

RE: TENDERS FOR FURNITURE
CAMERON LIBRARY AND RECREATION CENTRE
EASTBURN COMMUNITY CENTRE

ITEM	21
MANAGER'S REPORT NO.	23
COUNCIL MEETING	1980 03 24

Tenders have been received for furniture that is required for the subject facilities. Details on this matter are contained in the following report from the Parks and Recreation Administrator.

The Parks and Recreation Commission adopted a recommendation to purchase the furniture on 1980 March 05. Adoption of a similar recommendation by the Library Board is referred to in the attached memo dated 1980 March 11 to the Municipal Manager from the Chief Librarian.

RECOMMENDATION:

1. THAT the recommendation as contained in the report from the Parks and Recreation Administrator be adopted.

* * * * *

1980 March 20

TO: MUNICIPAL MANAGER

FROM: ADMINISTRATOR, PARKS AND RECREATION

RE: TENDERS FOR SPORTS EQUIPMENT AND FURNITURE -
CAMERON LIBRARY AND RECREATION CENTRE
EASTBURN COMMUNITY CENTRE

Recommendation:

1. THAT Council authorize the Purchasing Agent to issue the necessary purchase orders for the furniture required at the two Centres, at the lowest prices meeting the specifications.

REPORT

The tenders for the gymnasium equipment, sporting goods and furniture for the Cameron and Eastburn Centres have been received. There were eight tenders received on the gymnasium and sports equipment, and ten tenders received on the furniture.

These tenders have been analyzed and evaluated in relation to our specified requirements and existing budgets for the equipment and furnishings, and a summary of these tenders is attached. The Parks and Recreation Commission received this summary at its meeting of 1980 March 05, and approved purchase of the furniture and equipment for the two centres at the lowest prices meeting the specifications.

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Following is a summary of the tendered cost and the projected budgets for the sporting equipment and furniture:

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	<u>Tender Cost</u>	<u>Existing Budget</u>
Cameron Furniture (includes cost sharing factor with library - 50% share on entrance lobby and staff room furniture)	\$20,337.62	\$18,385.00
Cameron Sport-Gymnasium Equipment	41,278.09	37,742.00
Eastburn Furniture	21,513.27	21,490.00
Eastburn Sport-Gymnasium Equipment	18,065.86	19,536.00

The totals stated include the 4% Provincial Sales Tax.

The tenders have been reviewed by Parks and Recreation staff and the Purchasing Agent and in the case of the furniture for the two Centres, the Purchasing Agent concurs with the recommendation.

With regard to the sports equipment, a further review is being made and a report will be forwarded at a later date.

There is a six to eight-week delivery period and to speed up delivery it is recommended that purchase orders rather than contracts be issued.



Dennis Gaunt.
Administrator.

AG:df
Attach.

cc: Purchasing Agent
Municipal Treasurer

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TOWN CORPORATION OF THE DISTRICT OF PUNABY
INTER-OFFICE COMMUNICATION

5-3-110
 9-1-30-2

TO: MUNICIPAL MANAGER
FROM: Chief Librarian
SUBJECT: CAMERON LIBRARY AND RECREATION CENTRE
FURNITURE TENDERS FOR CAMERON LIBRARY

DEPARTMENT:
DEPARTMENT:

RECEIVED
 1980 MAR 12

DATE: 1980 Mar 11
OUR FILE #
YOUR FILE #

MUNICIPAL MANAGER'S
 OFFICE

I have received copies of tenders received by the Purchasing Agent concerning furnishings for Cameron Library and have recommended to the Library Board that it approve expenditures for items meeting specifications in accordance with the lowest price submitted. This was communicated to the Library Board individually by telephone and the Board has approved the recommendation

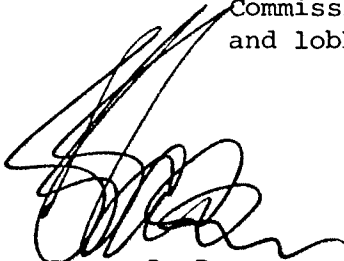
"That the Library Board approve expenditures for items meeting specifications in accordance with the lowest price submitted."

The Library Board was contacted by telephone because of the need to meet deadlines: it appears that delivery time averages six to eight weeks and the library is scheduled to open 1980 May 01. The Library Board will ratify its decision at its regular meeting to be held 1980 March 20.

I should be pleased if you could communicate this information to Council at the same time that Council is informed of the Parks and Recreation Commission's decision so that the Purchasing Agent can proceed without delay.

Summary:

	<u>ACTUAL</u>	<u>BUDGET</u>
Modern Business Machines	\$ 770.00	
Brooks Corning Company	717.00	
Eatons	8,608.60	
Bel-Par Industires	324.40	
H.H. Freeman Company	3,792.02	
	<u>\$14,212.02</u>	
Plus 4% Sales Tax	568.48	
	<u>\$14,780.50</u>	
Less: Costs to be shared 50/50 basis with Recreation Commission for staff lounge and lobby areas	2,324.71	
	<u>\$12,455.79</u>	<u>\$16,390</u>


 Bryan L. Bacon,
 Chief Librarian.

mk

c.c. PURCHASING AGENT
 PARKS ADMINISTRATOR

CORPORATION OF THE DISTRICT OF BURNABY
TOTALS OF LOWEST TENDERED PRICES
FOR FURNITURE

(To Burnaby Specifications)

NO.	COMPANY	EASTBURN COMMUNITY CENTRE	CAMERON RECREATION CENTRE	CAMERON LIBRARY	STAFF ROOM AND LOBBY
1.	Modern Business Machines	\$ 1,053.00	\$ 562.00	\$ 770.00	-
2.	Brooks Corning Co.	2,193.00	4,657.00	717.00	-
3.	Eatons	4,591.40	6,077.20	4,138.00	\$ 4,470.60
4.	Bel-Par Industries	-	360.75	324.40	-
5.	E.J. Williams Co.	2,590.00	2,225.20	-	-
6.	H.H. Freeman Co.	10,258.44	3,437.96	3,792.02	-
		\$ 20,685.84	\$ 17,320.11	\$ 9,741.42	\$ 4,470.60
		+ 4% B.C. Tax 827.43	692.80	389.66	178.82
		<u>\$ 21,513.27</u>	<u>\$ 18,012.91</u>	<u>\$ 10,131.08</u>	<u>\$ 4,649.42</u>

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