

ITEM	10
MANAGER'S REPORT NO.	5
COUNCIL MEETING	1980 01 21

RE: REQUEST FOR ADVANCE APPROVAL TO PURCHASE EQUIPMENT  
BUILDING DEPARTMENT

Following is a request from the Municipal Engineer for advance approval to purchase equipment that is required in the very near future.

RECOMMENDATION:

1. THAT the recommendation of the Municipal Engineer be adopted.

\* \* \* \* \*

TO: MUNICIPAL MANAGER 80 01 11  
 FROM: MUNICIPAL ENGINEER  
 SUBJECT: PURCHASE OF EQUIPMENT - PERMISSION TO PURCHASE  
IN ADVANCE OF ANNUAL BUDGET APPROVAL

RECOMMENDATION:

1. THAT authorization be given for a tender call for the purchase of a 3/4 ton van for the Building Department before the final approval of the 1980 Capital Budget.

REPORT

We have been requested by the Municipal Treasurer to purchase a 3/4 Ton van for the Building Department.

No funds were allocated in the Capital Budget for this vehicle but the Treasurer has stated that funds will be available in the 1980 final Capital Budget.

The rationale for the purchase of this vehicle is given in a memo to the Municipal Treasurer from the Chief Building Inspector and we quote:

"Costly repairs and unsafe operating conditions necessitated the replacement of Volkswagen Van #903 with a 3/4-ton Chevrolet panel truck from Tilden Truck Rentals Ltd. for the use of the Building Maintenance Division of this department. The Volkswagen Van was found to be inadequate in size and power for the required operation and was replaced in late October 1979 with the rental unit at which time the Purchasing Agent advised that a permanent replacement vehicle would in all probability not be available through the Municipal Hall vehicle pool.

ITEM	10
MANAGER'S REPORT NO.	5
COUNCIL MEETING	1980 01 21

At 1980 provisional budget time, discussion with Deputy Treasurer, H. Karras, lead to the inclusion in budget Account 00851/002 of \$256 per month to cover the cost of operating a heavy-duty vehicle on a basis similar to vehicle fleet of the Engineering Department. The cost of the present rental vehicle is approximately \$430 per month and it is hoped to terminate the rental arrangement as early as possible for economy and so that the permanent replacement vehicle may be adapted to departmental requirements."

Because of the high cost of the rental vehicle and the urgent need for this vehicle we would recommend the purchase of this vehicle at the earliest possible date.

  
MUNICIPAL ENGINEER

WMR:sp

CC: Municipal Treasurer  
Chief Building Inspector