

ITEM	13
MANAGER'S REPORT NO.	57
COUNCIL MEETING	1979 08 27

Re: ORIGIN-DESTINATION TRAVEL PATTERN STUDY (1979)
 SELECTION OF CONSULTANT
 (Item 20, Report No. 45, 1979 June 25)

Following is a report from the Director of Planning regarding the selection of a consultant to conduct the Origin-Desination Travel Pattern Study.

RECOMMENDATION:

1. THAT the recommendations of the Director of Planning be adopted.

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1979 August 22

TO: MUNICIPAL MANAGER
 FROM: DIRECTOR OF PLANNING
 RE: ORIGIN-DESTINATION TRAVEL PATTERN STUDY (1979)
SELECTION OF CONSULTANT

RECOMMENDATIONS

1. THAT Council authorize the engagement of N.D. Lea & Associates Ltd. to carry out the Burnaby Origin-Destination Travel Pattern Study (1979) for the sum of \$20,000.00.
2. THAT a copy of this report be sent to the Transportation Committee.

REPORT

INTRODUCTION

At their meeting of 1979 June 18 Council received a letter from The Honourable William Vander Zalm, Minister of Municipal Affairs, informing them that the Minister had approved a 1979 Planning Grant under Part 6, Section 16 of the Revenue Sharing Act Regulations, and that this grant had been made available for the completion of the Origin-Destination Travel Pattern Study. Subsequently, at their meeting of 1979 June 25, Council received a report on the Origin-Destination Travel Pattern Study including the terms of reference for the study and a discussion of the relevant financial and operational considerations. At that time Council approved the terms of reference for the study and authorized the requisite financial arrangements. Council also authorized the Planning Department to secure proposals from qualified Consultants to carry out the study in order that the Planning Department might prepare a further report to Council recommending the retention of a Consultant to do the work.

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Following Council's authorization, the Planning Department invited five Consultants with expertise in Transportation Planning to submit proposals for the 1979 Origin-Destination Travel Pattern Study. The Consultants chosen were those that had submitted proposals for the 1978 Transportation Planning Studies that were carried out with Provincial support.

Proposals were received from four Consultants, viz.,

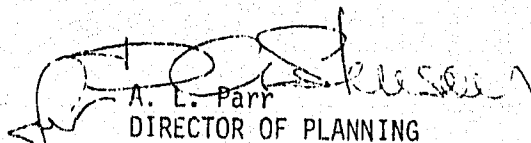
DeLCan (De Leuw Cather Canada Ltd.)
IBI Group
N.D. Lea & Associates Ltd.
Zoltan Kuun Associates

Planning Department staff had met with representatives of the Consultants prior to the submission of proposals and subsequent to the receipt of the proposals discussions were held with some of the Consultants in order to clarify ambiguities.

A panel comprised of Planning Department and Engineering Department staff evaluated the proposals received from each of the Consultants. All the proposals considered were tailored by the Consultants to meet the \$20,000 preliminary estimate made by the Planning Department for the Origin-Destination Consultant Study. DeLCan was the only firm which felt that they could carry out the requisite work for less than \$20,000 and they estimated a total cost for the study of \$19,200.

The staff selection panel placed considerable emphasis on the financial and methodological implications of the proposals as they related to the desired study objectives. In their evaluation the panel also considered the relevant qualifications and experience of the firms and their staff.

Although all of the proposals showed an appreciation of what was required it was felt by the panel that, on balance, the firm that should be chosen for the project was N.D. Lea & Associates Ltd. This firm successfully carried out the 1978 Origin-Destination Travel Pattern Study for the municipality within the allocated budget and preset completion date.


A. L. Parr
DIRECTOR OF PLANNING

PL/hf

- c.c. - Municipal Treasurer
- Municipal Engineer
- Municipal Solicitor