

ITEM	16
MANAGER'S REPORT NO.	66
COUNCIL MEETING	1979 10 01

RE: STATUS ON REPORTS THAT ARE BEING PREPARED FOR COUNCIL

RECOMMENDATION:

1. THAT this report be received for information purposes.

REPORT

A current status on reports which have been specifically requested by Council is submitted for review on a quarterly basis. This status does not reflect the total workload within any department, but is merely a reflection of assignments that are directly related to Council's requests for information on various matters.

The list containing items on which reports will eventually be prepared by the Planning Department is attached. Following is a status on reports that are being prepared by the Engineering, Treasury, Parks and Recreation and Health Departments.

<u>REPORT ITEM</u>	<u>DATE REQUESTED</u>	<u>CURRENT STATUS</u>
<u>ENGINEERING</u>		
1. Closure of Keith Street at Boundary Road	1979 07 30	Keith Street will not be closed at Boundary Road until sometime next year, at which time signs will be placed advising vehicular traffic
2. Bus Shelters	1979 06 18	All bus shelters have been installed but one and the report on this fact will be forthcoming in October
3. Contract #7901 - L.I.P. Construction	1979 06 25	It is expected that this will be completed later this year and a report on the final cost will be available by the end of the year
4. Barricades - Sperling Avenue and Canada Way	1979 03 05	This has already been reported on to the Traffic Safety Committee who will in turn be reporting to Council
5. Soil Removal and Deposit By-law	Uncertain	Discussion among staff members is continuing
6. Filling of the Works Yard	Uncertain	A contract has been let to pre-load the Works Yard, expected to be completed by the end of 1979.

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<u>REPORT ITEM</u>	<u>DATE REQUESTED</u>	<u>CURRENT STATUS</u>	193
<u>TREASURY</u>			
1. A direction that staff bring down a by-law with respect to removal of vehicles on parking lots	1978 03 28	A report advising Council of reasons for recommending that such a by-law not come forward will be submitted on Oct. 09	
2. Policy on underground wiring	1978 10 23	An interim report will be submitted in about one month's time.	
3. Licence fee structure and inspections.	1979 02 09	A report will be submitted on October 09	
4. Policy for Municipal lands designated for public use	1979 02 19	We have had some difficulty in obtaining the information that was requested by Council and arriving at a concensus. A report will be submitted in approximately one month	
5. Enquiry as to when the 1980 Capital Improvement Program will be brought forward	1979 08 13	A report on when the 1980 C.I.P. will come down will be submitted October 09	
<u>PARKS AND RECREATION</u>			
1. Burnfield Crescent Tot-Lot	1979 06 18	This report will be submitted to Commission and Council by the end of November	
2. Sullivan Heights Ratepayer's concerns regarding future development plans. Council referred this to staff as the result of a submission from a delegation	1979 07 07	This report has been delayed pending completion of the Engineering Department's design for the Beaverbrook extension. Engineering expects to have this work completed in about 3 weeks. Following this a report will be submitted to the Commission and Council	
<u>HEALTH DEPARTMENT</u>			
1. Investigation involving Eurasian milfoil in Burnaby and Deer Lakes	1979 06 25	Specimens are being analyzed. A report will be submitted on or about October 15	
2. Numbers and types of industries located on Burrard Inlet which handle caustic materials and the potential for such materials polluting the waters of the inlet	1978 12 08	Some work has been done on this matter. A report will be submitted in 6 to 8 weeks	
3. Dyking relative to premises adjacent to the inlet and tributary creeks to prevent toxic materials from entering into the inlet	1978 12 04	A report will be submitted in about 2 months	

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1979 September 26

TO: MUNICIPAL MANAGER
FROM: DIRECTOR OF PLANNING
RE: COMMUNITY PLAN "A" / COUNCIL REQUESTED REPORT ITEMS

RECOMMENDATION:

1. THAT this report be received for information purposes.

REPORT

Following a submission from the North Burnaby Residents' Association, the Council, on 1979 September 24, directed that high priority be given to a review of Community Plan "A" (Hastings Street - Boundary to Willingdon) with an indication of the relationship of such a review to the priority list of Council requested report items.

The report which follows has been divided into three sections, including:

- I. An updated list of outstanding report items from the Planning Department which have been directly initiated by the Council that would include the addition of a review of Community Plan "A". Unlike the previous reports (the last such list was submitted to the Council on 1979 April 23), the items will be grouped on the basis of the three priority designations. These are as follows:
 - "A" - First Priority (being actively pursued at present).
 - "B" - Second Priority (to be commenced shortly with completion in the foreseeable future).
 - "C" - Third Priority (long range items).

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- II. An examination of the possible approaches to be taken in reviewing Community Plan "A".
- III. An assessment of the impact of the alternative approaches to the review of Community Plan "A" on the departmental work program.

I. COUNCIL REQUESTED REPORT ITEMS FROM THE PLANNING DEPARTMENT (1979 September)

a) Completed since 1979 April 17

Items that were listed in the preceding report of 1979 April 17 and completed since that time include:

<u>Item</u>	<u>Former No.</u>
(1) Major road study - updating of demographic data to 1986, plus traffic volume statistics, etc.	36
(2) Detailed alignment of Reese Avenue walkway	41
(3) Transportation policies and plan for Burnaby in conjunction with the Transportation Committee (implementation actions to follow)	47
(4) Bus shelter program implementation including contractual relationship under the Urban Transit Act	48
(5) Requests for extended hours of operation (Admiral and Burnaby Hotels) (Implementation actions to follow).	52
(6) Report on existing Zoning By-law requirements on boarders and lodgers in single and two-family zones (included in Residential Occupancy Standards report).	55

b) Updated list of report items

CATEGORY "A"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
1. Stride Avenue Development Plan	75 11 03	To follow review of adopted road plan as it relates to Stride Avenue Area.
2. Barnet Marine Park; Implementation items (public crossing and reclamation approvals).	76 04 20	Reclamation agreement approved and works underway. Public crossing approved and expected to be operational for 1980. Ongoing project as additional approvals sought.
3. Plan for Burrard Inlet waterfront from Boundary Road to Barnet Beach including possible alternative uses for refinery site. Also includes review of possible access from Confederation Park to Burrard Inlet.	76 06 21	Changed from category "C" to Category "A" by Council. No advancement due to other higher priority work. Will, however, be undertaken as soon as possible.

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<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
4. Review of Kingsway-Edmonds apartment area (Areas "O" and "P") including examination of Salisbury and Britton Street closures south of Kingsway.	76 11 08	Report recommendation adopted by Council 79 09 04. To be submitted to public meeting 79 10 11 and to the Advisory Planning and Parks Commissions for comments.
5. Review of bus routing and improved bus service.	77 01 31	Changed from "B" to "A" Category by Council. Ongoing study, which includes dealing with a variety of enquiries on this subject. Part of overall Transportation Committee Study.
6. Fire Hall Study	77 07 18	In progress as an inter-departmental project under a staff committee. Information report received by Council 79 09 24. Final report expected by 1981 June.
7. George Derby Lands: Land Use Study	77 08 02	Consultant review completed and submitted to a joint study group who will be preparing report on land use alternatives shortly.
8. Royal Oak Avenue Alignment - detailed review.	77 11 14	Included in conceptual Transportation Plan. Currently under detailed study by consultant.
9. Access map for District of Burnaby (SPARC)	77 11 14	Work completed this summer. Requires finalizing. To be submitted to Council in 3 to 4 weeks.
10. Report on MIG funds for land assembly and development - Metrotown.	77 12 19	Completed, but remains tabled by Council. Will be brought forward in the near future when further studies complete, including receipt of final contributions from the Province. Pursuing at present time.
11. B.C. Hydro re: Gilmore maintenance centre - Still Creek enclosure.	78 01 16	Design solution completed. Report to follow B.C. Hydro action on subdivision.
12. Review of alternative uses for the Loftus House and Riley House	78 02 06 79 04 30	Currently under consideration by the Parks and Recreation Commission and the Council.
13. Boundary Road-Marine Way - Industrial Area - implementation.	78 02 13	Original report completed. Soils information now in hand. Report to Council expected by year's end.
14. Metrotown Interim Development Control Measures.	78 02 20	In progress. Submission to Council as soon as studies completed.
15. Capacity analysis and refinement of Metrotown road network.	78 02 20	Provincial Planning Grant approved, consultant retained and work now completed. Reported on to Council 1979 April 02. Further report in progress.

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 COUNCIL REQUESTED REPORT ITEMS
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<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
16. Carlton Avenue extension	78 03 06	R/W Plan forwarded to B.C. Building Corporation for review. C.D. Plan undertaken by B.C.B.C. for Discovery Park Development (B.C.I.T.).
17. Burnaby Lake Sports Complex	78 03 13	Report to Council tabled 79 07 03 until receipt of comprehensive final report. Completion expected in 4 to 6 weeks.
18. Boundary Road Study - Kingsway to Marine Way	78 04 17	Report received by Council 79 07 16. Plans have now been prepared and construction initiated (First Phase).
19. Noise analysis requirement for Zoning By-law.	78 09 18	Report submitted to Council, but awaiting comments from Environmental Health to finalize.
20. Barnet Marine Park - detailed report prior to implementation of amended conceptual plan.	78 10 10	In progress. Report to Council following feasibility study of alternatives by Associated Engineering.
21. Service station property at Kingsway/McKercher - feasibility of acquisition.	78 11 06	In progress. Completion in 4 to 6 weeks.
22. Safety Village Study	79 04 23	Reported on to Council 79 05 07. Further report to be submitted in 4 to 6 weeks.
23. Central Area Accessibility and Parking Study.	79 04 30	A comprehensive study, with particular reference to the Deer Lake, Heritage Village and Riley property areas. In progress, but completion delayed by other commitments.
24. Byrne Road upgrading.	79 05 14	In progress. Feasibility study being undertaken by consultant. Completion by year's end.
25. Rayside Area traffic access.	79 05 28	Report submitted to Council 79 07 31. Referred to Traffic Safety Committee 79 08 27.
26. Forest Centre locational study.	79 07 03	Review of alternative sites being pursued on a priority basis.
27. Transportation Policies and Plan for Burnaby - Transportation Committee: Implementation items, including:	79 08 20	To be undertaken in the near future on a priority basis (a, b, c, d). Item e) a continuing project. Item f) in progress.
a) Transportation Policies for Burnaby - Development of programs to effect the implementation action adopted in principle by Council 1979 April 09 as contained in the report "Transportation Policies for Burnaby".		

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<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
b) Transportation Plan Priorities - Determination of a program for implementation of the "Comprehensive Transportation Plan" in conjunction with the Transportation Committee.		
c) Transportation/Land Use Data Base - Development of transportation and land use data bases in conjunction with the computer mapping project.		
d) Analysis of Travel Patterns in Burnaby - An Analysis of travel patterns in Burnaby based on O-D surveys carried out in 1977-78-79. Forecasting of future travel patterns utilizing the GVRD regional transportation model.		
e) High Capacity Rapid Transit Study - Participation on the HCRT Design Team in conjunction with the GVRD study. (continuing)		
f) Review of areas of change arising from Transportation Study (i.e. community plans and neighbourhood areas)		
28. Review of Community Plan "A"	79 09 24	Report on alternative approaches to be prepared for 79 10 01.

NOTE: (Items 22 to 28 added since the last report of 79 04 23).

CATEGORY "B"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
29. Preservation of Streamcourses (methods for their continued retention wherever possible)	73 08 13	Funds for hiring consultant included in budget. Objective to resume study, incorporating original work done by summer students, in conjunction with consultant. Terms of reference to be finalized with Engineering Department.
30. Review of parking standards for residential developments, including high-rise and other types of apartments.	74 08 19	Base data has been prepared by summer student. Requires to be analyzed and included in report. Completion by end of year expected.

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<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
31. Still Creek Watercourse - walkway implementation and environmental standards.	76 02 02	The G.V.S.D.D. is currently conducting a comprehensive study of the Still Creek-Burnaby Lake-Brunette River drainage system. Close liaison being maintained with municipality. Our report should closely follow their study which is scheduled for completion in 1979.
32. Traffic Study: Burnaby Heights - Eton Street	76 09 26	Linked to overall review of road facilities by Transportation Committee.
33. Obtain commitment from Ministry of Highways on future of Lougheed Highway right-of-way.	77 02 21	Transportation Committee to arrange meeting with Ministry of Highways.
34. Review of Community Plan (6947-6951 Hastings Street)	77 07 18	Study has commenced but being worked on as time permits.
35. Community Recreation Facilities - method of developer contribution.	77 09 12	Timing of this dependent on completion of higher priority items.
36. Report on Vancouver O-D survey.	77 09 26	Information requested from Vancouver. Timing dependent on when results from 1979 Burnaby O-D survey are available.
37. Status of Annacis Island crossing.	77 11 28	The Province has advised that there has been no advancement in this matter. Timing uncertain at present.
38. Report on encroachment of wall on walkway at the Haszard St. - Elwyn Drive	78 01 23	Pursuing in conjunction with discussions with developer on overall project.
39. First stage Metrotown improvement program.	78 02 20	Not started. Will be commenced as time permits.
40. Enquiry regarding presentations by B.C. Hydro hearing and effect on the stack at Shell refinery.	78 05 15	Some work done on this. Progress delayed by other priority items.
41. Trail and pedestrian walkway standards.	78 07 04	Progress delayed by other priority items. To begin shortly, however.
42. Trail location - Heritage Village expansion.	78 10 30	Not yet started. To be undertaken as time permits.
43. Possible uses of northeast corner of Central Park.	78 11 21	Forest Centre proposal rejected. Alternative uses to be considered.
44. B.C. Hydro underpass at Smith Avenue/Kingsway pedestrian facility.	79 01 22	Awaiting receipt of final LRT report; to be followed by submission to Council.

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<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
45. Admiral Hotel - request for extended hours.	79 01 29	Report received by Council 79 05 22 at which time an examination of parking lot facilities was requested.
46. A study of the available legislative means to effect a tree preservation program in Burnaby and alternative methods of implementation.	79 02 19	Start on study expected before end of year.
47. Halifax/Phillips - proposal call	79 05 28	Proposal call made. Awaiting submissions before reporting to Council.
48. Establishment of "Big Brothers" House	79 07 30	Reported to Council 79 08 13. Discussions continuing with applicants.

NOTE: (Items 47 and 48 added since the last report of 79 04 23).

CATEGORY "C"

<u>Report Item</u>	<u>Date Requested</u>	<u>Current Status</u>
49. Apartment Study Review - review of designated apartment areas and associated commercial facilities in relation to housing guidelines.	74 01 21	Important segments of this work being done in Community Plan reviews. However, overall study is required. Timing dependent on the completion of other higher priority items.
50. High-rise apartment height and density review.	74 09 30	Partially done - currently dormant. To be included in preparation of comprehensive study of housing policies. Related to Item 2.
51. Report on introduction of art objects into development proposals.	75 12 15	Being reviewed in context of Metrotown studies. Long range project.
52. Further research and study of possible view obstruction regulations.	76 11 15	Not started. Timing dependent on other studies - long range items.
53. Review of possibility of a rezoning condition that would charge future development with sewer costs.	77 04 04	Not started - low priority. Timing dependent on other higher priority items.
54. Policy on underground wiring (program, cost, feasibility)	78 10 23	Not yet started. A comprehensive study required.
55. Report on float homes	79 02 19	A long range item to be undertaken in due course.

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II. AN EXAMINATION OF POSSIBLE APPROACHES TO THE REVIEW OF COMMUNITY PLAN "A"

There are a number of matters to be considered in examining the possible approaches to a review of Community Plan "A", including the scope and area of the study, staffing needs, probable timing and the extent of citizen participation.

With respect to the scope and area of the study, there would appear to be three major options for consideration. These include:

- (1) Community Plan Area "A" only.
- (2) Community Plan "A", plus the immediately adjoining area to the north and south sides of Hastings Street.
- (3) Community Plan "A", plus the adjacent neighbourhoods (Burnaby Heights and Willingdon Heights).

In assessing these options, it is felt that items (2) and (3) would provide a more suitable basis for study than item (1), since the implementation of the plan will extend beyond its immediate boundaries and effect surrounding areas and their residents. While the plan for the Willingdon Heights neighbourhood is nearing completion under NIP, the taking of a neighbourhood approach to the study would provide for the development of a similar plan for the Burnaby Heights neighbourhood. It should be noted, in this regard, that this has for some time been considered as an area which would benefit from an improvement program and, in fact, was one of the neighbourhoods proposed for participation in the NIP for this municipality. In view of these factors, there would seem to be considerable merit in the third of the above noted options.

While the staffing needs for carrying out the proposed review of Community Plan "A" would depend largely upon the area involved, the assigning of the project to one or more personnel would be necessary on either a part time or full time basis. This, in turn, would be dependent upon the priority that Council wishes to be applied to the study. Assuming a fairly high priority designation, the alternatives are considered to be:

- (1) The use of existing staff on a part time basis.
- (2) The hiring of additional staff to undertake the study on a full time basis.

Under the first alternative, it is considered feasible that one planner and a planning assistant could reasonably be employed on this project for, say, two days a week. Part of this time could be spent at the present NIP office in the field and the remainder in the Planning Department office. The present NIP assistant would also be available to assist in the study. It is estimated that this approach would require a period of from 6 months to a year to complete the review.

The second of the above alternatives would entail the hiring of a planner and a secretarial assistant (as mentioned above further help would be provided by the present NIP assistant) who would devote full time to the study. In this case, the present NIP office would provide a base of operations, and the staff would therefore be located within the area, and involved on a full time basis which would, of course, encourage greater citizen participation. In this instance, it is estimated that the study could be completed within six months.

III. AN ASSESSMENT OF THE IMPACT OF THE ALTERNATIVE APPROACHES TO THE REVIEW OF COMMUNITY PLAN "A" ON THE DEPARTMENTAL WORK PROGRAM

As noted in the updated list of Council requested report items, there are presently 28 items included in the Category "A" (First Priority) designation.

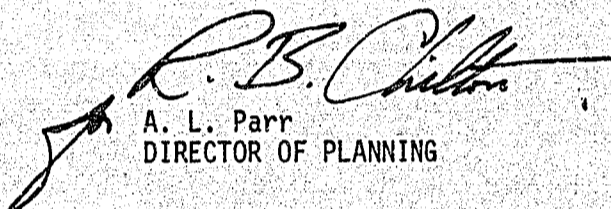
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The major impact of the review of Community Plan "A" on the departmental work program will result from the utilization of staff time. The use of existing staff on a part time basis would have the most pronounced effect, since at least 14 man hours weekly that would normally be devoted to other priority items would be taken up with the community plan review.

There would, in addition, be a certain amount of time spent in consultation with existing staff. This would, of course, apply whichever alternative were employed. However, it is considered that this would be quite minimal and not adversely affect the carrying out of priority projects.

This is for the information of Council and is intended to provide a basis for considering the approach to be taken in the requested study of Community Plan "A". It should be emphasized that this is a preliminary review of the subject, due to time constraints, and the Planning Department will be in a position to provide additional information should this be required.


A. L. Parr
DIRECTOR OF PLANNING

RBC/hf

c.c. - Assistant Director - Long Range
Planning and Research