>		
1. Discharge of Polychlorinated Biphenyls into the Fraser River - Belkin Paperboard	1980 January 07 and 14	A report will be submitted to Council on either February 04 or 11
2. Information on the availability of equipment which traps and then channels fumes into a compartment of tanker trucks when these trucks are replenishing storage tanks at service stations with fuel	1979 September 17	Staff's letter to a firm in California has not been acknowledged. A follow-up has been initiated. Results will be submitted to the Pollution Committee
3. Investigation involving Eurasian milfoil in Burnaby and Deer Lakes	1979 June 25	Specimens have been analyzed. A report will be submitted on or about February 04

ITEM	9
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2.

<u>REPORT ITEM</u>	<u>DATE REQUESTED</u>	<u>CURRENT STATUS</u>
4. Numbers and types of industries located on Burrard Inlet which handle caustic materials and the potential for such materials polluting the waters of the inlet	1978 December 08	Some work has been done on this matter. A report will be submitted in 6 to 8 weeks
5. Dyking relative to premises adjacent to the inlet and tributary creeks to prevent toxic materials from entering into the inlet	1978 December 04	A report will be submitted in about 2 months
6. Information on violations of the Burnaby Noise and Sound Abatement By-Law by operators of motor vehicles	1978 October 15	A report will be submitted toward the end of February

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ITEM	9
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1980 January 15

TO: MUNICIPAL MANAGER
 FROM: DIRECTOR OF PLANNING
 RE: COUNCIL REQUESTED REPORT ITEMS

RECOMMENDATION

1. THAT this report be received for information purposes.

REPORT

A list of outstanding report items from the Planning Department, which have been directly initiated by the Council, is attached. These items represent approximately 20% of the department's work load.

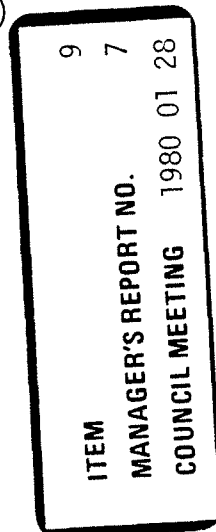
This list updated from the previous report submitted on 1979 October 01, follows the order in which the items were requested. In each case the "current status" is shown, and as requested at the informal Council meeting held on 1980 January 03, an estimate of the number of man months (professional, technical and clerical) involved in completing each item is provided. Also shown are the general priority designations allocated by Council under the following three categories:

- "A" - First Priority (being actively pursued at present)
- "B" - Second Priority (to be commenced shortly with completion in the foreseeable future)
- "C" - Third Priority (long range items)

Items that were listed in the preceding report of 1979 October 01 and completed since that time include the following:

<u>Item</u>	<u>Former No.</u>
(1) Review of the Kingsway/Edmonds Area (Apartment Areas "O" and "P").	4
(2) Access map for District of Burnaby (SPARC)	9
(3) Boundary Road Study - Kingsway to Marine Way (First Phase)	18

<u>Item</u>	<u>Former No.</u>	
(4) Halifax/Phillips Proposal Call (commercial centre)	47	
(5) Establishment of "Big Brothers" House	48	135
(6) Transportation Study Implementation Items:	27 (pt)	
a) Comprehensive Transportation Plan: Implementation Strategy in Conjunction with Burnaby Transportation Committee (BTC).		
b) Brief to Provincial Government regarding Environmental Protection on Arterial Roads and its Applicability to Revenue Sharing and Provincial Roads in Conjunction with BTC.		
c) Brief to Provincial Government regarding a Comprehensive Transportation Plan for Burnaby and the Implementation Strategy for achieving the plan in conjunction with BTC.		



A further seven reports which were initiated by the Council since the compilation of the last list (1979 October 01) were completed prior to this present report. These included a proposed Zoning By-law text amendment for lands within the designated flood plain; the leasing of parking space from high rise apartments for business purposes; request for Class "A" liquor licence for Brentwood Lanes; testing program for land fill sites in the Big Bend Area; information on National Harbours Board leases; school requirements in Burnaby 200 project area; and Deer Lake Park dedication by-law.

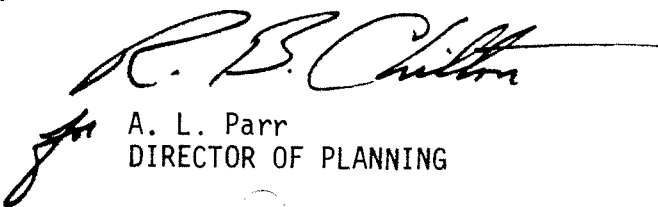
A total of six new items have been added to the list since the last status report was prepared, including an approach to a methodical review of community plans; population growth and residential development; growth management; Discovery Parks - development projects; Hastings Street Urban Renewal (proposal call); and Centaurus Circle enquiries.

The 20% of the department's work load devoted to Council initiated items is equivalent to 90 man months available within the department during 1980 for this category of work. It is estimated that the attached list would require a total of 180 man months or two years to complete provided no other items are added to the list. In practice this work load and the period of time required to complete it remains fairly constant as new priority items are added to take the place of those that are completed; or items are initiated and completed without appearing on the quarterly status report.

In the light of the above information it is our intention prior to the next report to provide Council with a more realistic division of items by deleting the term priority and dividing the work into the following three categories:

- Category "A" — All available Departmental time to be devoted to these items, which would be drawn to contain those items which represent one year's work load for the Department.
- Category "B" — A list from which items are raised to Category "A", when sufficient time available.
- Category "C" — Items which will not be undertaken by the Department until an urgent need develops for their completion, or Council specifically moves them into Category "A".

This is for the information of Council.


A. L. Parr
DIRECTOR OF PLANNING

LIST OF OUTSTANDING COUNCIL REQUESTED REPORT ITEMS
FROM THE PLANNING DEPARTMENT (1980 JANUARY)

ITEM	9
MANAGER'S REPORT NO.	7
COUNCIL MEETING	1980 01 28

CATEGORY "A"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>	<u>Estimated Man Months To Complete</u>
1. Stride Avenue Development Plan	75 11 03	To follow review of adopted road alignment and possible alternatives through the Stride Avenue Area by the Transportation Committee and approval by Council.	1.75
2. Barnet Marine Park: Implementation items (public crossing and reclamation approvals).	76 04 20	Reclamation agreement approved and works underway. Public crossing approved and expected to be operational for 1980. Ongoing project as additional approvals sought.	1.10
3. Plan for Burrard Inlet waterfront from Boundary Road to Barnet Beach including possible alternative uses for refinery site. Also includes review of possible access from Confederation Park to Burrard Inlet.	76 06 21	Changed from category "C" to Category "A" by Council. No advancement due to other higher priority work. Will, however, be undertaken as soon as possible.	4.25
4. Review of bus routing and improved bus service.	77 01 31	Changed from "B" to "A" Category by Council. Ongoing study, which includes dealing with a variety of enquiries on this subject. Part of overall Transportation Committee Study.	3.25
5. Fire Hall Study	77 07 18	In progress as an inter-departmental project under a staff committee. Information report received by Council 79 09 24. Final report expected by 1981 June.	31.00
6. George Derby Lands: Land Use Study	77 08 02	Meeting proposed for early January with Public Works Canada to initiate final report on land use alternatives.	2.10
7. Royal Oak Avenue Alignment - detailed review	77 11 14	Included in conceptual Transportation Plan. Report on detailed alignment to follow advancement of implementation strategy.	0.85
8. Report on MIG funds for land assembly and development - Metrotown.	77 12 19	Completed, but remains tabled by Council. Will be brought forward in the near future when further studies complete. Pursuing at present time.	2.25
9. B.C. Hydro re: Gilmore maintenance centre - Still Creek enclosure.	78 01 16	Design solution completed. Report to follow B.C. Hydro action on subdivision.	0.60
10. Review of alternative uses for the Loftus House and Riley House.	78 02 06 & 79 04 30	Preparing additional report for consideration by the Parks and Recreation Commission and the Council.	0.50

CATEGORY "A"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>	<u>Estimated Man Months To Complete</u>
11. Boundary Road-Marine Way Industrial Area - Implementation.	78 02 13	Original report completed. Soils information now in hand. Report to Council when analysis completed.	1.35
12. Metrotown Interim Development Control Measures	78 02 20	In progress. Submission to Council as soon as studies completed.	13.00
13. Capacity analysis and refinement of Metrotown road network.	78 02 20	Provincial Planning Grant approved, consultant retained and work now completed. Report on to Council 1979 April 02. Further report in progress, but completion delayed by other commitments.	1.60
14. Carleton Avenue Extension	78 03 06	R/W Plan forwarded to B.C. Building Corporation for review. CD Plan undertaken by BCBC for Discovery Park Development (BCIT).	2.75
15. Burnaby Lake Sports Complex	78 03 13	Final consultant's report received. Designation of Kensington as arterial requires review in relation to area. Report to follow further study of circulation patterns.	4.00
16. Noise analysis requirement for Zoning By-Law.	78 09 18	Coordinating with Environmental Health. Report expected in early spring 1980.	1.35
17. Barnet Marine Park - detailed report prior to implementation of amended conceptual plan.	78 10 10	In progress. Report to Council following feasibility study of alternatives by Associated Engineering.	1.25
18. Service station property at Kingsway/McKercher - feasibility of acquisition.	78 11 06	In progress. Completion in 4 to 6 weeks.	0.75
19. Residential Occupancy Standards.	79 02 26	Referred by Council to Housing Committee. Housing Committee submitted report to Council 80 01 14, where it was agreed to hold a public hearing on 80 02 26.	0.10
20. Safety Village Study	79 04 23	Reported on to Council 79 05 07. Further report to be submitted in 4 to 6 weeks.	2.50
21. Central Area Accessibility and Parking Study.	79 04 30	A comprehensive study, with particular reference to the Deer Lake, Heritage Village and Riley property areas. In progress, but completion delayed by other commitments.	1.50
22. Byrne Road upgrading.	79 05 14	In progress. Feasibility study being undertaken by consultant.	0.75

CATEGORY "A"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>	<u>Estimated Man Months To Complete</u>
23. Rayside Area traffic access.	79 05 28	Report remains tabled - pursuit of matter with Ministry of Highways on cost sharing desirable. Review of plan to follow decision on traffic access.	4.25
24. Forest Centre locational study.	79 07 03	Complete listing of alternative sites given to B.C. Forest Foundation for investigation.	0.50
25. Transportation Policies and Plan for Burnaby - Transportation Committee: Implementation items, including:	79 08 20	Being undertaken on a priority basis (a,b,c,d). Item e) a continuing project.	13.50
a) Transportation Policies for Burnaby- Development of programs to effect the implementation action adopted in principle by Council 1979 April 09 as contained in the report "Transportation Policies for Burnaby".			
b) Transportation Plan priorities - determination of a program for implementation of the "Comprehensive Transportation Plan" in conjunction with the Transportation Committee.		Report submitted by Transportation Committee to Council and adopted 1979 11 26.	
c) Transportation/Land Use Data Base - Development of transportation and land use data bases in conjunction with the computer mapping project.		Ongoing.	
d) Analysis of Travel Patterns in Burnaby - An analysis of travel patterns in Burnaby based on O-D surveys carried out in 1977-78-79. Forecasting of future travel patterns utilizing the GVRD regional transportation model.		1979 O-D survey now completed by Consultants. Further analysis in progress.	
e) High Capacity Rapid Transit Study - Participation on the HCRT Design Team in conjunction with the GVRD study (continuing).		Rapid transit project final reports submitted to GVRD Board 1979 12 12. Related work and review in progress.	
26. Review of Community Plan "A".	79 09 24	Report on alternative approaches submitted on 79 10 01. Progress report on status received by Council 79 11 26. Being pursued on a priority basis.	9.25

ITEM	9
MANAGER'S REPORT NO.	7
COUNCIL MEETING	1980 01 28

139

CATEGORY "A"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>	<u>Estimated Man Months To Complete</u>
27. Hastings Street Urban Renewal (proposal call)	78 01 23	Report being prepared on options to further the development of the area. Completion within 2 months.	4.00
28. Growth Management Study	79 11 26	Planning Department authorized to undertake study. Now being pursued on a priority basis.	12.25
a) Population Growth and Residential Development.	79 11 26	Being pursued on a priority basis.	
b) Review of areas of change arising from Transportation Study (i.e. community plans and neighbourhood areas).	79 08 20	Part of overall growth management strategy report presently in progress.	
c) An approach to a methodical review of Community Plans.	79 10 22	Discussions at staff level. Report expected early in 1980.	
d) Review of apartment areas and associated commercial facilities in relation to housing guidelines.	74 01 21	Formerly a long-range item. Will now be pursued as part of Growth Management Study.	
e) High-rise apartment height and density review.	74 09 30	(as above)	
29. Discovery Parks - Development projects.	79 11 26	Council received preliminary information report and authorized Planning Department to proceed with review. Development of Community plans being pursued as a priority item.	8.00
CATEGORY "A" TOTAL			130.30

CATEGORY "B"

30. Review of parking standards for residential developments, including high-rise and other types of apartments.	74 08 19	Base data has been prepared by summer student. Requires to be analyzed and included in report. Completion by early 1980.	3.50
31. Still Creek Watercourse - walkway implementation and environmental standards.	76 02 02	The G.V.S.D.D. is currently conducting a comprehensive study of the Still Creek-Burnaby Lake-Brunette River drainage system. Close liaison being maintained with municipality. Our report should closely follow their study which is scheduled for completion in 1980.	1.75
32. Traffic Study: Burnaby Heights - Eton Street.	79 09 26	Linked to overall review of road facilities by Transportation Committee. Meeting with citizen groups held. Further discussions in 1980. Joint Engineers / Planning involve-	1.25

CATEGORY "B"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>	<u>Estimated Man Months To Complete</u>
33. Obtain commitment from Ministry of Highways on future of Lougheed Highway right-of-way.	77 02 21	Transportation Committee to arrange meeting with Ministry of Highways. Further review with Highways staff required.	0.25
34. Review of Community Plan (6947-6951 Hastings St.)	77 07 18	Study has commenced but being worked on as time permits.	3.00
35. Report on Vancouver O-D survey.	77 09 26	Report received from Vancouver. Timing dependent on analysis of results from 1978/79 Burnaby O-D surveys.	1.00
36. Status of Annacis Island crossing.	77 11 28	The Province has advised that there has been no advancement in this matter. Timing uncertain at present.	0.25
37. First stage Metrotown improvement program.	78 02 20	Not started. Will be commenced as time permits.	7.50
38. Enquiry regarding presentations by B.C.Hydro hearing and effect on the stack at Shell refinery.	78 05 15	This matter being dealt with in forthcoming report on proposed Shell Refinery expansion (early 1980).	6.50
39. Trail and pedestrian walkway standards.	78 07 04	Progress delayed by other priority items. To begin shortly, however.	2.00
40. Trail location - Heritage Village expansion.	78 10 30	Not yet started. To be undertaken as time permits.	1.50
41. Possible uses of northeast corner of Central Park.	78 11 21	Forest Centre proposal rejected. Alternative uses to be considered.	1.10
42. B.C.Hydro underpass at Smith Avenue/Kingsway pedestrian facility.	79 01 22	Review LRT report and discuss with Hydro, to be followed by submission to Council.	0.25
43. A study of the available legislative means to effect a tree preservation program in Burnaby and alternative methods of implementation.	79 02 19	Start on study expected early in 1980.	2.00
44. Centaurus Circle - enquiries follow-up.	79 10 16	Completion of report in early February.	0.50
CATEGORY "B" TOTAL			32.35

CATEGORY "C"

45. Report on introduction of art objects into development proposals.	75 12 15	Being reviewed in context of Metrotown studies. Long range project.	2.25
46. Further research and study of possible view preservation regulations.	76 11 15	Not started. Timing dependent on other studies - long range item.	0.85

ITEM	9
MANAGER'S REPORT NO.	7
COUNCIL MEETING	1980 01 28

CATEGORY "C"

141

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>	<u>Estimated Man Months To Complete</u>
47. Review of possibility of a rezoning condition that would charge future development with sewer costs. :	77 04 04	Not started - low priority. Timing dependent upon other high priority items.	7.75
48. Policy on underground wiring (Program, cost, feasibility)	78 10 23	Not yet started. A comprehensive study required.	4.75
CATEGORY "C" TOTAL			<u>15.60</u>

SUMMARY BREAKDOWN

- Category "A"	130.30
- Category "B"	32.35
- Category "C"	15.60
OVERALL TOTAL	<u>178.25</u>