

ITEM	10
MANAGER'S REPORT NO.	40
COUNCIL MEETING	1979 05 28

RE: COURSE ON BURNABY MUNICIPAL GOVERNMENT
(ITEM 6, REPORT NO. 28, 1979 APRIL 09)

RECOMMENDATION:

1. THAT this report be received for information purposes.

REPORT

The following recommendations were adopted by Council on 1979 April 09:

"1. THAT approval be given to have the course on Burnaby Municipal Government offered again during the fall quarter, 1979, with the understanding that a further report will be submitted to Council in the near future when preparations have been completed; and

2. THAT the Burnaby School Board be advised accordingly."

Topics which will be presented to the class by staff, and the dates on which sessions will be held, are noted in the outline which is attached. If Council has no comments to make, final arrangements will be made to have the outline printed in the form of a circular for distribution to students and other interested persons.

The course will be publicized in the Information Burnaby Newsletter and in an advertisement to be placed by the School District in local newspapers.

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SESSION 4 - October 09 (Tuesday)

- Municipal Council meeting to commence in Council Chamber at 7 p.m.

SESSION 5 - October 17 (Wednesday)

A. Burnaby School Board

- Organization
- School boundaries
- Educational Programs K-12
Kindergarten and Elementary School Programs; Secondary School Programs -
Basic Program, Vocational, Fine Arts, Options in education, Continuing
Education, Special Education, Pupil Personnel

SESSION 6 - October 24 (Wednesday)

A. Burnaby School Board

- Public Schools Act
- Organization and operation
- Budgeting and finance
- Departments and administration

SESSION 7 - October 31 (Wednesday)

A. Burnaby School Board

- Community Education Services - Organization and services provided
- Role of the Department
- Adult continuing education
- Summer School
- Community Education
- Community Schools

SESSION 8 - November 07 (Wednesday)

A. Engineering Department

- Role of the Engineering Department: major services, including construction and maintenance of roads, regulation of traffic, refuse collection, water, sewer and other utilities

B. Treasury Department

- Revenue budgets, taxation and other sources of revenue, capital budgets and finance and a review of the role of the B.C. Assessment Authority

SESSION 9 - November 14 (Wednesday)

A. Parks and Recreation Department

- Role of the Parks and Recreation Commission
- Role of the Parks and Recreation Administration
- Facilities, programming

B. Health Department

- Statutory Role: acts and regulations
- Relationships with Provincial Ministry of Health, School Board and the Metropolitan Board of Health
- Service Role: Environmental Health
- Preventive Programs
- Direct Services: Long Term Care, Home Care and Health Clinic

SESSION 10 - November 21 (Wednesday)

A. Library

- Organization; philosophy; policies, finance and budgets; book selection and organization of materials
- Services: Branch and community; future development

B. Provincial Human Resources Department

- Cost sharing for administrative services and an overview of benefits that are available for qualified recipients
- Programs offered - social assistance, adult placement, pensions and daycare; child welfare and youth services

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SESSION 11 - November 28 (Wednesday)

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- An overview of the regional district, senior levels of government and organizations that serve and/or represent local government
- Greater Vancouver Regional District; Provincial government; Federal government
 - Union of B.C. Municipalities; Confederation of Canadian Municipalities

Handouts containing information on departments not listed above will be available during the course.

To pre-register phone 299-4361.