

ITEM	1
MANAGER'S REPORT NO.	64
COUNCIL MEETING	1979 09 24

RE: RETIREMENT - MRS. ELSIE M. CUDMORE

Following is a report from the Personnel Director concerning the retirement of Mrs. Elsie M. Cudmore who has been employed by the Municipality for 26 years.

RECOMMENDATION:

1. THAT the Mayor, on behalf of Council, send to Mrs. Cudmore a letter of appreciation for her many years of loyal and dedicated service of the Municipality.

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TO: MUNICIPAL MANAGER  
DATE: 1979 SEPTEMBER 14  
FROM: PERSONNEL DIRECTOR  
SUBJECT: RETIREMENT - MRS. ELSIE M. CUDMORE

RECOMMENDATION:

*THAT the Mayor, on behalf of Council, send to Mrs. Cudmore a letter of appreciation for her many years of loyal and dedicated service to the Municipality.*

REPORT

*Mrs. Cudmore will be retiring from employment with the Corporation on 1979 November 30 after 26 years of service. Her last day at work will be 1979 September 28.*

*She commenced employment with Burnaby on 1953 September 29 as a Clerk-Stenographer 1 in the Clerk's Department, providing secretarial services to the Reeve and Clerk, became a Clerk Stenographer 3 in the Clerk's Department on 1954 January 02, Clerk Stenographer 4 to the Reeve and Manager on 1958 January 01, Secretary to the Municipal Manager and Reeve in the Manager's office on 1960 April 01 and Secretary to the Mayor in the Mayor's office on 1967 December 13, the position she has held since that time.*

*Arrangements have been made for the presentation of the gift from the Corporation at a retirement dinner to be held at the Villa Hotel on 1979 September 26 at 17:00 h.*

/mg

*D. F. Hicks*  
D. F. Hicks  
PERSONNEL DIRECTOR