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MANAGER'S REPORT NO.

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COUNCIL MEETING 1979 04 17

RE: CANADIAN MUNICIPAL PERSONNEL ASSOCIATION
ANNUAL CONFERENCE AND LABOUR RELATIONS WORKSHOP
QUEBEC CITY/1979 MAY 29 TO JUNE 03

Following is a request from the Personnel Director for authority to attend a Conference and Labour Relations Workshop in Quebec City.

RECOMMENDATION:

 THAT the recommendation of the Personnel Director be adopted.

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MUNICIPAL MANAGER

DATE: 1979 APRIL 11

FROM:

PERSONNEL DIRECTOR

SUBJECT:

CANADIAN MUNICIPAL PERSONNEL ASSOCIATION

ANNUAL CONFERENCE AND LABOUR RELATIONS WORKSHOP

RECOMMENDATION:

1. THAT the Personnel Director be authorized to attend the Annual Conference and Labour Relations Workshop of the Canadian Municipal Personnel Association in Quebec City from 1979 May 29 to June 03 at an estimated cost of \$889.00.

REPORT

The Annual Conference of the Canadian Municipal Personnel Association and a Municipal Labour Relations Workshop are being held in Quebec City in conjunction with the Annual Conference of the Canadian Association of Municipal Administrators. The combined Workshop and Conference period run from 1979 May 29, Tuesday, to 1979 June 03, Sunday, with subjects covered as follows:

May 29 and 30: Municipal Labour Relations Workshop

- (a) Information exchange on settlements.
- (b) Total compensation analysis.
- (c) Performance appraisal.(d) Job Evaluation.

May 31 and June 01: Annual Conference - Canadian Municipal Personnel Assoc.

- (a) Trends in Public Service Labour Relations.
- (b) Future of Municipal Personnel Management.
- (c) Rehabilitation of Problem Employees.
- (d) Strikes in Municipal Services.
- (e) Productivity in Local Government.

June 02 and 03: Annual Conference - Canadian Association of Munic. Admin.

- (a) Management of Time.
- (b) Cost-saving Innovations.
- (c) Canadian Cities in the Year 2000.

I am a Director and Secretary-Treasurer of C.M.P.A. and have assisted in coordinating the Workshop and Conference arrangements.

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The estimated expenses are as follows:

Conference and Workshop Fees Accommodation $(7 \times $44.)$ Air Transportation Per Diem

TOTAL:

\$180.00 308.00 281.00*

120.00

\$889.00

*Air fare is reduced from \$452.00 for a minimum stay of one week.

May I have approval for leave of absence for the period 1979 May 28 to June 04 inclusive to attend the Annual Conference and Municipal Labour Relations Workshop, as outlined above at a maximum cost of \$889.00.

D. F. Hicks

PERSONNEL DIRECTOR

DFH:mq